



RESPONSE TO FREEDOM OF INFORMATION ACT (FOIA) / PRIVACY ACT (PA) REQUEST

2000-0349

1

RESPONSE TYPE FINAL PARTIAL

REQUESTER

Tim Bing

DATE

NOV 14 2000

PART I. -- INFORMATION RELEASED

- No additional agency records subject to the request have been located.
Requested records are available through another public distribution program. See Comments section.
APPENDICES Agency records subject to the request that are identified in the listed appendices are already available for public inspection and copying at the NRC Public Document Room.
APPENDICES A Agency records subject to the request that are identified in the listed appendices are being made available for public inspection and copying at the NRC Public Document Room.
Enclosed is information on how you may obtain access to and the charges for copying records located at the NRC Public Document Room, 2120 L Street, NW, Washington, DC.
APPENDICES A Agency records subject to the request are enclosed.
Records subject to the request that contain information originated by or of interest to another Federal agency have been referred to that agency (see comments section) for a disclosure determination and direct response to you.
We are continuing to process your request.
See Comments.

PART I.A -- FEES

AMOUNT *

\$ 21.35

* See comments for details

- You will be billed by NRC for the amount listed.
None. Minimum fee threshold not met.
You will receive a refund for the amount listed.
Fees waived.

PART I.B -- INFORMATION NOT LOCATED OR WITHHELD FROM DISCLOSURE

- No agency records subject to the request have been located.
Certain information in the requested records is being withheld from disclosure pursuant to the exemptions described in and for the reasons stated in Part II.
This determination may be appealed within 30 days by writing to the FOIA/PA Officer, U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001. Clearly state on the envelope and in the letter that it is a "FOIA/PA Appeal."

PART I.C COMMENTS (Use attached Comments continuation page if required)

The actual fees for processing your request are:

15 minutes search: \$ 4.80
15 minutes review: 9.75
34 pages duplication: 6.80
TOTAL: \$21.35

You will be billed by the NRC Division of Accounting in the amount noted above.

SIGNATURE, FREEDOM OF INFORMATION ACT AND PRIVACY ACT OFFICER

Carol Ann Reed

ML003769163

Re: FOIA-2000-0349

**APPENDIX A
RECORDS BEING RELEASED IN THEIR ENTIRETY
(If copyrighted identify with *)**

<u>NO.</u>	<u>DATE</u>	<u>DESCRIPTION/(PAGE COUNT)</u>
1.	06/22/98	Purchase Order DR-98-0258 - Xerox Corporation (3 pages)
2.	11/30/98	Modification No. 1 - Purchase Order DR-98-0258 - Xerox Corporation (3 pages)
3.	11/19/99	Modification No. 2 - Purchase Order DR-98-0258 - Xerox Corporation (2 pages)
4.	01/3/00	Modification No. 3 - Purchase Order DR-98-0258 - Xerox Corporation (2 pages)
5.	07/11/00	Modification No. 4 - Purchase Order DR-98-0258 - Xerox Corporation (5 pages)
6.	11/29/99	Purchase Order DR-00-0023 - Xerox Corporation (5 pages)
7.	07/11/00	Modification No. 1 - Purchase Order DR-00-0023 - Xerox Corporation (5 pages)
8.	01/18/00	Purchase Order DR-00-0080 - Xerox Corporation (4 pages)
9.	07/11/00	Modification No. 1 - Purchase Order DR-00-0080 - Xerox Corporation (5 pages)

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 6/22/98	2. CONTRACT NO. (if any) GS-26F-1001B	6. SHIP TO:	
3. ORDER NO. DR-98-0258	4. REQUISITION/REFERENCE NO. 10870164	a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission OCIO	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown, Mail Stop T-7-12 Contract Management Branch 3 Washington DC 20555		b. STREET ADDRESS ATTN: Gene Wood 11555 Rockville Pike - Mail Stop P1-33	
7. TO:		c. CITY Rockville	d. STATE MD
a. NAME OF CONTRACTOR Xerox Corporation		e. ZIP CODE 20852	
b. COMPANY NAME ATTN: Bruce Keller		f. SHIP VIA	
c. STREET ADDRESS 1301 K Street N.W. - Suite 300W		8. TYPE OF ORDER	
d. CITY Washington	e. STATE DC	<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
9. ACCOUNTING AND APPROPRIATION DATA JOB CODE: D2384 B&R No. 810-15-32-40-10 BOC: 2370 FUND SOURCE: 31X0200.810		Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
10. REQUISITIONING OFFICE OCIO			

11. BUSINESS CLASSIFICATION (Check appropriate box(es))

a. SMALL
 b. OTHER THAN SMALL
 c. DISADVANTAGED
 d. WOMEN-OWNED

12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE	16. DISCOUNT TERMS
13. PLACE OF		As stated below	Net 30
a. INSPECTION Rockville, MD	b. ACCEPTANCE Rockville, MD		

17. SCHEDULE (See reverse for Rejections) See CONTINUATION Page

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
1	Delivery Order for Lease-to-Purchase Plan (LTOP) for 60 months for two (2) Xerox DocuLink 5 90 Duplicators with three (3) tray interposer. LTOP rate for 60 months at \$2,932.42 for each duplicator for a total monthly cost of \$5,864.84 The period of performance will be for 60 months from date of installation. The total monthly cost includes WARRANTY through 9/30/99, pick-up, delivery, installation, and training. The WARRANTY includes maintenance and excess copy charges. This delivery order is partially funded through 9/30/98 in the amount of \$17,594.52. This order will be modified at a future date to add additional funds for the remainder of the LTOP and maintenance contingent upon their availability. No legal liability on the part of the Government may arise for performance beyond the partial funding stated above.	60	MO	5,864.84	\$351,890.40	

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOT.. (Cont. pages) ◀
21. MAIL INVOICE TO:			
a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer			17(i). GRAND TOTAL ◀
b. STREET ADDRESS (or P.O. Box) Attn: Division of Accounting & Finance Mail Stop T-9 H4			
c. CITY Washington	d. STATE DC	e. ZIP CODE 20555	

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Sharon D. Nearse
	TITLE: CONTRACTING/ORDERING OFFICER

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO. GS-26F-1001B	ORDER NO. DR-98-0258
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ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>The total amount of this order is \$351,890.40 plus the maintenance which will be due in FY 2000.</p> <p>The NRC Project Officer, Gene Wood (301-415-2070), shall be contacted to schedule pick-up, delivery and installation, and training.</p> <p>Contractor Contact: Bruce Keller - 202-962-7986</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H)) 

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 11/30/98	2. CONTRACT NO. (if any) GS-26F-1001B	6. SHIP TO:	
3. ORDER NO. DR-98-0258, MOD. 1	4. REQUISITION/REFERENCE NO.	a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Attn: Gene Wood, OWMN P1-33	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts & Property Mgt. Attn: Mike Mills (301) 415-8550 Contract Management Branch, T-7-1-2 Washington, DC 20555		b. STREET ADDRESS	
		c. CITY Washington,	d. STATE DC
		e. ZIP CODE 20555	
7. TO:		f. SHIP VIA	
a. NAME OF CONTRACTOR Attn: Bruce Keller		8. TYPE OF ORDER	
b. COMPANY NAME Xerox Corporation		<input type="checkbox"/> a. PURCHASE	<input checked="" type="checkbox"/> b. DELIVERY
c. STREET ADDRESS 1301 K Street, N.W. Suite 300W		Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY Washington,	e. STATE DC	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
f. ZIP CODE 20005	10. REQUISITIONING OFFICE		
9. ACCOUNTING AND APPROPRIATION DATA Job Code: D2384, B&R No. 910-15-524-110 BOC: 2370. 31X0200.910		\$70,378.08	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE	16. DISCOUNT TERMS
13. PLACE OF		As Stated Below	Net 30
a. INSPECTION	b. ACCEPTANCE	17. SCHEDULE (See reverse for Rejections)	

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Refer to purchase order no. DR-98-0258 dated 6/22/98 for Lease-To-Purchase Plan (LTOP) for 60 months on two (2) Xerox 5690 Duplicators and modify as follows (See Attachment A):</p> <p>Increase the monetary amount by \$70,378.08 for a new total of \$87,972.60.</p> <p>Previous Total\$17,594.52 Increased Amount\$70,378.08 New Total\$87,972.60</p> <p>All other terms and conditions remain the same.</p>					

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOT.. (Cont. pages)
21. MAIL INVOICE TO:			
a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer			17(i). GRAND TOTAL
b. STREET ADDRESS (or P.O. Box) Attn: Accounting, T-9E2 (submit invoice in duplicate)			
c. CITY Washington	d. STATE DC	e. ZIP CODE 20555	

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Elois Wiggins
TITLE: CONTRACTING/ORDERING OFFICER	

Attachment A

Renewal of Lease -To-Purchase (LTOP) , payments 4-15, for the following Xerox DocuLink 5690 Duplicators listed below:

Period of Performance: October 1, 1998 through September 30, 1999.

1. Serial No. G2T-101631, NRC Tag No. 068866, with three (3) tray interposer.
\$2,932.42 per month x 12 months = \$35,189.04
2. Serial No. G2T-101623, NRC Tag No. 068865, with three (3) tray interposer
\$2,932.42 per month x 12 months = \$35,189.04

The total monthly costs listed above includes the warranty through September 30, 1999. The warranty includes all maintenance, parts, travel and excess copy charges.

The contractor shall provide an 8 hour response time from the time the service call is placed. Work shall be performed Monday through Friday, between the hours of 7:30 a.m. - 4:15 p.m.

Location of machines:

U.S. Nuclear Regulatory Commission
One White Flint North
11555 Rockville Pike, Room O-P1-33
Rockville, MD 20852

After completing service, the service representative shall obtain the signature of the government employee cognizant of the work performed on the service ticket. The service ticket shall include the following information:

1. NRC tag number
2. Date the service call was placed.
3. Name of NRC personnel who placed the service call.
4. Serial number of the equipment serviced.
5. Description of the services performed.
6. Purchase order number and service call number.

NRC Project Officer: Gene Wood (301) 415-2070

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 11/19/99		2. CONTRACT NO. (if any) GS-26F-1001B		6. SHIP TO:		
3. ORDER NO. DR-98-0258 MOD 2		MODIFICATION NO.		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer		
4. REQUISITION/REFERENCE NO. 10070034		b. STREET ADDRESS ATTN: Gene Wood Mail Stop OWFN P1-33			e. ZIP CODE 20555	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-1-2 Contract Management Branch 2 Washington DC 20555				c. CITY Washington		d. STATE DC
7. TO:				f. SHIP VIA		
a. NAME OF CONTRACTOR XEROX CORPORATION				8. TYPE OF ORDER		
b. COMPANY NAME ATTN: Bruce Keller				<input type="checkbox"/> a. PURCHASE ORDER		<input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER
c. STREET ADDRESS 1301 K Street, N.W. - Suite 300W				Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		
d. CITY Washington		e. STATE DC	f. ZIP CODE 20005		Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA JOB CODE: D2384 B&R No. 010-15-524-110 BOC: 2370/2570 FUND SOURCE: 31X0200.010 Obligation Amount: \$164,886.08				10. REQUISITIONING OFFICE OCIO/IMD/PSB		

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE
13. PLACE OF		a. INSPECTION	b. ACCEPTANCE
		Stated in original	Net 30

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANT ACCEP (G)
	<p>Refer to NRC delivery order no. DR-98-0258 dated 6/22/98 for 60 month LTOP on two Xerox 5690 Duplicators and all subsequent modifications hereto and further modify the order to increase the monetary amount by \$164,886.08 from \$87,972.60 to a new total amount of \$252,838.68, to cover the LTOP payments through 9/30/2000 and maintenance for the period October 1, 1999 through September 30, 2000. LTOP and maintenance rates are as follows:</p> <p>5690DLI - LTOP renewal - Serial #G2T-101-623 at \$2,932.42/mo FSMA for #G2T-101-623 include 250,000 copies at \$2,143.00/mo Excess copies at \$.0078/copy - est. excess mo. vol. 230,000 copies = \$1,794.00/mo.</p> <p>5690DLI - LTOP renewal - Serial #G2T-101-631 at \$2,932.42/mo FSMA for #G2T-101-631 include 250,000 copies at \$2,143.00/mo Excess copies at \$.0078/copy - est. excess mo. vol. 230,000 copies = \$1,792.00/mo.</p> <p>All other terms and conditions remain unchanged.</p>					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		SUBSTO
SEE BILLING INSTRUCTIONS ON REVERSE		21. MAIL INVOICE TO:				17(h) TOT: (Con: page
a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer						
b. STREET ADDRESS (or P.O. Box) Attn: GOV/COM Acctg. Section T-9H4 (submit invoice in duplicate)						17(i) GRAN TOTAL
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555		\$252,838.68	

22. UNITED STATES OF AMERICA BY (Signature) 		23. NAME (Typed) Sharon D. Stewart		TITLE: CONTRACTING/ORDERING OFFICER	
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OPTIONAL FORM 347 (6/95) A13

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1 DATE OF ORDER 1/3/2000		2 CONTRACT NO. (if any) GS-26F-1001B		8 SHIP TO	
3 ORDER NO DR-98-0258 MOD 3		4 REQUISITION/REFERENCE NO. Xerox 12/7/99 Ltr.		a NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
5 ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-1-2 Contract Management Branch 2 Washington DC 20555				b STREET ADDRESS ATTN: Gene Wood Mail Stop OWFN P1-33	
7 TO:				c CITY Washington	d STATE DC
a NAME OF CONTRACTOR XEROX CORPORATION				e ZIP CODE 20555	
b COMPANY NAME ATTN: Bruce Keller				f SHIP VIA	
c STREET ADDRESS 1301 K Street, N.W. - Suite 300W				8 TYPE OF ORDER	
d CITY Washington				<input type="checkbox"/> a PURCHASE ORDER	<input checked="" type="checkbox"/> b DELIVERY/TASK ORDER
e STATE DC				Reference year Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
f ZIP CODE 20005					
9 ACCOUNTING AND APPROPRIATION DATA No obligation				10 REQUISITIONING OFFICE OCIO/IMD/PSB	

11 BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12 F.O.B. POINT Destination		14 GOVERNMENT B/L NO.	15 DELIVER TO F.O.B. POINT ON OR BEFORE
13 PLACE OF			
a INSPECTION	b ACCEPTANCE	Stated in original	Net 30

17 SCHEDULE (See reverse for Rejections)

ITEM NO (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Refer to NRC delivery order no. DR-98-0258 dated 6/22/98 for 60 month LTOP on two Xerox 5690 Duplicators and all subsequent modifications hereto and further modify the order to correct the monthly amount of Xerox 5690DLI, Serial #G2T-101 623 as stated in MOD 2. to \$2,932.28.</p> <p>All other terms and conditions remain unchanged.</p>					

18 SHIPPING POINT		19 GROSS SHIPPING WEIGHT		20 INVOICE NO.		SUBTOTAL			
21 MAIL INVOICE TO:						17(h) TOTAL (Cont. pages)			
SEE BILLING INSTRUCTIONS ON REVERSE a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer b. STREET ADDRESS (or P.O. Box) Attn: GOV/COM Acctg. Section T-9H4 (submit invoice in duplicate) c. CITY Washington						17(i) GRAND TOTAL			
						d. STATE DC	e. ZIP CODE 20555	\$252,838.68	

22 UNITED STATES OF AMERICA BY (Signature) <i>Joyce A. Fields</i>		23 NAME (Typed) <i>for</i> Sharon D. Stewart TITLE: CONTRACTING/ORDERING OFFICER		<i>A/4</i>	
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ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 7/11/00	2. CONTRACT NO. (if any) GS-26F-1001B	6. SHIP TO:	
3. ORDER NO. DR-98-0258 MOD 4	MODIFICATION NO.	a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-I-2 Contract Management Branch 2 Washington DC 20555		b. STREET ADDRESS ATTN: Gene Wood Mail Stop O-P1-33	
7. TO:		c. CITY Washington	e. ZIP CODE 20555
a. NAME OF CONTRACTOR XEROX CORPORATION		f. SHIP VIA	
b. COMPANY NAME ATTN: Bruce Keller		8. TYPE OF ORDER	
c. STREET ADDRESS 1301 K Street, N.W. - Suite 300 West		<input type="checkbox"/> a. PURCHASE ORDER <input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
d. CITY Washington	e. STATE DC	Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA This modification does not obligate any funds.		f. ZIP CODE 20005	Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
		10. REQUISITIONING OFFICE OCIO	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE 09/30/2000	16. DISCOUNT TERMS Net 30
13. PLACE OF		FOR INFORMATION CALL: (No collect calls)	
a. INSPECTION	b. ACCEPTANCE Yvette Brown 301-415-6507		

17 SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	Refer to NRC Delivery Order No. DR-98-0258 dated 06/22/98 for 60 month LTOP on two Xerox 5690 Duplicators and all subsequent modifications hereto, and further modify the order to incorporate the attached Fixed Price Billing Instructions. The contractor shall submit all future invoices accordingly. As a result of the above action, Block No. 21 of this purchase order is hereby deleted in its entirety and substituted with the following in lieu thereof: "21. MAIL INVOICE TO: U.S. Nuclear Regulatory Commission Division of Contracts and Property Management Mail Stop: T-7-I-2 Washington, DC 20555" All other terms and conditions remain unchanged.					

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	\$ 0.00	SUBTOTAL
21. MAIL INVOICE TO:			\$ 0.00	17(h) TOTAL (Cont. pages)
a. NAME U.S. Nuclear Regulatory Commission Division of Contracts and Property Management b. STREET ADDRESS (or P.O. Box) Management Mail Stop: T-7-I-2 c. CITY Washington			\$252,838.68	17(i) GRAND TOTAL
d. STATE DC			e. ZIP CODE 20555	

22. UNITED STATES OF AMERICA BY (Signature) 	23. NAME (Typed) Sharon D. Stewart TITLE: CONTRACTING/ORDERING OFFICER
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**BILLING INSTRUCTIONS FOR
FIXED PRICE CONTRACTS**

General: The contractor shall prepare vouchers or invoices as prescribed herein. **FAILURE TO SUBMIT VOUCHERS/INVOICES IN ACCORDANCE WITH THESE INSTRUCTIONS WILL RESULT IN REJECTION OF THE VOUCHER/INVOICES AS IMPROPER.**

Form: Claims shall be submitted on the payee's letterhead, voucher/invoices, or on the Government's Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal," and Standard Form 1035, "Public Voucher for Purchases Other than Personal--Continuation Sheet." These forms are available from the U.S. Government Printing Office, 710 North Capitol Street, Washington, DC 20401.

Number of Copies: An original and three copies shall be submitted. Failure to submit all the required copies will result in rejection of the voucher/invoice as improper.

Designated Agency Billing Office: Vouchers/Invoices shall be submitted to the following address:

U.S. Nuclear Regulatory Commission
Division of Contracts - T-7-I-2
Washington, DC 20555-0001

A copy of any invoice which includes a purchase of property valued at the time of purchase at \$5000 or more, shall additionally be sent to:

Chief, Property Management Branch
Division of Facilities and Property Management
Mail Stop - T-7-D-27
Washington, DC 20555-0001

HAND-DELIVERY OF VOUCHERS/INVOICES IS DISCOURAGED AND WILL NOT EXPEDITE PROCESSING BY THE NRC. However, should you choose to deliver vouchers/invoices by hand, including delivery by any express mail service or special delivery service which uses a courier or other person to deliver the vouchers/invoices in person to the NRC, such vouchers/invoices must be addressed to the above Designated Agency Billing Office and will only be accepted at the following location:

U.S. Nuclear Regulatory Commission
One White Flint North - Mail Room
11555 Rockville Pike
Rockville, MD 20852

HAND-CARRIED SUBMISSIONS WILL NOT BE ACCEPTED AT OTHER THAN THE ABOVE ADDRESS

(BILLING INSTRUCTIONS FOR FIXED PRICE CONTRACTS - Page 2 of 3

Note that the official receipt date for hand-delivered vouchers/invoices will be the date it is received by the official agency billing office in the Division of Contracts.

Agency Payment Office: Payment will continue to be made by the office designated in the contract in Block 12 of the Standard Form 26 or Block 25 of the Standard Form 33, whichever is applicable.

Frequency: The contractor shall submit a voucher or invoice only after the NRC's final acceptance of services rendered or products delivered in performance of the contract unless otherwise specified in the contract.

Preparation and Itemization of the Voucher/Invoice: The voucher/invoice shall be prepared in ink or by typewriter (without strike-overs). Corrections or erasures must be initialed. To be considered a proper voucher/invoice, all of the following elements must be included:

1. Contract number.
2. Sequential voucher/invoice number.
3. Date of voucher/invoice.
4. Payee's name and address. (Show the name of the contractor and its correct address. In addition, when an assignment of funds has been made by the contractor, or a different payee has been designated, include the name and address of the payee). Indicate the name and telephone number of the individual responsible for answering questions which the NRC may have regarding the voucher/invoice.
5. Description of articles or services, quantity, unit price, and total amount.
6. For contractor acquired property list each item purchased costing \$50,000 or more and having a life expectancy of more than 1 year and provide: (1) an item description, (2) manufacturer, (3) model number, (4) serial number, (5) acquisition cost, (6) date of purchase, and (7) a copy of the purchasing document.
7. Weight and zone of shipment, if shipped by parcel post.
8. Charges for freight or express shipments. Attach prepaid bill if shipped by freight or express.
9. Instructions to consignee to notify the Contracting Officer of receipt of shipment.

(BILLING INSTRUCTIONS FOR FIXED PRICE CONTRACTS - Page 3 of 3)

10. For Indefinite Delivery contracts or contracts under which progress payments are authorized, the final voucher/invoice shall be marked "FINAL VOUCHER" OR "FINAL INVOICE."

Currency: Billings may be expressed in the currency normally used by the contractor in maintaining his accounting records and payments will be made in that currency. However, the U.S. dollar equivalent for all vouchers/invoices paid under the contract may not exceed the total U.S. dollars authorized in the contract.

Supersession: These instructions supersede any previous billing instructions.

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 11-29-1999		2. CONTRACT NO. (if any) GS-26F-1001B		6. SHIP TO	
3. ORDER NO. DR-00-0023		MODIFICATION NO.		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
4. REQUISITION/REFERENCE NO. 10070035		5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-1-2 Contract Management Branch 2 Washington DC 20555		b. STREET ADDRESS ATTN: Gene Wood Mail Stop O-P1-33	
7. TO:		c. CITY Washington		d. STATE DC	e. ZIP CODE 20555
a. NAME OF CONTRACTOR XEROX CORPORATION		f. SHIP VIA		8. TYPE OF ORDER	
b. COMPANY NAME ATTN: Bruce Keller		<input type="checkbox"/> a. PURCHASE ORDER		<input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
c. STREET ADDRESS 1301 K Street, N.W. - Suite 300 West		Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY Washington		e. STATE DC	f. ZIP CODE 20005		
9. ACCOUNTING AND APPROPRIATION DATA JOB CODE: D2384 B&R NO. 010-15-524-110 BOC: 2570 FUND SOURCE: 31X0200.010		\$191,880.00		10. REQUISITIONING OFFICE OCIO/IMD/PSB	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO		15. DELIVER TO F.O.B. POINT ON OR BEFORE	
13. PLACE OF				16. DISCOUNT TERMS	
a. INSPECTION		b. ACCEPTANCE		Stated Below	
				Net 30	

17. SCHEDULE (See reverse for Rejections)

See CONTINUATION Page

ITEM NO (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	Renewal of NRC's on-site full service maintenance on the following DocuTech Duplicating Equipment for the period October 1, 1999 through September 30, 2000:					
1	Xerox NP1352, Serial #W11-036-951, NRC Tag #036951 NRC's est. monthly volume 800,000 copies per month	12	MO	2,262.00	\$27,144.00	
1a	Copy charge for first 10 copies per original - B Meter \$.0105 x 300,000 originals = \$3,150.00/month	12	MO	3,150.00	\$37,800.00	
1b	Copy charge for all copies shall be charged at \$.0026 per copy - A Meter \$.0026 x 800,000 copies = \$2,080.00/month	12	MO	2,080.00	\$24,960.00	
2	Signature Booklet Maker includes 250,000 pages per month NRC's estimated monthly volume is 250,000 copies. Excess copies will be charged at \$.0025 per page per month.	12	MO	414.00	\$4,968.00	
3	Xerox NP135, Serial #W11-034-477, NRC Tag #052209 NRC's est. monthly volume 800,000 copies per month	12	MO	2,204.00	\$26,448.00	
3a	Copy charge for first 10 copies per original - B Meter \$.0105 x 300,000 originals = \$3,150.00/month	12	MO	3,150.00	\$37,800.00	
3b	Copy charge for all copies shall be charged at \$.0026 per copy - A Meter \$.0026 x 800,000 copies = \$2,080.00/month	12	MO	2,080.00	\$24,960.00	

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO		\$184,080.00	SUBTOTAL
SEE BILLING INSTRUCTIONS ON REVERSE		21. MAIL INVOICE TO				\$7,800.00	17(h) TOTAL (Cont. pages)
a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer		b. STREET ADDRESS (or P.O. Box) Attn: GOV/COM Acctng. Section T-9H4				\$191,880.00	17(i). GRAND TOTAL
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555				

22. UNITED STATES OF AMERICA BY (Signature) *James A. Fields*

23. NAME (Typed) *Sharon Stewart*

TITLE: CONTRACTING/ORDERING OFFICER *A/6*

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER		CONTRACT NO	ORDER NO			
11-29-1999		GS-26F-1001B	DR-00-0023			
ITEM NO (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
4	FSMA NSERV, Serial #PR93003244 or #3HH010843 NRC Tag No. not available	12	MO	208.00	\$2,496.00	
5	ECPJM, Serial #C6D-021-110, NRC Tag #072985	12	MO	52.00	\$624.00	
6	FSMA of XDOD PERS4, Serial #OGV-060-031 or OGV-10080 to include all software, hardware, peripherals, upgrades, new releases, corrections, enhancements and technical support. All above rates include all parts, labor and travel costs. NRC response time: 8 hours from NRC's call. All equipment is located at 11555 Rockville Pike, Room P1-33 Rockville, Maryland NRC Project Officer: Gene Wood - 301-415-2070 Work shall be performed M-F between 7:30 am - 4:15 pm. A readable copy of the service ticket shall be left with the Project Officer. Billing shall be submitted within 30 days of the subject month during the period of performance. Invoice shall include model, serial no., location of equip., and NRC Purchase Order No.	12	MO	390.00	\$4,680.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$7,800.00	

TASK ORDER TERMS AND CONDITIONS

NOT SPECIFIED IN THE CONTRACT

A.1 NRC Acquisition Clauses - (NRCAR) 48 CFR Ch. 20

2052.209-73 CONTRACTOR ORGANIZATIONAL CONFLICTS OF INTEREST

A.2 Other Applicable Clauses

[] See Addendum for the following in full text (if checked)

[] 52.216-18, Ordering

[] 52.216-19, Order Limitations

[] 52.216-22, Indefinite Quantity

[] 52.217-6, Option for Increased Quantity

[] 52.217-7, Option for Increased Quantity Separately Priced Line Item

[] 52.217-8, Option to Extend Services

[] 52.217-9, Option to Extend the Term of the Contract

A.3 ELECTRONIC PAYMENT

The Debt Collection Improvement Act of 1996 requires that all payments except IRS tax refunds be made by Electronic Funds Transfer. It is the policy of the Nuclear Regulatory Commission to pay vendors by the Automated Clearing House (ACH) electronic funds transfer payment system. The electronic system is known as Vendor Express. Payment shall be made in accordance with FAR 52.232-33, entitled "Mandatory Information for Electronic Funds Transfer Payment".

To receive payment, the contractor shall complete the "Company Information" portion of the Standard Form 3881, entitled "ACH Vendor/Miscellaneous Payment Enrollment Form" found as an attachment to this document. The contractor shall take the form to the ACH Coordinator at the financial institution that maintains its company's bank account. The contractor shall discuss with the ACH Coordinator how the payment identification information (addendum record) will be passed to them once the

payment is received by the financial institution. Further information concerning the addendum is provided at Attachment. The ACN Coordinator should fill out the "Financial Institution Information" portion of the form and return it to the Office of the Controller at the following address: Nuclear Regulatory Commission, Division of Accounting and Finance, Financial Operations Section, Mail Stop T-9-H-4, Washington, DC 20555, ATTN: ACH/Vendor Express. It is the responsibility of the contractor to ensure that the financial institution returns the completed form to the above cited NRC address. If the contractor can provide the financial information, signature of the financial institutions ACH Coordinator is not required. The NRC is under no obligation to send reminders. Only after the Office of the Controller has processed the contractor's sign-up form will the contractor be eligible to receive payments.

Once electronic funds transfer is established for payments authorized by NRC, the contractor needs to submit an additional SF 3881 only to report changes to the information supplied.

Questions concerning ACH/Vendor Express should be directed to the Financial Operations staff at (301) 415-7520."

A.4 SEAT BELTS

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 7/11/00	2. CONTRACT NO. (if any) GS-26F-1001B	6. SHIP TO:	
3. ORDER NO. DR-00-0023 MOD 1	4. REQUISITION/REFERENCE NO. E-Mail dtd 7/5/00	a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-I-2 Contract Management Branch 2 Washington DC 20555		b. STREET ADDRESS ATTN: Gene Wood Mail Stop O-P1-33	e. ZIP CODE 20555
7. TO:		c. CITY Washington	d. STATE DC
a. NAME OF CONTRACTOR XEROX CORPORATION		f. SHIP VIA	
b. COMPANY NAME ATTN: Bruce Keller		8. TYPE OF ORDER	
c. STREET ADDRESS 1301 K Street, N.W. - Suite 300 West		<input type="checkbox"/> a. PURCHASE ORDER <input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
d. CITY Washington	e. STATE DC	Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA This modification does not obligate any funds.		Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
f. ZIP CODE 20005		10. REQUISITIONING OFFICE OCIO	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
12. F.O.B. POINT Destination	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE 10/01/99-09/30/2000	16. DISCOUNT TERMS Net 30
13. PLACE OF		FOR INFORMATION CALL: (No collect calls)	
a. INSPECTION	b. ACCEPTANCE	Yvette Brown 301-415-6507	

17 SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Refer to NRC Delivery Order No. DR-00-0023 dated 11/29/99 for on-site full service maintenance, and further modify the order to incorporate the attached Fixed Price Billing Instructions. The contractor shall submit all future invoices accordingly.</p> <p>As a result of the above action, Block No. 21 of this purchase order is hereby deleted in its entirety and substituted with the following in lieu thereof:</p> <p>*21. MAIL INVOICE TO: U.S. Nuclear Regulatory Commission Division of Contracts and Property Management Mail Stop: T-7-I-2 Washington, DC 20555*</p> <p>All other terms and conditions remain unchanged.</p>					

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	\$.00	SUBTOTAL
21. MAIL INVOICE TO:			\$.00	17(h) TOTAL (Cont. pages)
a. NAME U.S. Nuclear Regulatory Commission Division of Contracts and Property			\$191,880.00	17(i). GRAND TOTAL
b. STREET ADDRESS (or P.O. Box) Management Mail Stop: T-7-I-2				
c. CITY Washington	d. STATE DC	e. ZIP CODE 20555		

22. UNITED STATES OF AMERICA BY (Signature) <i>Joyce D. Fields</i>	23. NAME (Typed) Sharon D. Stewart <i>for</i> TITLE: CONTRACTING/ORDERING OFFICER
---	---

**BILLING INSTRUCTIONS FOR
FIXED PRICE CONTRACTS**

General: The contractor shall prepare vouchers or invoices as prescribed herein. FAILURE TO SUBMIT VOUCHERS/INVOICES IN ACCORDANCE WITH THESE INSTRUCTIONS WILL RESULT IN REJECTION OF THE VOUCHER/INVOICES AS IMPROPER.

Form: Claims shall be submitted on the payee's letterhead, voucher/invoices, or on the Government's Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal," and Standard Form 1035, "Public Voucher for Purchases Other than Personal--Continuation Sheet." These forms are available from the U.S. Government Printing Office, 710 North Capitol Street, Washington, DC 20401.

Number of Copies: An original and three copies shall be submitted. Failure to submit all the required copies will result in rejection of the voucher/invoice as improper.

Designated Agency Billing Office: Vouchers/Invoices shall be submitted to the following address:

U.S. Nuclear Regulatory Commission
Division of Contracts - T-7-I-2
Washington, DC 20555-0001

A copy of any invoice which includes a purchase of property valued at the time of purchase at \$5000 or more, shall additionally be sent to:

Chief, Property Management Branch
Division of Facilities and Property Management
Mail Stop - T-7-D-27
Washington, DC 20555-0001

HAND-DELIVERY OF VOUCHERS/INVOICES IS DISCOURAGED AND WILL NOT EXPEDITE PROCESSING BY THE NRC. However, should you choose to deliver vouchers/invoices by hand, including delivery by any express mail service or special delivery service which uses a courier or other person to deliver the vouchers/invoices in person to the NRC, such vouchers/invoices must be addressed to the above Designated Agency Billing Office and will only be accepted at the following location:

U.S. Nuclear Regulatory Commission
One White Flint North - Mail Room
11555 Rockville Pike
Rockville, MD 20852

HAND-CARRIED SUBMISSIONS WILL NOT BE ACCEPTED AT OTHER THAN THE ABOVE ADDRESS

(BILLING INSTRUCTIONS FOR FIXED PRICE CONTRACTS - Page 2 of 3)

Note that the official receipt date for transit-delivered vouchers/invoices will be the date it is received by the official agency billing office in the Division of Contracts.

Agency Payment Office: Payment will continue to be made by the office designated in the contract in Block 12 of the Standard Form 26 or Block 25 of the Standard Form 33, whichever is applicable.

Frequency: The contractor shall submit a voucher or invoice only after the NRC's final acceptance of services rendered or products delivered in performance of the contract unless otherwise specified in the contract.

Preparation and Itemization of the Voucher/Invoice: The voucher/invoice shall be prepared in ink or by typewriter (without strike-overs). Corrections or erasures must be initialed. To be considered a proper voucher/invoice, all of the following elements must be included:

1. Contract number.
2. Sequential voucher/invoice number.
3. Date of voucher/invoice.
4. Payee's name and address. (Show the name of the contractor and its correct address. In addition, when an assignment of funds has been made by the contractor, or a different payee has been designated, include the name and address of the payee). Indicate the name and telephone number of the individual responsible for answering questions which the NRC may have regarding the voucher/invoice.
5. Description of articles or services, quantity, unit price, and total amount.
6. For contractor acquired property list each item purchased costing \$50,000 or more and having a life expectancy of more than 1 year and provide: (1) an item description, (2) manufacturer, (3) model number, (4) serial number, (5) acquisition cost, (6) date of purchase, and (7) a copy of the purchasing document.
7. Weight and zone of shipment, if shipped by parcel post.
8. Charges for freight or express shipments. Attach prepaid bill if shipped by freight or express.
9. Instructions to consignee to notify the Contracting Officer of receipt of shipment.

(BILLING INSTRUCTIONS FOR FIXED PRICE CONTRACTS - Page 3 of 3

- 10. For Indefinite Delivery contracts or contracts under which progress payments are authorized, the final voucher/invoice shall be marked "FINAL VOUCHER" OR "FINAL INVOICE."**

Currency: Billings may be expressed in the currency normally used by the contractor in maintaining his accounting records and payments will be made in that currency. However, the U.S. dollar equivalent for all vouchers/invoices paid under the contract may not exceed the total U.S. dollars authorized in the contract.

Supersession: These instructions supersede any previous billing instructions.

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 01-18-2000		2. CONTRACT NO. (if any) GS-26F-1001B		6. SHIP TO:	
3. ORDER NO. DR-00-0080		MODIFICATION NO.		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
4. REQUISITION/REFERENCE NO. 10070080		5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-I-2 Contract Management Branch 2 Washington DC 20555		b. STREET ADDRESS ATTN: Gene Wood Mail Stop O-P1 33	
7. TO:		c. CITY Washington		d. STATE DC	e. ZIP CODE 20555
a. NAME OF CONTRACTOR XEROX CORPORATION		f. SHIP VIA		8. TYPE OF ORDER	
b. COMPANY NAME ATTN: Bruce Keller		<input type="checkbox"/> a. PURCHASE ORDER		<input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
c. STREET ADDRESS 1301 K Street NW - Suite 300W		Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated:		Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY Washington	e. STATE DC	f. ZIP CODE 20005			
9. ACCOUNTING AND APPROPRIATION DATA JOB CODE: D2384 B&R No. 010-15-524-110 BOC: 2570 FUND SOURCE: 31X0200.010 Obligation Amount: 52,932.00		\$52,932.00		10. REQUISITIONING OFFICE OCIO/IMD/RSDD	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL		<input checked="" type="checkbox"/> b. OTHER THAN SMALL		<input type="checkbox"/> c. DISADVANTAGED	
<input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO		15. DELIVER TO F.O.B. POINT ON OR BEFORE	
13. PLACE OF				18. DISCOUNT TERMS	
a. INSPECTION		b. ACCEPTANCE		10/1/1999-09/30/2000	
				Net 30	

17 SCHEDULE (See reverse for Rejections)

ITEM NO (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
1	Renewal of full service maintenance for the following NRC owned Xerox copiers for the period beginning October 1, 1999 through September 30, 2000: Xerox 5090 - Serial No. W81-081-826 - NRC Tag No. 040784 NRC estimated monthly volume is 370,000 copies. Excess copy charge of \$.0031 per copy will be billed for all copies over 550,000 copies.	12	MO	4,282.00	\$51,384.00	
2	Xerox 5028 - Serial No. 68H-484969 - NRC Tag No. 029747 Monthly rate includes unlimited copies. NRC Project Officer: Gene Wood - 301-415-2070 The contractor shall provide a maximum 8 hour response time from the receipt of NRC's call for service. All work shall be performed Monday through Friday, between 7:30 am and 4:15 pm. Maintenance rates include all parts, labor, and travel. Billing shall be submitted within 30 days of the subject month during this period of performance. Invoice shall include Model, Serial No., location, and purchase order no.	12	MO	129.00	\$1,548.00	

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$52,932.00	SUBTOTAL
SEE BILLING INSTRUCTIONS ON REVERSE		21. MAIL INVOICE TO					17(h) TOTAL (Cont. pages)
a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer		b. STREET ADDRESS (or P.O. Box) Attn: GOV/COM Acctg. Section T-9H4 (submit invoice in duplicate)		c. CITY Washington		\$52,932.00	17(i). GRAND TOTAL
d. STATE DC		e. ZIP CODE 20555		23. NAME (Typed) Sharon D. Stewart			
22. UNITED STATES OF AMERICA BY (Signature) 		TITLE: CONTRACTING/ORDERING OFFICER					

TASK ORDER TERMS AND CONDITIONS

NOT SPECIFIED IN THE CONTRACT

A.1 NRC Acquisition Clauses - (NRCAR) 48 CFR Ch. 20

2052.209-73 CONTRACTOR ORGANIZATIONAL CONFLICTS OF INTEREST

A.2 Other Applicable Clauses

- [] See Addendum for the following in full text (if checked)
- [] 52.216-18, Ordering
- [] 52.216-19, Order Limitations
- [] 52.216-22, Indefinite Quantity
- [] 52.217-6, Option for Increased Quantity
- [] 52.217-7, Option for Increased Quantity Separately Priced Line Item
- [] 52.217-8, Option to Extend Services
- [] 52.217-9, Option to Extend the Term of the Contract

A.3 ELECTRONIC PAYMENT

The Debt Collection Improvement Act of 1996 requires that all payments except IRS tax refunds be made by Electronic Funds Transfer. It is the policy of the Nuclear Regulatory Commission to pay vendors by the Automated Clearing House (ACH) electronic funds transfer payment system. The electronic system is known as Vendor Express. Payment shall be made in accordance with FAR 52.232-33, entitled "Mandatory Information for Electronic Funds Transfer Payment".

To receive payment, the contractor shall complete the "Company Information" portion of the Standard Form 3881, entitled "ACH Vendor/Miscellaneous Payment Enrollment Form" found as an attachment to this document. The contractor shall take the form to the ACH Coordinator at the financial institution that maintains its company's bank account. The contractor shall discuss with the ACH Coordinator how the payment

Identification information (addendum record) will be passed to them once the payment is received by the financial institution. Further information concerning the addendum is provided at Attachment. The ACN Coordinator should fill out the "Financial Institution Information" portion of the form and return it to the Office of the Controller at the following address: Nuclear Regulatory Commission, Division of Accounting and Finance, Financial Operations Section, Mail Stop T-9-H-4, Washington, DC 20555, ATTN: ACH/Vendor Express. It is the responsibility of the contractor to ensure that the financial institution returns the completed form to the above cited NRC address. If the contractor can provide the financial information, signature of the financial institutions ACH Coordinator is not required. The NRC is under no obligation to send reminders. Only after the Office of the Controller has processed the contractor's sign-up form will the contractor be eligible to receive payments.

Once electronic funds transfer is established for payments authorized by NRC, the contractor needs to submit an additional SF 3881 only to report changes to the information supplied.

Questions concerning ACH/Vendor Express should be directed to the Financial Operations staff at (301) 415-7520."

1.4 SEAT BELTS

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 7/11/00		2. CONTRACT NO. (If any) GS-26F-1001B		6. SHIP TO:	
3. ORDER NO. DR-00-0080 MOD 1		4. REQUISITION/REFERENCE NO. E-Mail dtd 7/5/00		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts and Property Mgt. Attn: Yvette Brown - Mail Stop T-7-I-2 Contract Management Branch 2 Washington DC 20555				b. STREET ADDRESS ATTN: Gene Wood Mail Stop O-P1-33	
				c. CITY Washington	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR XEROX CORPORATION				8. TYPE OF ORDER	
b. COMPANY NAME ATTN: Bruce Keller				<input type="checkbox"/> a. PURCHASE ORDER	
c. STREET ADDRESS 1301 K Street, N.W. - Suite 300 West				<input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
d. CITY Washington		e. STATE DC	f. ZIP CODE 20005	Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA This modification does not obligate any funds. \$.00				10. REQUISITIONING OFFICE OCIO	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL		<input checked="" type="checkbox"/> b. OTHER THAN SMALL		<input type="checkbox"/> c. DISADVANTAGED	
<input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE 10/01/99-09/30/2000	
13. PLACE OF		16. DISCOUNT TERMS Net 30			
a. INSPECTION		b. ACCEPTANCE		FOR INFORMATION CALL: (No collect calls)	
		Yvette Brown 301-415-6507			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Refer to NRC Delivery Order No. DR-00-0023 dated 11/29/99 for on-site full service maintenance, and further modify the order to incorporate the attached Fixed Price Billing Instructions. The contractor shall submit all future invoices accordingly.</p> <p>As a result of the above action, Block No. 21 of this purchase order is hereby deleted in its entirety and substituted with the following in lieu thereof:</p> <p>*21. MAIL INVOICE TO: U.S. Nuclear Regulatory Commission Division of Contracts and Property Management Mail Stop: T-7-I-2 Washington, DC 20555*</p> <p>All other terms and conditions remain unchanged.</p>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$.00	SUBTOTAL	
	21. MAIL INVOICE TO:							\$.00	17(h) TOTAL (Cont. pages)
	a. NAME U.S. Nuclear Regulatory Commission Division of Contracts and Property Management							\$52,932.00	17(i). GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) Management Mail Stop: T-7-I-2								
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555						

22. UNITED STATES OF AMERICA BY (Signature) <i>Joyce A. Fields</i>	23. NAME (Typed) Sharon D. Stewart <i>for</i> TITLE: CONTRACTING/ORDERING OFFICER
--	--

**BILLING INSTRUCTIONS FOR
FIXED PRICE CONTRACTS**

General: The contractor shall prepare vouchers or invoices as prescribed herein. **FAILURE TO SUBMIT VOUCHERS/INVOICES IN ACCORDANCE WITH THESE INSTRUCTIONS WILL RESULT IN REJECTION OF THE VOUCHER/INVOICES AS IMPROPER.**

Form: Claims shall be submitted on the payee's letterhead, voucher/invoices, or on the Government's Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal," and Standard Form 1035, "Public Voucher for Purchases Other than Personal--Continuation Sheet." These forms are available from the U.S. Government Printing Office, 710 North Capitol Street, Washington, DC 20401.

Number of Copies: An original and three copies shall be submitted. Failure to submit all the required copies will result in rejection of the voucher/invoice as improper.

Designated Agency Billing Office: Vouchers/Invoices shall be submitted to the following address:

U.S. Nuclear Regulatory Commission
Division of Contracts - T-7-I-2
Washington, DC 20555-0001

A copy of any invoice which includes a purchase of property valued at the time of purchase at \$5000 or more, shall additionally be sent to:

Chief, Property Management Branch
Division of Facilities and Property Management
Mail Stop - T-7-D-27
Washington, DC 20555-0001

HAND-DELIVERY OF VOUCHERS/INVOICES IS DISCOURAGED AND WILL NOT EXPEDITE PROCESSING BY THE NRC. However, should you choose to deliver vouchers/invoices by hand, including delivery by any express mail service or special delivery service which uses a courier or other person to deliver the vouchers/invoices in person to the NRC, such vouchers/invoices must be addressed to the above Designated Agency Billing Office and will only be accepted at the following location:

U.S. Nuclear Regulatory Commission
One White Flint North - Mail Room
11555 Rockville Pike
Rockville, MD 20852

HAND-CARRIED SUBMISSIONS WILL NOT BE ACCEPTED AT OTHER THAN THE ABOVE ADDRESS

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Note that the official receipt date for hand-delivered vouchers/invoices will be the date it is received by the official agency billing office in the Division of Contracts.

Agency Payment Office: Payment will continue to be made by the office designated in the contract in Block 12 of the Standard Form 26 or Block 25 of the Standard Form 33, whichever is applicable.

Frequency: The contractor shall submit a voucher or invoice only after the NRC's final acceptance of services rendered or products delivered in performance of the contract unless otherwise specified in the contract.

Preparation and Itemization of the Voucher/Invoice: The voucher/invoice shall be prepared in ink or by typewriter (without strike-overs). Corrections or erasures must be initialed. To be considered a proper voucher/invoice, all of the following elements must be included:

1. Contract number.
2. Sequential voucher/invoice number.
3. Date of voucher/invoice.
4. Payee's name and address. (Show the name of the contractor and its correct address. In addition, when an assignment of funds has been made by the contractor, or a different payee has been designated, include the name and address of the payee). Indicate the name and telephone number of the individual responsible for answering questions which the NRC may have regarding the voucher/invoice.
5. Description of articles or services, quantity, unit price, and total amount.
6. For contractor acquired property list each item purchased costing \$50,000 or more and having a life expectancy of more than 1 year and provide: (1) an item description, (2) manufacturer, (3) model number, (4) serial number, (5) acquisition cost, (6) date of purchase, and (7) a copy of the purchasing document.
7. Weight and zone of shipment, if shipped by parcel post.
8. Charges for freight or express shipments. Attach prepaid bill if shipped by freight or express.
9. Instructions to consignee to notify the Contracting Officer of receipt of shipment.

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10. For Indefinite Delivery contracts or contracts under which progress payments are authorized, the final voucher/invoice shall be marked "FINAL VOUCHER" OR "FINAL INVOICE."

Currency: Billings may be expressed in the currency normally used by the contractor in maintaining his accounting records and payments will be made in that currency. However, the U.S. dollar equivalent for all vouchers/invoices paid under the contract may not exceed the total U.S. dollars authorized in the contract.

Supersession: These instructions supersede any previous billing instructions.