

IN RESPONSE, PLEASE
REFER TO: M930208B

March 25, 1993

MEMORANDUM FOR: James M. Taylor
Executive Director for Operations

FROM: Samuel J. Chilk, Secretary \s\

SUBJECT: STAFF REQUIREMENTS - PERIODIC BRIEFING ON EEO
PROGRAM (SECY-93-022), 2:00 P.M., MONDAY,
FEBRUARY 8, 1993, COMMISSIONERS' CONFERENCE
ROOM, ONE WHITE FLINT NORTH, ROCKVILLE,
MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the NRC staff on the EEO programs. The EEO Advisory Committees and the National Treasury Employees Union were represented at the table to respond to questions.

The Commission requests further information on the following specific items:

- The number and EEO profile of SES and GG-15 positions which were filled on a non-competitive basis for comparison with the data (for the period from April 1992 to March 31, 1993) on those which were filled competitively and information concerning the extent to which competitively awarded positions were advertised, including how long the vacancy announcement remained open.
- When available, a statistical breakdown of women and minority applicants and selectees for any Senior Level System positions expected to be created, competed, and filled through March 31, 1993, and the same information for the Supervisory Development Program and the SES Candidate Development Program when those selections have been made.
- Report to the Commission on the educational and training opportunities available to employees for enhancing their qualifications for SLS positions and any plans for a formal development program to assist employees to qualify for SLS positions.
- Statistics on time-in-grade for non-career ladder promotions in comparable career fields for women and specific minority groups.

- Plans to track assignments and promotions subsequent to employee participation in various formal developmental programs such as the Executive Potential Program for mid-level employees.
(EDO) (SECY Suspense: 5/7/93)

The staff should consider whether adoption of a method for enabling employees to ask questions anonymously concerning sexual harassment, such as the "hotline" used by the Navy, would be worthwhile.

The staff should provide the Commission with the sexual harassment prevention policy statement and brochure for review prior to its adoption.

cc: The Chairman
Commissioner Rogers
Commissioner Curtiss
Commissioner Remick
Commissioner de Planque
OGC
OIG
Office Directors, Regions, ACRS, ACNW (via E-Mail)
OP, SDBU/CR, ASLBP (via FAX)
PDR - Advance
DCS - P1-24