

August 30, 2000

MEMORANDUM TO: John T. Greeves, NMSS/DWM  
Elizabeth Q. Ten Eyck, NMSS/FCSS  
Donald A. Cool, NMSS/IMNS  
E. William Brach, NMSS/SFPO

FROM: William Dean, Chief */RA/*  
Inspection Program Branch  
Division on Inspection Program Management

SUBJECT: REVISING INSPECTION MANUAL POLICY DOCUMENTS

This letter follows a June 1, 2000, meeting between representatives of NRR's Inspection Program Branch (IIPB) and NMSS' Spent Fuel Pool Office, Division of Industrial and Medical Nuclear Safety, and Division of Waste Management.

We revised several chapters in the NRC's Inspection Manual to accommodate a revised Reactor Oversight Process that was implemented at all operating power reactors this past April, and we plan to revise others over the next year or two. Several of the documents being revised provide policy and guidance for NMSS' inspection programs as well. Therefore, we want to coordinate these changes with the NMSS organizations responsible for inspection programs that are affected by the changes. The following list describes the status of the documents that we have already revised and those we plan on revising. The document that we believe will require the most effort by NMSS in the short term is IMC 0610, "Inspection Reports."

Document: IMC 0610, "Inspection Reports"

Status: We wrote and issued a separate inspection manual chapter, which we called "0610\*" devoted solely to power reactor inspections under the revised Reactor Oversight Process. Reincorporating requirements for reports of inspections other than power reactors will require reviewing the existing IMC 0610, the newly created 0610\*, and creating requirements sections applicable to NMSS programs for a recombined document. We estimate NMSS' effort to be 2 to 3 person-weeks.

Schedule: Issue a recombined IMC 0610 by April 2001.

Documents: IMC 0040, "Preparing, Revising, and Issuing Documents for the Inspection Manual," and IMC 0045, "Requests for Regional Review and Comment on Inspection Program Documents"

Status: We rewrote IMC 0040 primarily to incorporate processes and responsibilities for making changes to the revised Reactor Oversight Process. We updated several aspects of formatting inspection program documents to accommodate current

computer systems (e.g., available printer fonts). We also incorporated all of the requirements of IMC 0045 into IMC 0040, most of which were already duplicated in IMC 0040. We plan to delete IMC 0045 from the inspection manual. These changes need to be reviewed by NMSS because NMSS divisions must follow the guidance in this document when creating or revising their inspection program documents. We estimate NMSS' effort to be about ½ person-week.

Schedule: Reissue IMC 0040 and delete IMC 0045 by October 2000

Document: IMC 0030, "Policy and Guidance for Development of NRC Inspection Manual Programs"

Status: This IMC provides basic policy and fundamental philosophy upon which NRC inspection programs are to be based. As currently written, it only applies to NRR's reactor inspection program. We plan to revise this document to account for the revised ROP and would like to generalize the document to cover all of the NRC's inspection programs. Therefore, we will need input from NMSS specific to it's programs. We estimate NMSS' effort to be about 1 person-week.

Schedule: Reissue IMC 0030 by December 2000

Document: IMC 0303, "Item Reporting"

Status: IMC 0303 discusses the Reactor Program System (RPS) and its Item Reporting System that NRR and NMSS use for tracking closure of inspection issues. This IMC will be rewritten to accommodate the revised ROP, which eliminated many of the types of inspection items NRR used to track. NMSS will need to work with IIPB as the changes are made to the IMC and RPS. We estimate NMSS' effort to be about 1 person-week.

Schedule: Reissue IMC 0303 by December 2000

Document: IMC 0801, "Inspector Feedback"

Status: We have developed a more formal process for obtaining and evaluating feedback from the regions on the ROP and will document that process in a revision to IMC 0801. Currently, the IMC states that "feedback should be sent to other NRC Offices, as appropriate." If any more specific guidance relating to NMSS' programs are needed, they should be incorporated in this revision. We estimate NMSS' effort to be about 1 person-week

Schedule: Reissue IMC 0801 by December 2000

Document: Standard glossary of definitions

Status: We would like to create a new IMC that consolidates into one document the terms and definitions used by many different inspection program documents. Doing so would eliminate the need to have a definitions section in other program

documents. Definitions specific to a particular program or inspection would also be accommodated. We estimate NMSS' effort to be about 2 person-weeks.

Schedule: Have a draft document by April 2001.

Attached to this memorandum are the latest draft versions of IMC's 0610\* and 0040. Any questions about this effort can be directed to Steven Stein at 415-1296 or by email.

Attachments:

1. IMC 0610\*, "Reactor Inspection Reports," draft
2. IMC 0040, "Preparing, Revising And Issuing Documents for the NRC Inspection Manual," draft

cc: K. Hooks, NMSS/DWM  
R. Temps, NMSS/SFPO  
J. Johansen, NMSS/IMNS

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cc: K. Hooks, NMSS/DWM  
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\*see previous concurrence

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Date: August 31, 2000

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MEMORANDUM TO: John T. Greeves, NMSS/DWM  
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REMARKS:  
**"Add to ROP internal program development web site? Yes/No."**

**If answer is "Yes," pls add TBoyce to the cc list for the document.**

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ORIGINATOR: S. Stein PHONE: 415-1296  
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