

DATE: 07/17/00
TIME: 07:36:20

AMEREN/UE
DOCUMENT CONTROL SYSTEM
DOCUMENT TRANSMITTAL

PAGE: 27
ARDC8801

TRANSMITTAL NUMBER: 447060
TO CONTROL NUMBER: 338U
TITLE: OTHER
DEPT: NUCLEAR REGULATORY COMM.
LOCATION: USNRC - WASH DC
TRANSMITTAL DATE: 20000717

RETURN ACKNOWLEDGED TRANSMITTAL AND
SUPERSEDED DOCUMENTS (IF APPLICABLE) TO:
ADMINISTRATION RECORDS
AMEREN/UE
CALLAWAY PLANT
P.O. BOX 620
FULTON, MO 65251

TRAN	DOC			RET		ALT	ALT			
CODE	TYPE	DOCUMENT	NUMBER	REV	REV	MED	COPY	MED	COPY	AFFECTED DOCUMENT
A	PROC	00-0361		003		C	1			EIP-ZZ-A0001

ACKNOWLEDGED BY:

DATE:

A045

TEMPORARY CHANGE NOTICE REQUEST FORM
(Instructions for Completion on Back)

A190.0001 / A190.0035

TCN NO. 00-0361

1. **PROCEDURE NUMBER** EIP-ZZ-A0001 **REVISION NO.** 003

PROCEDURE TITLE EMERGENCY RESPONSE ORGANIZATION

1.1 One Time TCN? YES NO Effective from _____ to _____

1.2 Does this TCN supersede a previous TCN? YES NO If "yes," number of TCN to be superseded _____

1.3 Mark one: REFERENCE USE PROCEDURE *****

1.4 Is this the seventh (7th) TCN against this revision? YES NO * CONTINUOUS USE PROCEDURE *
* This procedure must be performed exactly as *
* written with each step being read by the *
* user prior to the performance of that step. *

(If "Yes", generate an SOS Suggestion to notify the responsible department that a procedure revision is necessary.) SOS No. _____
NOTE: If this is the eighth [8th] TCN, the procedure requires formal revision
YES NO Notification of procedure owner required?

2. CHANGE SUMMARY

2.1 PAGE NUMBERS AFFECTED BY CHANGE PAGE 2, PAGE 1 and 2 of Attachment 1

2.2 CHANGE SUMMARY This TCN establishes administrative controls to ensure ERO Members, that are declared pregnant, do not exceed 10CFR20.1208, Embryo/Fetus Limits during Plant Emergencies. Along with changes to HTP-ZZ-01433, Personal Exposure Records, this closes SOS 00-0370.

3. THIS TEMPORARY CHANGE REPRESENTS:

3.1 YES NO A proposed change to the facility as described in the FSAR?
If 3.1 is checked "No", select one of the below bases to substantiate the determination:
 Basis 1: The procedure being revised does not alter the design, function or method of performing the function of a system, structure or component as described in the FSAR.
 Basis 2: This revision is associated with a procedure change for which either an approved FSAR CN currently exists OR an approved FSAR CN WILL exist prior to issuing this procedure. FSAR CN# _____ (Note this procedure revision may not be issued until an approved FSAR CN exists.)
 Basis 3: Other (annotate basis in Change Summary, section 2.0 above)

3.2 YES NO A change to procedures as described in the FSAR?
If 3.2 is checked "No", select one of the below bases to substantiate the determination:
 Basis 1a: Procedure or procedural activity is not listed, describe or contained in the FSAR.
 Basis 1b: Revision is associated with a procedure or procedural activity listed in the FSAR but not outlined, summarized or completely described.
 Basis 1c: The FSAR description of the procedure is not being modified by the revision of the procedure.
 Basis 2: This revision is associated with a procedure change for which either an approved FSAR CN currently exists OR an approved FSAR CN WILL exist prior to issuing this procedure. FSAR CN# _____ (Note this procedure revision may not be issued until an approved FSAR CN exists.)
 Basis 3: Other (annotate basis in Change Summary, section 2.0 above)

3.3 YES NO A test or experiment not described in the FSAR or Technical Specifications?
If 3.3 is checked "No", select one of the below bases to substantiate the determination:
 Basis 1: The procedure being revised does not involve a test or experiment.
 Basis 2: The procedure being revised involves a test or experiment described in the FSAR or Technical Specifications.
 Basis 3: This revision is associated with a procedure change for which either an approved FSAR CN currently exists OR an approved FSAR CN WILL exist prior to issuing this procedure. FSAR CN# _____ (Note this procedure revision may not be issued until an approved FSAR CN exists.)
 Basis 4: Other (annotate basis in Revision Summary, section 2.0 above)

- 3.4 YES NO A change to the Technical Specifications?
- 3.5 YES NO A change affecting the environment or the NPDES Permit?
- 3.6 YES NO A change to the Offsite Dose Calculation Manual (ODCM) or Process Control Program (PCP)?
- 3.7 YES NO A change which affects the RERP?
- 3.8 YES NO A change which affects the Security Plan?
- 3.9 YES NO A change requiring a new/revision to a Surveillance Task Sheet or EQ PM Task Sheet?
- 3.10 YES NO A change requiring revision to the Acceptance Criteria Instrumentation (ACI) Program?
- 3.11 YES NO A new or change to a computerized Checkoff List?
- 3.12 YES NO A change to the Technical Specifications or Bases? (A "Yes" answer is a change of intent.)
- 3.13 YES NO A change to hidden text commitments? (A "Yes" answer is a change of intent.)

Two of the members of plant staff whom Prepare, Review, or provide Preliminary Approval of a TCN should be knowledgeable in the area affected by the TCN.

4. **WRITTEN BY** S.J. CRAWFORD [Signature] R/C SUPERVISOR-EP 7/14/00
Signature Title Date
5. **PREPARED BY** S.J. CRAWFORD [Signature] R/C SUPERVISOR-EP 7/14/00
Signature Title Date
6. **QUALIFIED REVIEWER** [Signature] Rosal Ann Supervisor EP 7-14-00
Signature Title Date

For EOP TCNs, the Qualified Reviewer SHOULD be the EOP Coordinator UNLESS that person is the Preparer or Preliminary Approver
The TCN Qualified Reviewer SHALL be different from the Preparer and the Preliminary Approver.

7. **PRELIMINARY APPROVAL** (Prior to issue SOS 98-102)
7.1 SS/OS/SRO [Signature] SS 7/14/00
Signature Title Date

TCN that WILL affect work in progress associated with plant equipment MUST be approved by the on-shift SS/OS before receiving final approval.
The Preliminary Approver SHALL hold an SRO license.

8. **FINAL APPROVAL** (No greater than 14 days past issue date SOS 98-102)
 FINAL APPROVAL AUTHORITY _____
Signature Title Date



CA1685
05/01/00
APA-ZZ-00114

TCN
00-
0248

- 2.6 Emergency Telephone Directory – A document published and distributed quarterly, containing the telephone numbers of the Plant's Emergency Response Facilities (ERFs), off-site emergency telephone numbers, and phone numbers of individuals by position of the Emergency Response Organization.
- 2.7 Mobilization – The process of staffing the Emergency Response Facilities with the Emergency Response Organization. This includes announcements over Plant Gai-tronics System and activation of the Cellular Paging System.
- 2.8 Non-Duty Responders – Designated Emergency Response Personnel that are not on a duty schedule but are expected to respond to emergency pages at all times if fit-for-duty and within the response goal times.
- 2.9 Rapid Responders – Pre-designated Duty Responders assigned to staff the Technical Support Center and the Emergency Operations Facility sufficiently to relieve Control Room personnel of emergency functions not directly related to operation of the Plant. Rapid Responders are designated on a rotating basis to be available for mobilization via the Cellular Paging System. When designated on duty, personnel remain fit for duty and within their designated response time of the Plant.

3 PROCEDURE

3.1 EMERGENCY RESPONSE ORGANIZATION (ERO)

Mobilized at the ALERT or higher emergency classification or when deemed necessary by the Shift Supervisor. The ERO augments the on-shift operating organization and consists of the Rapid Responders and Designated Emergency Response Personnel.

3.1.1 Responsibilities of Emergency Response Organization (ERO) members:

3.1.1.1 Maintaining qualifications and requalifications as per EIP-ZZ-A0066, RERP Training Program.

3.1.1.2 Informing Emergency Preparedness Department as per APA-ZZ-00902, Employee Personnel Changes, Termination, and/or Access Withdrawal, of terminating employment at the Callaway Plant or circumstances that would no longer allow participation as an ERO member.

3.1.1.3

Being aware, that if declared pregnant, they will not respond and will be deleted as an ERO member.

TCN
#00-0361

EMERGENCY RESPONSE ORGANIZATION MAINTENANCE FORM

NAME	SOCIAL SECURITY NUMBER
EMERGENCY RESPONSE POSITION	ERO CODE

ADDITION

1. Does the individual have a color vision impairment? Yes No

 INITIAL

NOTE: If color vision impairment is identified by the individual, Fitness for Duty Nurses will evaluate to determine if the impairment would prevent the individual from performing Emergency Response Organization duties. (SOS 97-0904)

2. ERO Code added to Personnel Database.

 INITIAL
3. Qualified for Emergency Position per EIP-ZZ-A0066.

 INITIAL
4. Emergency Response Organization Listing updated on the EP Intranet Page.

 INITIAL
5. Pager assigned. Number _____

 INITIAL
6. Schedule a drill observation (preferred) or walk-through of the Emergency Response Facility with a qualified individual, Training Department, or Emergency Preparedness Department. (SOS 98-3843)

 INITIAL

I have read and understand the expectations pertaining to my ERO position.

 Signature, ERO Member

DELETION

1. ERO Code removed from Personnel Database.

 INITIAL
2. Emergency Response Organization Listing updated on the EP Intranet Page.

 INITIAL
3. Pager and/or cellular telephone returned.

 INITIAL

4. Ensure the person is aware that they are not to respond as an ERO Member, unless reinstated.

cc: Individual
 Department Head
 EP File K250.0010

TRN
 20-0361

EMERGENCY RESPONSE ORGANIZATION

EXPECTATIONS

General

ALL Emergency Response Organization (ERO) personnel are responsible for:

- Attending scheduled RERP training to maintain qualifications in accordance with EIP-ZZ-A0066.
- Participating in RERP Tests, Drills, and Exercises, as either a player or controller.
- Notifying the Emergency Preparedness department if their ERO pager or cellular phone (if assigned) is lost or needs repair.
- Notifying the Emergency Preparedness department if ERO responsibilities can no longer be filled.
- Contract personnel MUST meet the requirements of a separate agreement.

TCN
00-0361 | Ensuring they are deleted and do not respond as an ERO member if declared pregnant. (505 00-0370)

Duty Section Personnel

ALL Rapid Responders, and individuals assigned other ERO positions with assigned Duty Sections, are expected to meet the below requirements when **ON DUTY**:

- Wear and maintain their assigned pagers at all times.
- Carry and maintain the duty cellular phone (if assigned) at all times.
- Be in possession of a key to the EOF for quick access (EOF Rapid Responders only).
- Remain "fit for duty" as specified in Callaway Plant Policies and Procedures.
- Maintain the ability to respond to their respective Emergency Response Facility within the response time goal, as specified in the RERP.
- Respond to paging instructions safely and immediately.
- When assuming or being relieved of Duty, turnover WILL be verbal in ALL cases.
- When trading duty for periods of one week or greater, contact the Emergency Preparedness department so that the Duty Schedule can be updated on the LAN.

Non-Duty Section Personnel

All personnel assigned to Non-Duty Section ERO positions are expected to meet the below requirements at all times (exceptions to these expectations are when individuals are not fit for duty, sick, on vacation, or out of the response area):

- Wear and maintain their assigned pagers at all times.
- Respond to paging instructions safely and immediately.