

EDO Principal Correspondence Control

FROM: DUE: 02/21/01 EDO CONTROL: G20000529  
DOC DT: 11/03/00  
FINAL REPLY:

Steven A. Herman  
U.S. Environmental Protection Agency (EPA)

TO:  
Norry, DEDM

FOR SIGNATURE OF : \*\* GRN \*\* CRC NO:  
Norry, DEDM

DESC: ROUTING:  
Executive Order 13148, "Greening the Government  
Through Leadership in Environmental Management"  
Travers  
Paperiello  
Miraglia  
Norry  
Craig  
Burns  
Cyr, OGC  
Funches, CFO

DATE: 11/15/00

ASSIGNED TO: CONTACT:  
ADM Springer

SPECIAL INSTRUCTIONS OR REMARKS:  
Ref. G20000253.



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

NOV 3 2000

OFFICE OF  
ENFORCEMENT AND  
COMPLIANCE ASSURANCE

Ms. Patricia Norry  
Agency Environmental Executive  
Nuclear Regulatory Commission  
MS 0-16E15  
Washington, DC 20555

Dear Ms. Norry:

The purpose of this letter is to alert you of your agency's responsibility under Executive Order (E.O.) 13148, "Greening the Government Through Leadership in Environmental Management," to submit a report to the Environmental Protection Agency (EPA) regarding progress meeting the goals of the E.O. Section 307 of the E.O. requires that each agency submit an annual progress report to the Administrator of EPA. EPA's Office of Enforcement and Compliance Assurance coordinates the interagency workgroup established under section 306 of the E.O. and will compile and summarize agency responses into a single progress report for the Federal government.

E.O. 13148 states that Federal agency annual reports "shall include a description of the progress that the agency has made in complying with all aspects of this order." Sections 502, 503 and 505 are specifically cited as sections of the E.O. that must be addressed in the annual report. Because calendar year 2000 is the first year that agencies must report under the E.O., EPA, in coordination with the interagency workgroup, is issuing this guidance on the substance of the calendar year 2000 agency annual reports.

- Sections 502 and 503 which address reduction goals for Section 313 of the Emergency Planning and Community Right-to-Know Act and reduction goals for designated "priority chemicals" respectively, do not come into effect until calendar year 2001. Consequently, the calendar year 2000 agency annual report should not include reporting for progress in meeting the goals of sections 502 and 503.
- Section 505 establishes a variety of actions to reduce the use of ozone depleting substances (ODS) at Federal facilities including development of a plan to phase out acquisition of Class I ODS by December 31, 2010. Although each agency's plan is not due until April 2001, Federal agency progress in addressing reduction requirements of

this section should be provided in your agency's annual report. Therefore, the calendar year 2000 annual report should include descriptions of successes in replacing ODS and the challenges you have encountered meeting the E.O. goals.

- Agencies are also requested to provide, as appropriate, information on progress toward meeting other goals of Executive Order 13148. While each agency may describe activities under any section of the E.O., areas of particular interest include efforts to update and/or amend agency policy documents and strategies to reflect the E.O. (Section 305), efforts to conduct an agency-level environmental management system self-assessment (Section 401), and efforts to conduct facility-level environmental management system pilot projects (Section 401). Finally, where agencies collected information to address prior reporting responsibilities under E.O. 12856, those agencies are encouraged to provide that information in the calendar year 2000 annual report.
- Federal agencies are also encouraged to use the report to provide information to interested parties regarding progress made in implementing E.O. 13148 and other "Greening the Government" Executive Orders.

Please send the annual report to Mr. Craig Hooks, Director, Federal Facilities Enforcement Office (MC-2261A), EPA, 1200 Pennsylvania Avenue N.W., Washington, D.C. 20460, by March 1, 2001. If you have any questions, please feel free to contact Mr. Hooks at 202-564-2510 or have your staff contact Will Garvey at 202-564-2458. Thank you for your continued support for making the Federal community a leader in protection of the environment.

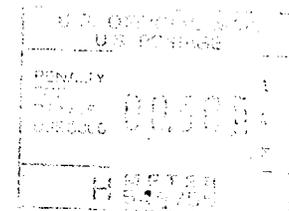
Sincerely,

  
Steven A. Herman  
Assistant Administrator



United States  
Environmental Protection  
Agency (2261A)  
Washington, DC 20460

Official Business  
Penalty for Private Use  
\$300



DS 394 PRST FCM SUB MD 208 11/9/00

Ms. Patricia Norry  
Agency Environmental Executive  
Nuclear Regulatory Commission  
MS 0-16E15  
Washington, DC 20555



AUMP



Internet Address (URL) • <http://www.epa.gov>

**Recycled/Recyclable** • Printed with Vegetable Oil Based Inks on Recycled Paper (Minimum 25% Postconsumer)