

HHS Agreement No.  
NRC Agreement No. NRC-10-00-015

**Interagency Agreement Between  
Department of Health and Human Services  
Administrative Operations Service  
Program Support Center  
And  
Nuclear Regulatory Commission**

**I. SCOPE OF THE AGREEMENT**

**A. EXCESS AND DISPOSAL SERVICES FOR GENERAL FURNITURE ITEMS**

Under this agreement, NRC may deliver excess furniture items (estimated to be an average of 100 pieces per month) to the HHS Personal Property Facility (PPF) and each NRC delivery will include a listing of the items being delivered on an SF120 form "Report of Excess Personal Property".

HHS will charge the NRC for providing excess and disposal services at the rate of \$8.33 per general furniture item.

The estimated annual cost of this agreement for HHS processing general furniture items is:  
100 items a month X 12 months = 1200 items X \$8.33 per item = **\$9,996.00**

Once an authorized PPF Government employee signs the SF120 for delivered furniture, title to the listed property will transfer to HHS/PSC which will provide disposal action in accordance with applicable laws, and GSA, HHS and PSC regulations.

**B. EXCESS AND DISPOSAL SERVICES FOR "SYSTEMS FURNITURE" ITEMS**

Under this agreement, NRC may also deliver excess "systems furniture" items to the PPF and each NRC delivery will include a listing of the items being delivered on an SF120 form (Report of Excess Personal Property).

HHS will charge the NRC for providing this service at the following rates:  
\$8.33 per systems furniture item for shipments of less than 1,000 items  
\$2.25 per systems furniture item for shipments of 1,000 to 1,400 items  
\$2.00 per systems furniture item for shipments of over 1,400 items

The estimated annual cost of this agreement for HHS processing systems furniture items is:  
2,400 systems furniture items annually X \$2.25 per item = **\$5,400.00**

Once an authorized PPF Government employee signs the SF120 for delivered furniture, title to the listed property will transfer to HHS/PSC which will provide disposal action in accordance with applicable laws, and GSA, HHS and PSC regulations.

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### C. PICKUP AND TRANSPORT SERVICES BY HHS/PSC FOR NRC EXCESS ITEMS

During the period of this agreement, NRC may request that HHS/PSC provide the necessary labor services and vehicles to pickup and transport NRC's excess furniture items from the NRC's location to the HHS/PSC facility.

The NRC Technical Representative listed herein will coordinate with the HHS/PSC Project Officer to determine the appropriate type and quantity of labor services required for each project.

The following are the applicable hourly rates HHS will charge NRC for this service:

\$38.06 = Truck Driver

\$27.50 = Laborer

\$ 0.00 = When NRC orders the services of a Truck Driver and a Laborer, the cost of the NRC's use of a 22 foot truck with hydraulic lift-gate provided by HHS/PSC is included in the hourly labor rates charged for the personnel.

The hours charged for these services begin at the time the HHS personnel leave the HHS location and end upon their return to the HHS location. Normal travel time between NRC's location and the HHS facility is approximately 30-minutes.

The following is a breakout of the estimated cost for HHS/PSC providing pickup and transport services to NRC:

\$761.20 = Truck Driver's rate of \$38.06/hour X estimated 20/hours

\$550.00 = Laborer's rate of \$27.50/hour X estimated 20/hours

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**\$1,311.20 = Total annual estimated cost**

### D. FACILITIES LOCATIONS

The Department of Health and Human Services (HHS) Program Support Personal Property Facility (PPF) is located at 16071 Industrial Drive, Gaithersburg, MD and, under normal traffic conditions is within a one-half hour commute to any of the following three (3) Nuclear Regulatory Commission Rockville Maryland locations (1) 11555 Rockville Pike, Rockville, MD. (the NRC One White Flint North Building - OWFN), (2) 11545 Rockville Pike, Rockville, MD. (the NRC Two White Flint North Building - TWFN), and (3) 5008 Boiling Brook Parkway, Rockville, MD. (the NRC Warehouse). If NRC requires HHS/PSC to pickup NRC excess items from a different location than the three NRC Rockville, MD. locations listed above, the NRC Technical Contact and the HHS/PSC Project Officer will mutually determine a reasonable travel time to/from the new location to the HHS facility.

The PPF's hours of operation are 7:30 a.m. to 4:00 p.m., Monday through Friday, except on Federal holidays. The facility's delivery dock is open to receive shipments from 8:30 a.m. to 3:30 p.m., Monday through Friday, excepting holidays.

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## **II. AUTHORITY**

Authority to enter into this agreement is found under 31 U.S.C. 1535, section 601 of the Economy Act of 1932, as amended.

## **III. PERIOD OF AGREEMENT**

This agreement will commence on October 1, 1999 and expire on September 30, 2002. This agreement may be extended or modified upon the agreement of both parties. Extensions or modifications of this agreement will be executed using the HHS PSC form 35 entitled "Agency Reimbursable Work Agreement" or other form mutually agreeable to both parties. Either party may terminate this agreement after providing 90 days written advance notice to the other party.

## **IV. AGENCY LIAISONS**

### **Nuclear Regulatory Commission:**

Technical Representative  
Bruce B. Ridgely  
Property Management Specialist  
Division of Administrative Services  
Office of Administration  
Telephone: (301) 415-2161  
Fax: (301) 415-3420

Contractual Representative  
Stephen Pool  
Senior Contract Specialist  
Division of Contracts and Property Management  
Office of Administration  
Telephone: (301)415-8168  
Fax: (301) 415-5761

### **Department Of Health and Human Services:**

Personal Property Management Branch, DPM, AOC, PSC:

Ms. Lori Walker  
Chief, Personal Property Management Branch  
16071 Industrial Drive  
Gaithersburg, MD 20877  
Telephone: (301) 443-2224  
Fax: (301) 443-1227

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## V. ESTIMATED AGREEMENT VALUE AND ACCOUNTING AND APPROPRIATION DATA

### A. Accounting Data

From: NRC  
Agency Location Code: 3100 0001  
Appropriation: 31X0200  
Allotment/Allowance:

To: HHS/PSC  
Agency Location Code: 75-03-0030  
Appropriation: 75X4552  
Allotment/Allowance: 95000/95001  
CAN: E865513

B&R No.: 04015-511115  
Job Code: D2336  
Budget Object Class: 252A  
Current amount funded: **\$10,000**

### B. Estimated Value of Services in each Scope Area Set Forth in I above.

- (1) Scope Area A:  
Excess General Office Furniture - \$29,988.00 for the three year period
- (2) Scope Area B:  
Excess Systems, Furniture - \$16,200.00 for the three year period
- (3) Scope Area C:  
Pick Up and Transport Services - \$3,933.60 for the three year period.

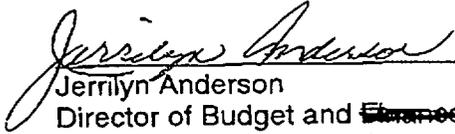
This funding of this agreement will begin with an initial obligation by NRC in the amount of \$10,000 of FY-2000 funds, and thereafter NRC will add additional incremental funding on an as-needed basis to cover the actual costs for services performed by the PSC during each fiscal year. Any un-used funding left over at the end of a fiscal year after payment for all services performed up to that date will be used to cover costs at the beginning of the next fiscal year.

## VI. BILLING

The HHS/PSC will bill NRC via the federal OPAC electronic payment system after the completion of each NRC shipment of excess furniture. Each billing for Scope Areas A or B will be based on the quantity of items processed by the PSC for that shipment as stated on the SF 120 "Report of Excess Personal Property", multiplied by the applicable unit prices stated in this agreement. Any billing for Scope Area C will be based on the actual hours worked by the PSC's Driver and Laborer.

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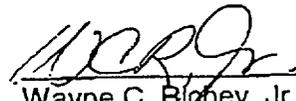
**VII. OFFICE OF BUDGET AND FINANCE CLEARANCE, PSC**

  
Jerrilyn Anderson  
Director of Budget and ~~Finance~~ Mgt.  
HHS/Program Support Center

7-19-00  
Date

**VIII. AUTHORIZING SIGNATURES AND DATES**

  
Stephen M. Pool, NRC Contracting Officer  
Division of Contracts and  
Property Management  
Nuclear Regulatory Commission

  
Wayne C. Roney, Jr.  
Director of Operations  
Program Support Center

7/3/00  
Date

7/19/00  
Date