



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-8064

July 31, 2000

MEMORANDUM TO: Hubert T. Bell, Inspector General

FROM: Ellis W. Merschoff, Regional Administrator **IRAI**

SUBJECT: OIG SENIOR MANAGEMENT TEAM VISIT TO REGION IV

This responds to your July 13, 2000, proposal to visit Region IV. Your proposal included a request that we comment on the visit format and attendees, provide convenient dates, and suggest possible topics for the discussion. I have designated my deputy, Pat Gwynn, to coordinate the plans for your visit with Ms. Grodin. She should feel free to contact Mr. Gwynn for any needed assistance.

We found your previous visit to Region IV to be both interesting and worthwhile. The proposed format is similar to the one successfully used in the past. We believe it will serve your purpose well. You may want to invite the RIV OIG Liaison representatives (Messrs. Ron Fields and Will Stumme) to be present during your visit in order to further reinforce their role in your staff's activities here.

We believe that you will achieve the largest possible audience for your visit if you schedule it during a week that includes a federal holiday, such as Columbus Day (the week of October 9) or Veterans Day (the week of November 6). At this time, any working day of those weeks can accommodate your visit plans. Setting a date and time soon will allow us to avoid future schedule conflicts.

With respect to suggested topics, a preliminary solicitation of the staff resulted in the attached suggestions. We have forwarded all suggestions received. Any additional suggestions received will be forwarded to Ms. Grodin via e-mail.

Should you have questions or desire additional information prior to your visit, please do not hesitate to call me at (817) 860-8225.

Attachment: As stated.

cc w/o attachment:

W. Travers, EDO
F. Miraglia, DEDR
G. Mulley, OIG
Regional Administrator RI - III

SUGGESTED TOPICS FOR DISCUSSION BY OIG

1. Use of government credit card
2. Travel, Time & Attendance, and Telephone infractions
3. Purpose and benefit of RIV IG representatives (i.e., the IG reps who stay here for a couple of weeks each month)
4. Feedback to individuals who are investigated
5. Sanitized feedback from audits that revealed staff mistakes that could have been precluded if the staff had been more aware of certain requirements/expectations
6. Important statistics associated with audits, i.e., number of findings per audit, number of recommendations for disciplinary action or needed training/audit, etc.
7. IG budget and staffing for FY2001 and beyond
8. What are the IG's pet peeves that NRC employees commit during audits and investigations?

RIV:DRA	RA			
TPGwynn:jc	EWMerschoff			
IRAI	IRAI			
7/28/2000	7/31 /2000			

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E=E-mail

F=Fax