

October 26, 2000

Mr. Richard J. Stratford
Director
Office of Nuclear Energy Affairs
Bureau of Non-proliferation
Room 7828
U.S. Department of State
Washington, D.C. 20520

Dear Mr. Stratford:

I am writing to request that you prepare a memorandum to have NP/NEA sponsor Mr. Theodore S. Sherr and Mr. Charles Z. Serpan for State Department building passes. Mr. Sherr is Chief of the Safety and Safeguards Support Branch in the Nuclear Regulatory Commission (NRC) Office of Nuclear Materials Safety and Safeguards. His work includes extensive and ongoing interagency duties in all aspects of the Commission's international nuclear safeguards activities. His current Department of State badge (No. A-20018889) has expired, and we request that it be renewed. Mr. Serpan is Senior Advisor to the Director of the NRC Office of International Programs, and is responsible for NRC's program of activities with the International Atomic Energy Agency. Mr. Sherr's and Mr. Serpan's responsibilities include visits on official business to the State Department more than three times a week on average. Enclosed with this letter are (a) completed building pass applications (Form DSP-97), and (b) a copy of the NRC security clearance certification (Form 277). The original Form 277 will be forwarded by NRC's Division of Security directly to DS/CIS/PSP.

Please enclose NP/NEA's sponsorship letter with this package and send it to Mr. Don Blake, Acting Director, Office of Domestic Operations, DS/CIS/DO, L309 SA-1 (2401 E Street, NW, Washington, D.C., 20037).

Sincerely,

/RA/

Janice Dunn Lee, Director
Office of International Programs

Enclosure:
As stated

October 26, 2000

Mr. Don Blake
Acting Director
Office of Domestic Operations
DS/CIS/DO
L309 SA-1
U.S. Department of State
Washington, D.C. 20520

Dear Mr. Blake:

I am writing to request that you prepare a memorandum supporting NP/NEA's sponsorship of Mr. Theodore S. Sherr and Mr. Charles Z. Serpan for State Department building passes. Mr. Sherr is Chief of the Safety and Safeguards Support Branch in the Nuclear Regulatory Commission (NRC) Office of Nuclear Materials Safety and Safeguards. His work includes extensive and ongoing interagency duties in all aspects of the Commission's international nuclear safeguards activities. His current Department of State badge (No. A-20018889) has expired, and we request that it be renewed. Mr. Serpan is Senior Advisor to the Director of the NRC Office of International Programs, and is responsible for NRC's program of activities with the International Atomic Energy Agency. Mr. Sherr's and Mr. Serpan's responsibilities include visits on official business to the State Department more than three times a week on average. Enclosed with this letter are (a) completed building pass applications (Form DSP-97), and (b) a copy of the NRC security clearance certification (Form 277). The original Form 277 will be forwarded by NRC's Division of Security directly to DS/CIS/PSP.

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