

August 4, 2000

MEMORANDUM TO: Thomas O. Martin, Director  
Division of Facilities Security, ADM

FROM: Janice Dunn Lee, Director **/RA/**  
Office of International Programs

SUBJECT: REQUEST FOR FOREIGN INTELLIGENCE INFORMATION (FII)  
ACCESS

By this memorandum, I am nominating Tonya Russell, International Relations Assistant, to have access to FII. Tonya routinely receives and processes Department of State (DOS) cables. These cables are delivered to OIP daily by DOS courier. She also needs to pick up cable traffic received for OIP by the Information Security Branch. Tonya recently transferred to my office from OCFO. She replaced Kia Jackson, who is now assigned to OHR as a Commission floater with OIP as her home base.

If you need anything further, please contact Dianne Johnson-Griggs (DJG) at 415-2347.

