

August 15, 2000

MEMORANDUM TO: Samuel J. Collins, Director  
Office of Nuclear Reactor Regulation

FROM: Cynthia A. Carpenter, Chief/**RA**  
Generic Issues, Financial, Environmental and Rulemaking Branch  
Office of Nuclear Reactor Regulation

SUBJECT: PUBLIC DISCLOSURE OF PREDECISIONAL DOCUMENT

On August 3, 2000, a memorandum (ML003738956) was sent to John Larkins. This memorandum contained predecisional material (specifically, mention of a pending Differing Professional View concerning one aspect of a final regulatory guide (on 10 CFR 50.59) in the late stages of NRC approval). The memorandum (but not its attachments) was inadvertently released to the public when it was entered into ADAMS as an official record because of misunderstanding between the originator and the branch secretary on how the internal memorandum would be profiled.

On August 11, 2000, during a phone conversation between a member of my staff and a representative of McGraw-Hill Publications, it was revealed that the document was publicly available.

Immediate corrective actions have been taken including the verbal notification of management and offices in accordance with Management Directive 3.4, "Release of Information to the Public." Responsible members of the staff have been counseled and provided remedial guidance on ADAMS usage. Additional corrective actions are under consideration. The actions include the removal of the document from the public access within ADAMS.

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