



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20555

Reply to:  
1050 E. Flamingo Rd., #319  
Las Vegas, NV 89119  
Tel: (702) 388-6125  
FTS: FTS: 598-6125

Date: September 25, 1990

General Services Administration  
2301 McLeod Street  
Las Vegas, NV 89104

Attention: Greg Greissel, District Fleet Manager

Dear Mr. Greissel:

This is in response to your letter of September 20, 1990, regarding the periodic review of vehicle utilization data.

This vehicle is of the utmost importance in our operational activity. It is utilized when travel is necessary to the Nevada Test Site and is generally used to transport visiting High-Level Waste Management personnel visiting from Washington, D.C., on an "as needed" basis.

The vehicle is equipped with a mandatory communication radio for use on the Test Site; the vehicle is very often taken on extensive excursions off road at Yucca Mountain; it is impossible to obtain a substitute vehicle for trips such as these.

Although there has been little need for the vehicle during the past FY 90 quarter due to the slow-down of the entire project, it has been established that the work will be accelerated in the very near future due to a decision of a Court battle in favor of the continuation of the ongoing research, etc. Therefore, it is anticipated that the government vehicle will be utilized in greater proportion than ever before, beginning in January, 1991.

Please call me at FTS 598-6125 or (702) 388-6125 for further discussion if more information is necessary in order for the U. S. Nuclear Regulatory Commission to retain this indispensable vehicle.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paul T. Prestholt".

PAUL T. PRESTHOLT  
Sr. On-Site Licensing Representative

PTP:nan

cc: John C. Linehan, Director, HLPD, M/S 4 H 3

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General Services Administration  
2301 McLeod Street  
LAS VEGAS, NV 89104



September 20, 1990

Dear Valued Customer:

We have recently completed our periodic review of vehicle utilization data. Analysis of this information indicates that some vehicles assigned to your agency are being underutilized when compared to FPMR guidelines. In FPMR 101-39-301, expected average minimum mileage is delineated as 1000 miles per month for passenger carrying vehicles, and 833 miles per month for light trucks under 12,500 GVW.

Although relevant, mileage is only one indicator of need for vehicle retention and we recognize that these vehicles may be important to your operational activity. With your help we will be able to assure continued assignment of essential vehicles to your agency.

Please review your vehicle needs and if your evaluation indicates a continuing requirement for those vehicles not meeting the FPMR mileage guidelines, just send us a brief memo justifying retention. Please send your justification within the next fifteen days so that we can take timely action to provide you with appropriate support.

If we can be of any assistance to you regarding fleet utilization or vehicle rotation, please call:

Las Vegas Fleet Management Center - Greg Greissel  
FTS 598-6388  
(702) 388-6388

Sincerely,

Greg Greissel  
District Fleet Manager  
Las Vegas Fleet Management Center

Encloser(s)  
Listing of Underutilized Vehicles

**SUBPART 101-39.3 USE AND CARE OF INTERAGENCY FLEET  
MANAGEMENT SYSTEM VEHICLES**

101-39.304

**Subpart 101-39.3—Use and Care of Interagency Fleet Management System Vehicles**

**§ 101-39.300 General.**

(a) The objective of the fleet management system is to provide efficient and economical motor vehicle and related services to participating agencies. To attain this objective, policies and procedures for use and care of fleet management system vehicles provided to an agency or activity are prescribed in this subpart.

(b) To operate a motor vehicle furnished by a fleet management system, civilian employees of the Federal Government shall have a valid State, District of Columbia, or Commonwealth operator's permit for the type of vehicle to be operated and some form of agency identification. Specific regulations covering procedures and qualifications of Government motor vehicle operators are contained in 5 CFR Part 930, issued by the Office of Personnel Management.

(c) To operate a motor vehicle furnished by GSA, employees of Federal agencies shall wear safety belts whenever the vehicle is in operation.

(d) Reasonable diligence in the care of fleet management system vehicles shall be exercised by using agencies and operators at all times. Officials or employees failing to take proper care of a vehicle may be refused further vehicle issuance after reasonable notice has been provided by GSA to the head of the local activity concerned.

**§ 101-39.301 Utilization guidelines.**

The following guidelines may be employed by agencies requesting fleet management system services, or by GSA, to determine whether miles traveled necessitate a full-time vehicle assignment.

(a) Passenger-carrying vehicles. The utilization guidelines for passenger-carrying vehicles are a minimum of 3,000 miles per quarter or 12,000 miles per year.

(b) Light trucks and general purpose vehicles. The utilization guidelines for light trucks and general purpose vehicles are as follows:

(1) Light trucks and general purpose vehicles, 12,500 lbs. Gross Vehicle Weight Rating (GVWR) and under—10,000 miles per year.

(2) Trucks and general purpose vehicles, over 12,500 lbs. GVWR to 24,000 lbs. GVWR—7,500 miles per year.

(c) Heavy trucks and truck tractors. The utilization guidelines for heavy trucks and truck tractors are as follows:

(1) Heavy trucks and general purpose vehicles over 24,000 lbs. GVWR—7,500 miles per year.

(2) Truck tractors—10,000 miles per year.

(d) Other trucks and special purpose vehicles. Utilization guidelines for other trucks and special purpose vehicles have not been established. However, the head of the local office of the agency or his/her designee shall cooperate with fleet management center personnel in studying the use of this equipment and take necessary action to ensure that it is fully utilized or returned to the fleet management system.

**§ 101-39.302 Rotation.**

Fleet management system vehicles assigned on high mileage assignments may be rotated with those on low mileage assignments to assure more uniform overall fleet utilization. In cases where the continued use of a vehicle is essential but its miles traveled are not consistent with utilization guidelines, the using agency may be required to justify, in writing, retention of the vehicle.

**§ 101-39.303 Maintenance.**

In order to ensure uninterrupted operation of fleet management system vehicles, safety and preventive maintenance inspections will be performed at regularly scheduled intervals as directed by GSA. Users of fleet management system vehicles shall comply with the safety and preventive maintenance notices and instructions issued for the vehicle.

**§ 101-39.304 Modification or installation of accessory equipment.**

The modification of a fleet management system vehicle or the installation of accessory equipment on

DATE: 09/18/90 LIST OF VEHICLE UNDER UTILIZE LE 833  
L/T 4/2 THRU HEAVY TRUCKS

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| CLASS                  | TAG   | EQUIP<br>CODE | MANF | YEAR | ENG | CURRENT<br>MILEAGE | AVG MONTHLY<br>MILES    |
|------------------------|-------|---------------|------|------|-----|--------------------|-------------------------|
| G61                    | 16064 | 610000        | 2    | 85   | 6   | 27057              | 422                     |
| TOTAL CUSTOMER 313003- |       |               | 1    |      |     | 1                  | UNDER UTILIZED VEHICLES |

CONTACT: PAUL PRESTHOLT

PHONE (FTS) 5986125