

July 17, 2000

Mr. Ventzislav St. Nikolav, Director  
Ministry of Environment  
Regional Inspectorate of Environment and Waters  
4, Jan Palah Str.  
Varna 9000  
Bulgaria

Dear Mr. St. Nikolav:

I am pleased to extend this official invitation to Ms. Kitka Dimitrova to be temporarily assigned to the staff of the United States Nuclear Regulatory Commission (NRC) for a three-month period beginning Tuesday, August 1, 2000. Ms. Dimitrova, an employee of the Bulgaria Ministry of Environment Regional Inspectorate, will be assigned to the Division of Reactor Safety in Region IV. During this assignment, Ms. Dimitrova will observe, assist, and participate in inspections that review (a) radiological environmental monitoring and (b) radioactive gaseous and liquid effluent treatment systems.

Please confirm, as soon as possible, that we may expect Ms. Dimitrova on Tuesday, August 1, 2000. She should report to the Region IV office, 611 Ryan Plaza Drive, Suite 400, Arlington, Texas, on August 1 at 9:30 in the morning and ask for Dr. Dale Powers, Division of Reactor Safety (817) 860-8195 at the receptionist desk on the fourth floor.

In addition to extending this invitation, I would like this letter to serve as a memorandum of the following understandings governing certain administrative aspects of the assignment.

1. Ms. Dimitrova will engage in activities essentially similar to those engaged in by NRC employees, without any special "diverse experience" assignments except those that might be convenient to the NRC.
2. All salary, allowances, assignment-related travel costs (including costs of such travel within the U.S.), liability, and responsibility for Ms. Dimitrova will be assumed by the IAEA.
3. The assignment will be for a period of three months. However, this assignment may be terminated prior to the expiration of such period or extended for an additional period.
4. The Ministry of Environment Regional Inspectorate affirms that Ms. Dimitrova is a permanent employee of the Ministry of Environment Regional Inspectorate and will retain the employment relationship during her assignment to the NRC, and recommends her for this assignment.

5. Ministry of Environment Regional Inspectorate affirms that Ms. Dimitrova is capable of reading, writing, and speaking English fluently.
6. Ms. Dimitrova will observe all rules, regulations, and requirements of the NRC including, but not limited to, security, safety, health, hours of work, and conduct.
7. In her activities during this assignment, Ms. Dimitrova may encounter information furnished to the NRC in confidence. Upon starting activities at the NRC, she will sign the enclosed statement (Annex 1), agreeing not to reproduce or remove any proprietary documents from their proper place of use and storage and agreeing not to disclose such information or in any other way violate the conditions under which the NRC receives and uses proprietary information. All signatories will be provided signed copies of this memorandum.
8. Annex 2 describes the assignment of patent rights for patents resulting from this assignment.
9. A security plan will be prepared for Ms. Dimitrova prior to her arrival. This will be incorporated as Annex 3 to this letter after it has been signed by Ms. Dimitrova, her supervisor, our Division of Facilities and Security and the Office of International Programs.
10. The liability of the NRC for injury to Ms. Dimitrova or damage to her property, the liability of Ms. Dimitrova and the Ministry of Environment Regional Inspectorate to the NRC for damage to its property, and the liability of Ms. Dimitrova and the Ministry of Environment Regional Inspectorate to third parties for personal injury or property damage will be governed by the applicable law of the United States and the laws of the several States. The laws of the States are not uniform but, in general, no party will be liable to another party for personal injury or property damage unless such injury or damage is caused by the fault, negligence or intent of the one party or its agents.
11. Subject to Item 7, Ms. Dimitrova will be required to provide a list of any records and documents which she wishes to take with her to her NRC supervisor and to the Office of International Programs prior to her departure.

Mr. V. St. Nikolov

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This letter should be countersigned below and returned to Ms. Janice Dunn Lee, Director of the Office of International Programs, prior to departure from Bulgaria.

Sincerely,

*/RA/*

William D. Travers  
Executive Director  
for Operations

Enclosures: 1. Annex 1  
2. Annex 2

I have read and agree to the provisions of the proposed assignment.

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Ventzislav St. Nikolov  
Director  
Ministry of Environment  
Regional Inspectorate of Environment and Waters

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Ventzislav St. Nikolov  
Director  
Ministry of Environment  
Regional Inspectorate of Environment and Waters

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Richard Stratford, PM/NE DOS

\*\*Previously concurred via e-mail

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NAME	**AHowell	TMartin	DHassell	WTravers
DATE	07/10/00	07/ /00	07/ /00	07/ /00

**OFFICIAL RECORD**

ANNEX 1

MEMORANDUM ON BUSINESS CONFIDENTIAL TECHNOLOGY

INFORMATION AND TRADE SECRETS

Whereas, the Ministry of Environment, and the United States Nuclear Regulatory Commission, hereinafter referred to as the NRC, have agreed by letter to the assignment of the undersigned employee of the Ministry of Environment to the NRC; and

Whereas, the NRC from time to time receives business confidential technology information or trade secrets which are the property of others;

Now, therefore, in consideration of my assignment under this agreement in a capacity which could make available to me business confidential technology and trade secrets which are the property of others;

I agree:

To keep confidential and not disclose or use during the period of my assignment or any extension thereof, or subsequent thereto, any business confidential technology, information or trade secrets of the NRC or others, except as authorized or required by the NRC during my assignment to the NRC; and

Not to permit any other individual to have access to any such business confidential technology, information or trade secrets in my possession unless within the terms of the aforementioned agreement, the NRC so authorizes and directs; and

Not to make copies of or to take any papers containing such business confidential information from their proper places of use and storage.

\_\_\_\_\_  
Kitka Dimitrova

\_\_\_\_\_  
(Date)