

May 5, 1995

MEMORANDUM TO: Samuel J. Chilk, Director
Commission Decision Tracking System Project

James M. Taylor
Executive Director for Operations

Karen D. Cyr
General Counsel

FROM: John C. Hoyle, Secretary /s/

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON COMMISSION
DECISION TRACKING SYSTEM (CDTS), 10:00 A.M.,
FRIDAY, APRIL 21, 1995, COMMISSIONERS'
CONFERENCE ROOM, ONE WHITE FLINT NORTH,
ROCKVILLE, MARYLAND (OPEN TO PUBLIC
ATTENDANCE)

The Commission¹ was briefed by the CDTS staff on the Commission Decision Tracking System. The Commission suggested that the individual vote sheets of each Commissioner should be associated with the SECY papers and SRMs presently in the system for each of the subject areas and should be included for future subjects as well. The Commission also suggested that the information resource provided by the CDTS could assist in understanding the Agency's decision-making process.

The CDTS project office should, in coordination with the staff and OGC, prepare an options paper for Commission decision which discusses budget considerations, staffing options including impact on agency resources, project continuation options, value of the system from the staff's perspective, and requirements necessary to support continued operation of the CDTS from other offices.

(CDTS/EDO/OGC)

(SECY Suspense: 5/25/95)

¹ Commissioner Jackson had not been sworn in at the time this meeting was held and therefore did not participate in this meeting.

cc: The Chairman
Commissioner Rogers
Commissioner de Planque
Commissioner Jackson
EDO
OGC
OCA
OIG
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR - Advance
DCS - P1-24