

EDO Principal Correspondence Control

FROM: DUE: / /

EDO CONTROL: G20000386
DOC DT: 07/28/00
FINAL REPLY:

John Berry
U.S. Department of the Interior

TO:

Norry, DEDM

FOR SIGNATURE OF :

** GRN **

CRC NO:

DESC:

Participatiion in Upcoming Meeting on Planet GSA
Partnership

ROUTING:

Travers
Paperiello
Miraglia
Norry
Craig
Burns/Cyr

DATE: 08/09/00

ASSIGNED TO:

CONTACT:

ADM

Springer

SPECIAL INSTRUCTIONS OR REMARKS:

For Appropriate Action.



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, D.C. 20240



JUL 28 2000

Patricia G. Norry
U.S. Nuclear Regulatory Commission
Agency Environmental Executive
Mail Stop O 16 E15
Washington, DC 20555

Dear Patricia G. Norry:

On June 1, 2000, Administrator David Barram kicked-off a forum to further agency participation in the General Services Administration's (GSA) "Planet GSA" initiative. Invited to the meeting were Federal Agency Environmental Executives. I was pleased that the Department of the Interior was invited to this important exchange, where we were represented by Ken Smith, Deputy Chief of Staff and Timothy Vigotsky, Director of the National Business Center. We want to encourage and support GSA in its endeavor to operate with greater sensitivity to the environment. We also realize that in order for us to meet "greening" goals that we have established for our Department, we need GSA's involvement and assistance. Therefore, in support of this partnership, Interior agreed to host the next meeting of the Planet GSA Partners.

I would like to invite you to join me on August 10, 2000, in the South Penthouse of the Main Interior Building, to continue to explore ways in which GSA and their client agencies can work together to move forward on these environmental priorities. Customer feedback is very important to GSA and that is why I think this forum is so important. For part of the agenda, we will focus on how best to communicate agencies' priorities and goals for "greening" with GSA Regional Offices. We also will be discussing the relationship and parallels between "green" procurement and small enterprise development. Other agenda items are carried forward from the initial meeting, as indicated in the enclosure.

We all value the environment and are familiar with the critical issues that we face in protecting the resources and processes that sustain life. I applaud you for your work in making the Federal Government a leader by translating this value into your agency's everyday operations. Thank you for your support of the Planet GSA Partnership, making it a real vehicle for progress.

For planning purposes, please have your office respond to Yvonne Carswell of the National Business Center. She may be contacting your office to confirm your participation and to see if there are any other agenda items you would like to add. Ms. Carswell's phone number is (202) 208-6254.

Sincerely,

John Berry
Assistant Secretary
Policy, Management and Budget

Enclosure

EDO --G20000386

Planet GSA Partnership Meeting

Hosted by the Department of the Interior

August 10, 2000 9am - 11am

Meeting Location: **South Penthouse**

(Take the elevator to the 7th Floor, follow the signs up one flight of stairs)

Main Interior Building (1849 C St., NW) See attached map.

- I. **Welcome** 9:00 am
John Berry, Assistant Secretary - Policy, Management and Budget
U.S. Department of the Interior
- II. **Greening the Interior... Initiatives Underway** 9:10 am
- ▶ *Strategic Plan for Greening the Department of the Interior*
(goals, goal tracking, and implementing strategies)
 - ▶ BISM Green Office Supply Store/ Greening JWOD
 - ▶ High recycled content/process-chlorine free paper pilot
 - ▶ DOI alternative fuel vehicles & new fueling station
 - ▶ Greening the Main Interior Modernization
- III. **Green Businesses are Small Businesses...** 9:30 am
- ▶ Understanding the context: what it means to be a green entrepreneur
 - ▶ Case study: Angel's Touch Paint
- IV. **Getting the Planet GSA Partners Message Out to GSA Regional Offices...** 10:00 am
- ▶ Idea for a video of AEEs speaking about what the customers want as far as support for greening efforts from GSA Regions
- V. **Agency Implementation Issues/Updates (Follow-up from Last Meeting) Joint Discussion - GSA and Partners** 10:20 am
- ▶ Green leases and Green Building Renovation
(Gaining acceptance, training of clients and Regional Offices, need for practical implementation guidance, commitment and follow-through in Regions)
 - ▶ Manage Green: GSA Building Management/Service Contracts
(Revising/greening specifications for building cafeteria contracts, custodial contracts, operations and maintenance contracts, daycare contracts, etc., as required by EOs)
 - ▶ Re-refined oil
(Web-accessible listing of available sources of oil and commercial service providers who use it; possible interagency pilot in Denver area, communication with Regions)
 - ▶ Training on and Promotion of Comprehensive Procurement Guideline Items by FSS
- VI. **Optional Tour of DOI's Green Office Supply Store and Alternative Fueled Vehicle** 11:00 am

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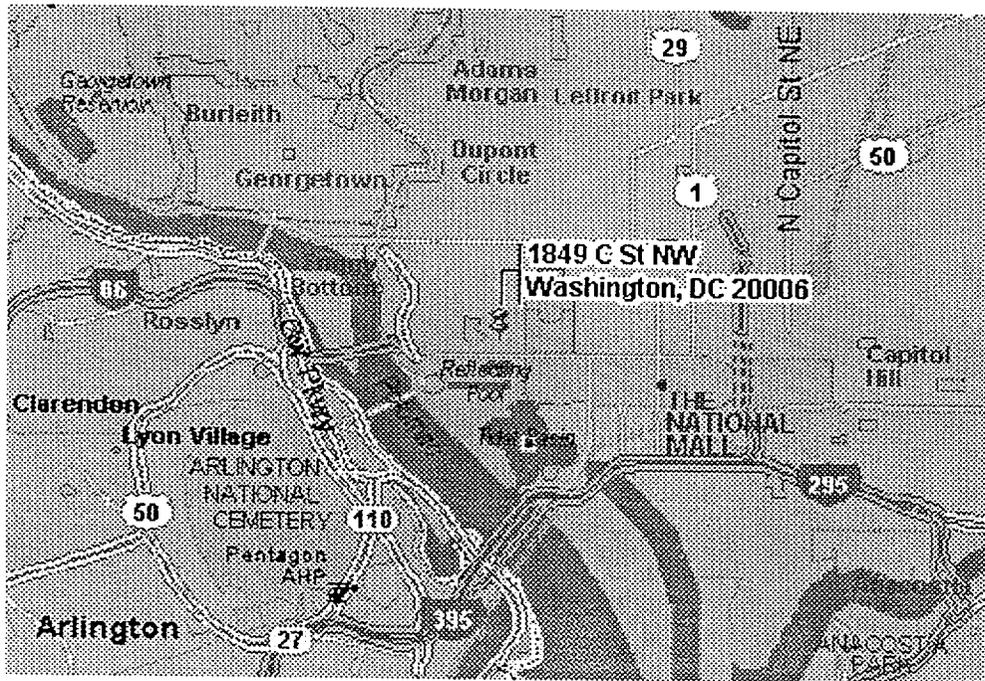
Meeting Location: **South Penthouse**

(take elevator to 7th Floor,
follow signs to stairs that go up one flight to South Penthouse)

Main Interior Building

1849 C St. NW

Washington D.C. 20006



Directions:

Metro:

The closest Metro stop is Farragut West on the Orange or Blue line.
For a map of the Metrorail System, visit Metro's Web site.

Driving:

From I-66 East, entering into DC:
Exit onto Ramp toward US-50 (Constitution Ave NW)
Turn Left (North) onto 18th st NW.
Turn Left (West) onto C St NW

For further assistance, please contact Yvonne Carswell at (202) 208-6254