

30-245/336/423

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Item	Facility	Type	Sub	Document Number / Title	Sheet	Revision	Doc Date	Copy #	Media	Copies
* 0001	MP	PROC	EP	EPDI 05 EMERGENCY PREPAREDNESS CYCLICAL TASK		002 01			P	01

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A045

6/27/00
Approval Date

6/30/00
Effective Date

Document Action Request

SPG# NA

Initiated By: K. Burgess Date: 11/3/00 Department: EPSD Ext.: 2490

Document No.: EPDI 05 Rev. No.: 002 Minor Rev.: 01

Title: Emergency Preparedness Cyclical Tasks

Reason for Request (attach commitments, CRs, ARs, OEs etc)

Update reference for biennial review process

Continued

Instructions:

BT
11/06/00 INSERT TABLE OF CONTENTS IN BEGINNING OF MANUAL

Continued

TPC
Interim

Approval (1) Plant Mngt Staff Member Print/Sign/Date (2) SM/SRO/CFH on Unit Print/Sign/Date

Procedure Request/Feedback Disposition

Priority: Perform Now/ Perform Later - See Comments Rejected - See Comments

Activity: Revision Minor Revision Cleanup Rev Biennial Review Cancellation Supersedure

See DC-GDL01 for guidance

TPC OTC Place in VOID

Edit Corr.:⇒

Plant Mngt Staff Member - Approval

Comments:

RI/DPC Print Name and Date

Continued

Reviews	Print	Sign	Date	SQR Qualified			✓ if Comments
				Yes	No	Dept.	
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>		
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<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>		
RCD	<input type="checkbox"/>						
Independent	<input checked="" type="checkbox"/> K. Burgess	<i>Kburgess</i>	<i>11/3/00</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	EPSD	

Safety Evaluation Required Yes No

Environmental Review Required Yes No

1. SQR Program Final Review and Approval

Approval Disapproval

Kburgess *11/2/00*
SQR Qualified Independent Reviewer / Date

SA...
Department Head/Responsible Individual

11/2/00
Approval Date

2. SORC/PORC/RI/DH Final Review and Approval

Department Head/Responsible Individual / Date

Meeting No.: _____

Approval Signature

Approval Date

Effective Date: *11/6/00*

**Millstone
Emergency Preparedness Department Instruction (EPDIs)**

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EPDP-04, Rev. 1	Emergency Action Level Tables - Clarification Process (Cancelled 9/29/98)
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Emergency Preparedness Cyclical Tasks

EPDI-05
Rev. 2, Chg 1

Approval:

Shah 11/2/00
Emergency Planning Position Owner

Effective Date:

11/6/00

Level of Use
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Emergency Planning Services Department Instruction

Emergency Preparedness Cyclical Tasks

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1.0 Purpose

1.1 Objective

This instruction provides the schedule for the Emergency Planning Services Department's (EPSD) cyclical obligations as required by regulations and commitments made to the NRC, FEMA, state and local communities.

1.2 Applicability

This instruction applies to the Emergency Planning Services staff

2.0 Responsibilities

2.1 Manager, Nuclear Emergency Planning Services

Responsible for ensuring that the items in Attachment 1 are included in applicable work schedules.

3.0 Precautions

N/A

4.0 Instructions

4.1 Work Schedules

Ensure that items listed in Attachment 1 are performed at the required frequencies.

5.0 Review and Sign-off

N/A

6.0 References

N/A

7.0 Summary of Changes

7.1 Revised Attachment 1, Task 1, reference for performing biennial reviews.

Attachment 1

Attachment 1 Emergency Preparedness Cyclical Tasks

Task		Frequency
1	Onsite procedure review (NUQAP)	Biennial
2	Onsite E-Plan update and submittal to NRC within 30 days of change implementation	Annually (Reg Guide 101) and with each significant change (10CFR50.54(q))
3	Ingestion Grid Maps and data base update - CT, RI, NY	Annually verify to be current
4	CT telephone book yellow Pages - (NUREG-0654)	Annually
5	State RERP update - CT, RI - (NUREG-0654)	Biennially and annually verify to be current
6	Letters of Agreement On-site - (NUREG-0654)	Annually verify to be current
7	Letters of Agreement - Off-site - (NUREG-0654)	Annually verify to be current
8	Media Manuals update - (NUREG-0654)	Annually verify to be current
9	Ingestion Fact Book for farmers update - CT, RI, NY	Annually verify to be current
10	Evacuation data base update - CT	Annually
11	Special Needs Cards for Transportation data base update - CT	Annually
12	Parks & Recreation pamphlet update - CT	Annually verify to be current
13	State and Town Telephone Numbers update	Quarterly
14	EAL changes review/agreement by State (10 CFR 50, App E.IV.B) (♣ B15385)	Annually and for all major changes
15	10 CFR 50.54(q) Decrease in Effectiveness Review of all intent changes to on-site EP program	As they occur and submittal to NRC within 30 days of effective date of procedure
16	Hospital Plans	As needed and annually verify to be current
17	Six year onsite Objectives Plan update - (NUREG-0654)	Annually
18	Six year offsite Objectives List update	Annually
19	Exercise/Drill schedules	Annually
20	SERO off-hours facility activation drill	Annually - MP (station management) and once per 6 years (NRC objective List)
21	Operations/Security/EP drill	Biannually
22	Medical Drills - onsite - (NUREG-0654)	Annually
23	Hospital medical exercise (10CFR50)	Annually/hospital (two hospitals)
24	Exercise - onsite (10CFR50)	Annually
25	Exercise - offsite (10CFR50)	Biennially

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Rev. 2, Chg. 1
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Attachment 1

Task		Frequency
26	Ingestion Pathway Exercise - CT, RI, NY (10CFR50)	Once per 6 years/state
27	Onsite Drills (NRC PEP MP commitment)	Two per year/unit (exercise is included)
28	Health Physics Drill - (NUREG-0654)	Semiannually
29	Radiological Environmental Monitoring Drills (NUREG-0654)	Annually/state
30	Chemistry PASS drills - MP - (NUREG-0654)	Annually/Unit (Units 2 & 3 only)
31	Communications Systems Test - (NUREG-0654)	Monthly and Quarterly
32	Onsite EOF/TSC/OSC/CR walk-throughs - General Condition review	Weekly
33	Issue On-call schedules	Annually - MP
34	ERDS test (10CFR50)	Quarterly (IRG)
35	OFIS updates	As required
36	Siren Availability report - (NUREG-0654)	Quarterly to state and NRC, and Annually to FEMA
37	Siren system test - (NUREG-0654)	Annually
38	Siren System surveillance a. growl - (NUREG-0654) b. white light	Quarterly (CL&P)
39	High band radio system test	Annually
40	Calibrate Portal Monitors (14)	Annually
41	Restock/inventory host community decon/monitoring kits	Annually verify to be current
42	Restock/inventory ingestion sampling kits - CT, RI, NY	Annually verify to be current
43	Restock EOF decon supplies	Annually verify to be current
44	Operability/inventory checks, EOF EDG, EOF HVAC, etc. - (NUREG-0654)	Quarterly procedures
45	EAL review -CT DEP-RCD, NY, EPZ town officials (10CFR50, App. E. & F.)	Annually
46	Siren training - EPZ towns (NUREG-0654, O.1.b)	Annually
47	Radiation Exposure Control - state field personnel, Host Communities, EPZ town support personnel (NUREG-0654, O.4.c & 4.)	Annually
48	Emergency Operations Center Training - CT, RI, NY, EPZ towns (NUREG-0654 O.4.a., j. & 5.)	Annually

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Attachment 1

Task	Frequency
49 Radiological Monitoring/Environmental Sampling - CT, RI, NY, state field personnel (NUREG-0654 O.1.a., 4.c., 5. & N.d.)	Annually
50 Radiation Control and Site Access - hospital and medical support personnel (NUREG-0654, O.1.a., b., O.4.f., h. & 5.)	Annually
51 Accident Assessment/Protective Actions, ADAM, IDA - CT DEP-RCD (NUREG-0654, O.4.b.)	Annually
52 Input - CT Letter of 44CFR350 Certification to FEMA	Annually - December
53 Copy of 10 CFR 50.54(t) audits to States of CT, RI, NY (10CFR50)	Annually
54 NRC Emergency Preparedness performance Indicator	Monthly/Quarterly
55 Conduct 10 CFR 50.54(t) audits	Annually
56 Media Program - Local Media (NUREG-0654, G.5. & 10CFR50, App. E. Section F.)	Annually
57 Letter to Shift Managers on EP responsibilities and guidance	Annually
58 Obtain data to allow monitoring of the changes in the nature or the amount of hazardous cargo being transported across the Millstone site via railroad. (♣ Letter from the US AEC to Millstone Nuclear Power Station Dated 8/26/74, titled "Summary of July 24-25, 1974 Millstone 2 Site Visit to Review Electrical Instrumentation and Control Systems and Subsequent Meeting with Northeast Nuclear Energy Company")	Annually
59 Submit Emergency Preparedness Performance Indicator to NRC	Quarterly
60 SERO Staffing KPI	Monthly

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