

EDO Principal Correspondence Control

FROM: DUE: 09/26/00

EDO CONTROL: G20000439
DOC DT: 08/01/00
FINAL REPLY:

Ed Trumbull
Montgomery County Chamber
Workforce Corporation

TO:

Chairman

FOR SIGNATURE OF :

** GRN **

CRC NO: 00-0582

DESC:

Nominations for the Montgomery County Chamber
Workforce Corporation's Workforce Development
Awards (Nominations Due: 9/29/00)

ROUTING:

Travers
Paperiello
Miraglia
Norry
Craig
Burns/Cyr

DATE: 09/15/00

ASSIGNED TO:

CONTACT:

HR

Bird

SPECIAL INSTRUCTIONS OR REMARKS:

In nominations are made, prepare response for
Chairman's signature.



August 2000

Dear Workforce Development Awards Supporter:

Attached is the nomination packet for the Montgomery County Chamber Workforce Corporation's Workforce Development Awards. As you know, these awards recognize outstanding achievement and innovation in workforce development by businesses, organizations and individuals. They also provide models for others to replicate.

This is the sixth year of the Workforce Development Awards Program. It is scheduled for Wednesday, November 15, 2000 from 7:30 a.m. to 9:30 a.m. at Indian Spring Country Club. This event provides a public forum to honor awardees and applaud their achievements.

Please review the award categories and nominate a business, individual or organization that has significantly contributed to the workforce development effort. Your assistance in identifying exemplary programs and individuals will help highlight the importance of a Montgomery County workforce that is strong and competitive—today and in the future.

Very truly yours,

Ed Trumbull
President/CEO

Attachment: Nomination package
Due September 29, 2000

WORKFORCE DEVELOPMENT AWARDS NOMINATION PACKAGE



*Employer Driven
Community Solutions*

Award Descriptions and Criteria



Leadership Award

Presented to an individual who has achieved demonstrable results through commitment to the workforce development effort by devoting time, energy and expertise.

- Criteria:
- Has made significant contributions in the area of employment and career development.
 - Has played a key role in shaping the delivery of services.
 - Has been significantly involved in the area of workforce development.
 - Has contributed to the advancement and refinement of services to area residents.

Employer of the Year Award

Presented to an employer or employers who have consistently made workforce development a priority within their companies and the area by offering employees career development and advancement.

- Criteria:
- Has displayed significant involvement in workforce development – in areas such as school-to-work and/or welfare-to-work transitions, mature workers initiatives, and/or programs for in and out of school youth – by establishing programs or by participating in established programs.

Employer of the Year for Disability Hiring

Presented to an employer who has made employment of qualified people with disabilities an essential component of their human resources planning through its recruitment, retention and advancement efforts.

- Criteria:
- Has demonstrated that their workforce development efforts include increasing the employment of qualified people with disabilities within their company.
 - Has established disability awareness programs for supervisors and other staff.
 - Has developed partnerships with non-profit agencies or educational programs for recruitment and training.
 - Has participated in employment programs targeted to increase the employment of youth, adults and/or mature workers with disabilities.

Participant of the Year Award

Adult

Presented to a participant who exemplifies the spirit of the employment and career development process by successfully completing a training program and becoming self-supporting, thereby serving as a model to those striving to reach similar goals.

- Criteria:
- Has overcome barriers to employment.
 - Has excelled in the training program.
 - Has achieved self-sufficiency by securing employment or developing new enterprises.

Youth

Presented to an individual under 21 years of age who has overcome exceptional personal challenges to pursue educational and employment goals and/or has demonstrated outstanding achievements or accomplishments.

- Criteria:
- Is attending or has graduated high school.
 - Has overcome personal challenges.
 - Has demonstrated outstanding achievement.

Workforce Development Awards Nomination Form



The Montgomery County Chamber Workforce Corporation's Workforce Development Awards recognize innovation and achievement in workforce development; outstanding achievement by business, organizations and individuals; and provide incentives and models for replication.

To nominate an individual or organization for this award (self-nominations are welcome):

1. Attach one typewritten, double-spaced page (250 - 300 words) containing a concise overview or brief narrative. The overview should contain:
 - quantitative information, such as the number of people participating, trained, or affected;
 - the number of jobs created, if applicable; and
 - the individual, organization or business impact on Montgomery County and its residents, as it relates to workforce development.
2. Supporting information which may include:
 - more detailed program information;
 - partners;
 - why the program makes business sense; and
 - how this program can be replicated or held as a model.
3. Optional supplemental information that will further demonstrate the value of the individual, organization or program; letters of recommendation; details on program results; and/or program outline or summary that would further clarify the program.

The Selection Committee reserves the right to request additional information as appropriate, which may include but is not limited to, references and/or interviews.

SUBMITTING ORGANIZATION

Your Name: _____

Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ FAX #: _____

E-mail: _____

NOMINEE

Name of Individual/Organization Being Nominated: _____

Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ FAX #: _____

E-mail: _____

I am nominating the above individual/organization for the following award. (See attached Workforce Development Awards Description and Criteria.) Please use a separate form for each nomination.

- | | |
|---|---|
| _____ Leadership Award | _____ Participant of the Year Award (Youth) |
| _____ Employer of the Year Award | _____ Participant of the Year Award (Adult) |
| _____ Employer of the Year
for Disability Hiring | |

Please see the reverse side for deadline and mailing information.

Return the nomination package by September 29, 2000

Award Nominations
Montgomery County Chamber Workforce Corporation
451 Hungerford Drive, Suite 515
Rockville, Maryland 20850

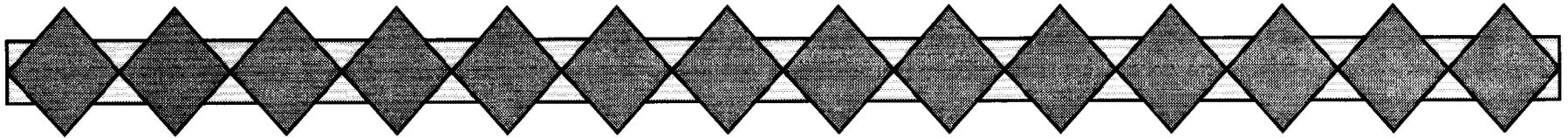
For further information or to receive additional nomination packages, please call 301/738-0015.

Please return only the nomination form with your package by tearing along the perforation down the center. Duplicated forms are acceptable.



SAVE THE DATE

November 15, 2000



The Montgomery County Chamber Workforce Corporation/Work life Alliance 2000 Workforce Development Awards

Recognizing innovation and achievement in workforce development; outstanding achievement by businesses, organizations and individuals; and providing incentives and models for replication.

**Indian Spring Country Club
Silver Spring, MD**

7:30 a.m. - 9:30 a.m.

Tickets and table sponsorships available

For more information, contact Charlotte Logan at 301 738-0015