

**NEW YORK POWER AUTHORITY  
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FROM: KATHY LOCKWOOD - EMERGENCY PLANNING DEPARTMENT

SUBJECT: EMERGENCY PLAN AND IMPLEMENTING PROCEDURES

Enclosed are revisions to your assigned copy of the JAFNPP Emergency Plan and Implementing Procedures. Please remove and **DISCARD** the old pages. Insert the attached, initial and date this routing sheet and return the completed routing sheet to **Kathy Lockwood in the Emergency Planning Department within 15 days**. If this transmittal is not returned within 15 days, your name will be removed from the controlled list.

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| <b>VOLUME 1 Update List Dated N/A</b> |       |        |               |
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| <b>VOLUME 2 Update List Dated N/A</b> |       |        |               |
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| <b>VOLUME 3 Update List Dated October 9, 2000</b> |             |        |               |
|---------------------------------------------------|-------------|--------|---------------|
| DOCUMENT                                          | PAGES       | REV. # | INITIALS/DATE |
| EAP-32                                            | REPLACE ALL | 4      |               |
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EMERGENCY PLAN IMPLEMENTING PROCEDURES/VOLUME 3  
UPDATE LIST

CONTROLLED COPY # 34

Date of Issue: October 9, 2000

| Procedure Number | Procedure Title                                                       | Revision Number | Date of Last Review | Use of Procedure |
|------------------|-----------------------------------------------------------------------|-----------------|---------------------|------------------|
| N/A              | TABLE OF CONTENTS                                                     | REV. 23         | 12/98               | N/A              |
| EAP-26           | PLANT DATA ACQUISITION SYSTEM ACCESS                                  | REV. 11         | 02/98               | Informational    |
| EAP-27           | ESTIMATION OF POPULATION DOSE WITHIN 10 MILE EMERGENCY PLANNING ZONE  | REV. 9          | 02/98               | Informational    |
| EAP-28           | EMERGENCY RESPONSE DATA SYSTEM (ERDS) ACTIVATION                      | REV. 6          | 07/00               | Reference        |
| EAP-29           | EOF VENTILATION ISOLATION DURING AN EMERGENCY                         | REV. 5          | 02/98               | Informational    |
| EAP-30           | EMERGENCY TERMINATION AND TRANSITION TO RECOVERY*                     | REV. 0          | 12/98               | Informational    |
| EAP-31           | RECOVERY MANAGER*                                                     | REV. 0          | 12/98               | Informational    |
| EAP-32           | RECOVERY SUPPORT GROUP*                                               | REV. 4          | 10/00               | Informational    |
| EAP-33           | DEVELOPMENT OF A RECOVERY ACTION PLAN*                                | REV. 0          | 12/98               | Informational    |
| EAP-34           | ACCEPTANCE OF ENVIRONMENTAL SAMPLES AT THE EOF/EL DURING AN EMERGENCY | REV. 3          | 02/98               | Informational    |
| EAP-35           | EOF TLD ISSUANCE DURING AN EMERGENCY                                  | REV. 6          | 02/98               | Informational    |
| EAP-36           | ENVIRONMENTAL LABORATORY USE DURING AN EMERGENCY                      | REV. 4          | 02/98               | Informational    |
| EAP-37           | SECURITY OF THE EOF AND EL DURING DRILLS, EXERCISES AND ACTUAL EVENTS | REV. 5          | 02/98               | Informational    |
| EAP-39           | DELETED (02/95)                                                       |                 |                     |                  |
| EAP-40           | DELETED (02/98)                                                       |                 |                     |                  |
| EAP-41           | DELETED (12/85)                                                       |                 |                     |                  |
| EAP-42           | OBTAINING METEOROLOGICAL DATA                                         | REV. 14         | 08/00               | Informational    |
| EAP-43           | EMERGENCY FACILITIES LONG TERM STAFFING                               | REV. 50         | 10/00               | Informational    |
| EAP-44           | CORE DAMAGE ESTIMATION                                                | REV. 4          | 02/98               | Informational    |
| EAP-45           | EMERGENCY RESPONSE DATA SYSTEM (ERDS CONFIGURATION CONTROL PROGRAM    | REV. 6          | 07/00               | Informational    |
| SAP-1            | MAINTAINING EMERGENCY PREPAREDNESS                                    | REV. 15         | 02/00               | Informational    |
| SAP-2            | EMERGENCY EQUIPMENT INVENTORY                                         | REV. 31         | 08/00               | Reference        |
| SAP-3            | EMERGENCY COMMUNICATIONS TESTING                                      | REV. 69         | 07/00               | Reference        |

EMERGENCY PLAN IMPLEMENTING PROCEDURES/VOLUME 3  
UPDATE LIST

Date of Issue: October 9, 2000

| Procedure Number | Procedure Title                                                                    | Revision Number | Date of Last Review | Use of Procedure |
|------------------|------------------------------------------------------------------------------------|-----------------|---------------------|------------------|
| SAP-4            | NYS/OSWEGO COUNTY EMERGENCY PREPAREDNESS PHOTO IDENTIFICATION CARDS                | REV. 8          | 03/00               | Informational    |
| SAP-5            | DELETED (3/98)                                                                     |                 |                     |                  |
| SAP-6            | DRILL/EXERCISE CONDUCT                                                             | REV. 15         | 02/00               | Informational    |
| SAP-7            | MONTHLY SURVEILLANCE PROCEDURE FOR ON-CALL EMPLOYEES                               | REV. 34         | 02/98               | Informational    |
| SAP-8            | PROMPT NOTIFICATION SYSTEM FAILURE/SIREN SYSTEM FALSE ACTIVATION                   | REV. 10         | 02/98               | Informational    |
| SAP-9            | DELETED (02/94)                                                                    |                 |                     |                  |
| SAP-10           | METEOROLOGICAL MONITORING SYSTEM SURVEILLANCE                                      | REV. 9          | 07/00               | Informational    |
| SAP-11           | EOF DOCUMENT CONTROL                                                               | REV. 10         | 08/00               | Informational    |
| SAP-13           | EOF SECURITY AND FIRE ALARM SYSTEMS DURING NORMAL OPERATIONS                       | REV. 3          | 03/98               | Informational    |
| SAP-14           | DELETED (02/95)                                                                    |                 |                     |                  |
| SAP-15           | DELETED (11/92)                                                                    |                 |                     |                  |
| SAP-16           | UTILIZING EPIC IDT TERMINALS FROM DESTINY SYSTEM                                   | REV. 3          | 02/98               | Informational    |
| SAP-17           | EMERGENCY RESPONSE DATA SYSTEM (ERDS) QUARTERLY TESTING                            | REV. 7          | 07/00               | Continuous       |
| SAP-19           | SEVERE WEATHER                                                                     | REV. 3          | 03/98               | Informational    |
| SAP-20           | EMERGENCY PLAN ASSIGNMENTS                                                         | REV. 18         | 08/00               | Informational    |
| SAP-21           | PLACEMENT, TESTING AND OPERATION OF WIRELESS TELEPHONE EQUIPMENT IN PLANT ENVIRONS | REV. 2          | 10/98               | Informational    |
| SAP-22           | EMERGENCY PLANNING PROGRAM SELF ASSESSMENT                                         | REV. 1          | 10/98               | Informational    |



REVISION SUMMARY SHEET

| REV. NO. | CHANGE AND REASON FOR CHANGE                                                                                                                                                                                          |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4        | <ul style="list-style-type: none"><li>• Updated phone numbers on Attachment 2, Recovery Support Group Corporate Call List.</li></ul>                                                                                  |
| 3        | <ul style="list-style-type: none"><li>• Updated phone numbers on Attachment 2, Recovery Support Group Corporate Call List.</li></ul>                                                                                  |
| 2        | <ul style="list-style-type: none"><li>• Updated phone numbers on Attachment 2, Recovery Support Group Corporate Call List</li><li>• Removed GMSS approval signature line from cover sheet, as per AP-02.04.</li></ul> |
| 1        | <ul style="list-style-type: none"><li>• Updated phone numbers on Attachment 2, Recovery Support Group Corporate Call List.</li></ul>                                                                                  |
| 0        | <ul style="list-style-type: none"><li>• New procedure</li></ul>                                                                                                                                                       |

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## 1.0 PURPOSE

The purpose of this procedure is to provide instruction to the Recovery Support Group Manager. The Recovery Support Group Manager coordinates requests for personnel, equipment and materials, and support services.

This procedure is implemented initially by the Nuclear Generation Duty Officer (NGDO) in the event of an emergency at the plant which requires notification of the Recovery Manager and the coordination of corporate resources during the EMERGENCY PHASE, and/or activation of the Recovery Organization during the RECOVERY PHASE. The Recovery Manager may designate other personnel to act as Recovery Support Group Manager.

The Recovery Support Group Manager is responsible for:

- Notifying the Recovery Manager of emergencies and keeping him informed of the emergency status.
- Coordinating requests for corporate support.
- Coordinating requests for other personnel, equipment and materials, and support services.
- Notifying and coordinating requests for assistance with offsite support organizations as directed by the Recovery Manager.

## 2.0 REFERENCES

### 2.1 Performance References

- 2.1.1 Appendix F, Typical Support Companies and Organizations\*
- 2.1.2 Section 9, Recovery\*
- 2.1.3 EAP-33, Development of a Recovery Action Plan\*

### 2.2 Developmental References

NONE

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### 3.0 INITIATING EVENTS

3.1 Emergency conditions have been declared as per IAP-2, Classification of Emergency Conditions\* (FOR STEPS 4.1 AND 4.2).

3.2 Emergency conditions have been controlled and/or corrected and the emergency terminated as per IAP-2, Classification of Emergency Conditions\*, and entry into the Recovery phase is required (FOR STEPS 4.3 AND 4.4).

### 4.0 PROCEDURE

#### 4.1 Notifications

4.1.1 Receive notification of the emergency via NYPA staff.

4.1.2 Confirm the notification with plant staff and ascertain the situation.

4.1.3 Notify the Recovery Manager or alternate of the emergency.

#### 4.2 Activation

4.2.1 Establish and maintain communications with the Recovery Manager during the EMERGENCY PHASE.

4.2.2 Coordinate corporate resources through normal channels to support the plant during the EMERGENCY PHASE as requested by the Recovery Manager.

4.2.3 Notify offsite support organizations to support the plant during the EMERGENCY PHASE as requested by the Recovery Manager. Organizations which may be called upon to provide assistance are listed in JAFNPP Appendix F.

4.2.4 IF RECOVERY OPERATIONS ARE REQUIRED, report to the designated Recovery Center (EOF or other location).

#### 4.3 Recovery Operations

4.3.1 Assist the Recovery Manager to determine corporate capabilities required for Recovery Support Group (see JAFNPP Plan section 9).

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- 4.3.2 Coordinate corporate resources to support Recovery operations. A Recovery Support Group Call List is included in this procedure as Attachment 2.
  - 4.3.3 Coordinate requests for other personnel, equipment and materials, and support services through the Recovery Support Group organization.
  - 4.3.4 Coordinate support from offsite support organizations. Organizations which may be called upon to provide assistance are listed in JAFNPP Emergency Plan Appendix F.
  - 4.3.5 Develop a shift-rotation schedule for the Recovery Support Group as needed.
  - 4.3.6 Coordinate the implementation of tasks appropriate to the Recovery Support Group in EAP-33, Development of a Recovery Action Plan\*.
  - 4.3.7 Continue to update the Recovery Manager on the status of Recovery Support Group operations.
  - 4.3.8 Monitor progress of Recovery Support Group and Recovery Support Group tasks in the Recovery Action Plan and provide assistance/coordination where appropriate.
  - 4.3.9 Assist the Recovery Manager to determine resource requirements for Recovery functions considering the following:
    - A. Need for additional personnel required for long-term recovery efforts
    - B. Need for offsite technical assistance
    - C. Need for supplies, equipment, parts, and other material.

#### 4.4 Terminate Recovery Operations

- 4.4.1 Ensure the completion or dispositioning of Recovery Support Group tasks outlined in the Recovery Action Plan.

4.4.2 Ensure that appropriate offsite agencies/organizations have been notified of the termination of Recovery.

4.4.3 Ensure that all Recovery Support Group actions have been documented.

5.0 **ATTACHMENTS**

1. Recovery Support Group Manager Initial Actions
2. Recovery Support Group Corporate Call List

RECOVERY SUPPORT GROUP MANAGER INITIAL ACTIONS

When the NGDO is contacted, telephone plant Security to determine the nature of the emergency (Call the Control Room if Security cannot provide the information).

JAF - call 315-349-6414/6422 (Security)  
315-349-6664 (Control Room)

1. Your initial contact will be with either site Security or the Control Room. Be prepared to copy down the pertinent information given to you. Use the appropriate PART I form.
2. Contact the Recovery Manager or alternate for further instructions. Refer to the Recovery Support Group Call List for Recovery Manager notification information.
3. If requested by the Recovery Manager, contact corporate departments for support. Refer to the Recovery Support Group Call List for corporate department notification information.
4. If requested by the Recovery Manager, notify offsite support organizations for support. Refer to JAFNPP, EAP-1.1, Offsite Notifications\*, for offsite support organization notification information.
5. If requested by the Recovery Manager, report to the designated Recovery Center (EOF or other location) and implement EAP-32, Recovery Support Group Manager\*.