

EDO Principal Correspondence Control

FROM: DUE: / / EDO CONTROL: G20000366  
DOC DT: 07/11/00  
FINAL REPLY:

Robert W. Gee  
Fossil Energy Minority Education Initiative

TO:

Chairman Meserve

FOR SIGNATURE OF : \*\* GRN \*\* CRC NO: 00-0493

DESC: ROUTING:

Fossil Energy Minority Education Initiative  
Technical Forum -- Internship Program

Travers  
Paperiello  
Miraglia  
Norry  
Craig  
Burns/Cyr

DATE: 07/28/00

ASSIGNED TO: CONTACT:  
HR Bird

SPECIAL INSTRUCTIONS OR REMARKS:

For Appropriate Action.

OFFICE OF THE SECRETARY  
CORRESPONDENCE CONTROL TICKET

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**PAPER NUMBER:** LTR-00-0493 **LOGGING DATE:** 07/27/2000  
**ACTION OFFICE:** EDO

**AUTHOR:** ROBERT GEE  
**AFFILIATION:** DC  
**ADDRESSEE:** RICHARD MESERVE  
**SUBJECT:** FOSSIL ENERGY'S (FE) MINORITY EDUCATION INITIATIVE (MEI) TECHNICAL FORUM ON AUGUST 8-9, 2000...

**ACTION:** Appropriate  
**DISTRIBUTION:** RF

**LETTER DATE:** 07/11/2000  
**ACKNOWLEDGED:** No  
**SPECIAL HANDLING:**

**NOTES:**  
**FILE LOCATION:** ADAMS

**DATE DUE:** **DATE SIGNED:**

EDO --G20000366



## FOSSIL ENERGY MINORITY EDUCATION INITIATIVE *Technical Forum*

July 11, 2000

Dear Colleague:

I would like to invite you to attend Fossil Energy's (FE) Minority Education Initiative (MEI) Technical Forum on August 8-9, 2000, in Washington, DC, at the Department of Energy's Auditorium in the Forrestal Building. An agenda is enclosed.

FE is dedicated to supporting students who are studying in academic disciplines that are related to its mission. Through FE Headquarters and field offices, summer internship opportunities are offered to students to enhance their knowledge, gain hands-on experience, and encourage them to consider future employment with the Federal Government upon graduation. The MEI consists of three internship programs: Historically Black Colleges and Universities, the Hispanic Internship Program, and the Tribal Colleges and Universities Internship Program. All three programs value the common goal of advancing the development of human potential, strengthening the capability of minority institutions to provide quality education, and increasing opportunities for students to participate in and benefit from the Federal programs.

This year the MEI has 30 students working at Headquarters, field sites, and in the offices of our industry partners. The Technical Forum provides an opportunity for the interns to present an overview of their technical achievements during their respective assignments and allows senior officials at the Department of Energy and our industry partners to observe first hand the benefits of FE's investment in the internship program.

FE is proud of its accomplishments in the area of diversity, especially the opportunities the Initiative provides for minority students. I hope that you will be able to attend the MEI Technical Forum. Please RSVP to Jesse Soni at 301-670-6390 ext. 26 or via e-mail at [jsoni@tms-hq.com](mailto:jsoni@tms-hq.com).

Sincerely,

Robert W. Gee  
Assistant Secretary  
for Fossil Energy

Enclosure

**FOSSIL ENERGY MINORITY EDUCATION INITIATIVE  
TECHNICAL FORUM**

***Tentative Agenda***

**TUESDAY, AUGUST 8, 2000**

1:00 PM - 5:00 P.M.      Hispanic and Tribal College Internship Programs  
*(Forrestal Auditorium)*

**WEDNESDAY, AUGUST 9, 2000**

8:30 A.M. - NOON      HBCU Internship Program  
*(Forrestal Auditorium)*

1:00 P.M. - 2:45 P.M.      Luncheon/Awards Ceremony  
*(Location TBD)*