



Department of Energy

Washington, DC 20585

APRIL 17, 1995

QA:L

Laurence S. Costin
Technical Project Officer (Acting)
Sandia National Laboratories
P.O. Box 5800 Mailstop 1325
Albuquerque, NM 87185

Subject: Office of Civilian Radioactive Waste Management (OCRWM) Quality Assurance (QA) Audit HQ-ARC-95-11 of CRWMS Sandia National Laboratories Burnup Credit Activities

Dear Mr. Costin:

Please be advised that a team from OCRWM, Office of Quality Assurance (OQA), will conduct a QA audit during the period of May 15-18, 1995 to assess the compliance of the Sandia National Laboratories (SNL) Program relative to the SNL control of the Burnup Credit Activities. Current plans are for the audit team to hold a preaudit meeting on Monday, May 15, 1995, beginning at 3:00 p.m. in the SNL Albuquerque offices. Please arrange for the appropriate personnel to attend the meeting. The postaudit meeting is tentatively scheduled for 2:00 p.m. on Thursday, May 18, 1995.

The audit is described in the enclosed Audit Plan.

If you have any questions please contact Robert Clark at (202) 586-1238 or James George at (202) 488-5429.

R.W. Clark

for Donald G. Horton, Director
Office of Quality Assurance

Enclosure

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