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June 12, 2000

U.S. Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, DC 20555-0001

LaSalle County Station, Units 1 and 2
Facility Operating License Nos. NPF-11 and NPF-18
NRC Docket Nos. 50-373 and 50-374

Subject: Submittal of Changes to Emergency Plan Implementing
Procedures

In accordance with 10 CFR 50, Appendix E, "Emergency Planning Preparedness for Production and Utilization Facilities," we are reporting to the NRC changes to our Emergency Plan Implementing Procedures (EPIPs) within the requested 30 days pursuant to Section V, "Implementing Procedures." The changes were implemented on May 21, 2000.

Attachment 1, "Summary of Changes," contains a brief summary of the EPIP changes. Attachment 2, "Implementing Procedures," contains the revised EPIPs.

Should you have any questions concerning this letter, please contact Mr. Frank A. Spangenberg, III, Regulatory Assurance Manager, at (815) 357-6761, extension 2383.

Respectfully,

A handwritten signature in black ink, appearing to read "Charles G. Pardee". The signature is written in a cursive style with a large, sweeping initial "C".

Charles G. Pardee
Site Vice President
LaSalle County Station

Attachment

cc: Regional Administrator - NRC Region III
NRC Senior Resident Inspector - LaSalle County Station

A045

Attachment 1
Summary of Changes

LZP-1120-2, "Operational Support Center Director Implementing Procedure,"
Revision 11

- 1) Description of Change(s): Change Operational Support Center (OSC) dispatch priorities and Briefing Forms (Attachments B, C, and D) to state:

Urgent – Tasks which involve life saving or a fire

High – Tasks which must be accomplished to mitigate a release to the public or to mitigate core damage

Purpose of Change(s): Implement new dispatch priorities for new emergency preparedness procedures

LZP-1140-1, "Maintenance Director Implementing Procedure," Revision 8

- 1) Description of Change(s): Change Operational Support Center (OSC) dispatch priorities and Briefing Forms (Attachments B, C, and D) to state:

Urgent – Tasks which involve life saving or a fire

High – Tasks which must be accomplished to mitigate a release to the public or to mitigate core damage.

Purpose of Change(s): Implement new dispatch priorities for new emergency preparedness procedures

LZP-1170-1, "Security Director Implementing Procedure," Revision 17

- 1) Description of Change(s): Changed telephone number for Wackenhut Security Guard Force

Purpose of Change(s): Wackenhut telephone number has changed

LZP-1520-1, "Assignment of Personnel to GSEP Positions and Associated Training Requirements," Revision 6

- 1) Description of Change(s): Changed procedure to rename "GSEP ACMI" to "Emergency Preparedness Training (EPT) Program"

Purpose of Change(s): Program name changed in accordance with recent change to the GSEP Manual

Attachment 2
Implementing Procedure(s)

LZP-1120-2, "Operational Support Center Director Implementing Procedure,"
Revision 11

LZP-1140-1, "Maintenance Director Implementing Procedure," Revision 8

LZP-1170-1, "Security Director Implementing Procedure," Revision 17

LZP-1520-1, "Assignment of Personnel to GSEP Positions and Associated
Training Requirements," Revision 6

LaSalle Station

UNIT 1, 2 AND COMMON

EMERGENCY PLAN IMPLEMENTING PROCEDURE

OPERATIONAL SUPPORT CENTER DIRECTOR IMPLEMENTING PROCEDURE

LZP-1120-2
Revision 11
March 28, 2000



Procedure Responsibility/Review/Approval Requirements	
Responsible Department Head:	HPS/RPM
Minimum Review Type:	TR
Required Cross-Discipline Review(s):	GSEP C
Approval Position Required:	HPS/RPM
Specific Requirements: 1. Review/Approval requirements apply to non-editorial procedure revisions.	

Level of Use
Reference

TABLE OF CONTENTS

A.	<u>PURPOSE</u>	3
B.	<u>PREREQUISITES</u>	3
C.	<u>PRECAUTIONS</u>	3
D.	<u>LIMITATIONS</u>	3
E.	<u>PROCEDURE</u>	4
F.	<u>REVIEW AND SIGNOFF</u>	5
G.	<u>REFERENCES</u>	5

ATTACHMENTS

A	OSC Director Checklist Of GSEP Responsibilities	6
B	OSC Dispatch Priorities Training And Reference Material (TRM)	7
C	Team Request Form	8
D	OSC Team Briefing Form	9
E	Emergency Team Briefing Checklist	11

OPERATIONAL SUPPORT CENTER DIRECTOR IMPLEMENTING PROCEDURE

A. PURPOSE

A.1 Objective

Outline the method used to implement the duties of the Operational Support Center (OSC) Director.

A.2 Applicability

This procedure can be used in all modes of plant operations.

B. PREREQUISITES

B.1 A GSEP Emergency Classification has been declared.

B.2 Only personnel trained as OSC Directors can implement this procedure unless waived by the Station Director. (Ref. G.3).

C. PRECAUTIONS

C.1 When OSC habitability surveys indicate a change in OSC radiological conditions, notify the Station Director to evaluate the need to relocate the OSC.

C.2 The use of RWPs may be waived in emergency situations for unplanned work activities involving emergency response.

C.3 The Operational Support Center Director is located in the OSC to manage and supervise the activities of personnel reporting to the OSC as directed by the Operations Director.

D. LIMITATIONS

D.1 If the OSC is activated then both an OSC Director and Supervisor are needed to manage these activities.

D.2 If teams are dispatched from the OSC, communications must be established between the team and the OSC.

E. PROCEDURE

- E.1 MAINTAIN records of GSEP related activities.
- E.2 ASSUME GSEP duties in the Operational Support Center unless otherwise directed by the Station Director.
- E.3 VERIFY with the Control Room the need for special logs or checks on plant equipment.
 - E.3.1 ASSIGN special monitoring requirements on key equipment being used to cope with the event (i.e., RCIC, HPCS, D/G's, etc.).
(AIR 373-240-93-04810)
- E.4 CONDUCT verbal briefings at least hourly or as significant information changes, using Attachment E, Section C for guidance
(AIR 373-402-91-EP106).
- E.5 ENSURE status boards are maintained in the OSC and updated to match similar information maintained in the Technical Support Center.
Information that should be maintained at a minimum is:
(AIR 373-402-91-EP102).
 - E.5.1 OSC Tasks with associated priority and start/stop times.
 - E.5.2 Type of OSC team dispatched into the plant i.e. fire brigade, HRSS, survey team, first aid team, etc.
 - E.5.3 Summary of significant events i.e. change in GSEP classification, change in facility that has command and control, or significant plant events.
- E.6 MANAGE and SUPERVISE the activities of personnel in the OSC.
- E.7 DESIGNATE a Radiation Protection Supervisor, reporting to the OSC, as OSC Supervisor.
- E.8 ASSIGN tasks to individuals in the OSC with approval of the Shift Engineer, the Operations Director and/or the Maintenance Director.
- E.9 VERIFY each emergency team receives a pre-job briefing using Attachment D or equivalent.
- E.10 NOTIFY the Control Room prior to dispatch of any OSC teams into the plant (AIR 373-407-91-EP101).

- E.11 VERIFY each emergency team receives a post-job briefing using Attachment C or equivalent.
- E.12 NOTIFY the Control Room and Operations Director when the Emergency Team returns to the OSC. (AIR 373-407-91-EP101).
- E.13 MAINTAIN OSC resources including manpower, stationary supplies, and equipment.
- E.14 MAINTAIN accountability for all individuals dispatched from the OSC.
- F. REVIEW AND SIGNOFF
- F.1 None.
- G. REFERENCES
- G.1 Generating Stations Emergency Plan (GSEP).
- G.2 AIRs:
- G.2.1 AIR 373-407-91-EP106, Briefings in Emergency Response Facilities.
- G.2.2 AIR 373-407-91-EP101, Status of Repair Team Activities.
- G.2.3 AIR 373-407-91-EP102, Timely/Accurate Update of Status Boards.
- G.2.4 AIR 373-240-93-04810, Operator Monitoring of Vital Equipment During Abnormal Plant Events.
- G.3 LZP-1520-1, Assignment of Personnel to GSEP Positions and Associated Training Requirements.

ATTACHMENT A

OSC DIRECTOR CHECKLIST OF GSEP RESPONSIBILITIES

NOTE

This checklist is provided as an aid for the OSC Director. It is not necessary to follow this checklist step by step. The numbered steps should be done immediately upon arriving in the OSC and the lettered steps should be done as conditions require. Its completion is not required and its use is determined by the OSC Director.

- ___ 1. MAINTAIN GSEP Log.
 - ___ 2. ESTABLISH communications with the Control Room and Operations Director in the TSC.
 - ___ 3. ACCOUNT for personnel reporting to the OSC.
 - ___ 4. NOTIFY the Control Room and Operation Director in the TSC when the OSC staffing is complete.
-
- ___ A. ORGANIZE Emergency Teams to support activities for the emergency as requested.
 - ___ B. VERIFY the OSC Supervisor has established habitability monitoring of OSC.
 - ___ C. VERIFY each emergency team receives a pre-job briefing using Attachment D or equivalent.
 - ___ D. NOTIFY Control Room prior to dispatch of team into plant.
 - ___ E. VERIFY each emergency team receives a post-job briefing using Attachment D or equivalent.
 - ___ F. NOTIFY the Control Room and Operations Director when the Emergency Team returns to the OSC.
 - ___ G. VERIFY status boards are being maintained.
 - ___ H. CONDUCT periodic briefings in the OSC at least every 60 minutes or as significant events occur using Attachment D for guidance.
 - ___ I. COORDINATE the dispatch of Emergency Teams and DOCUMENT Emergency Teams using Attachment D or equivalent.

**Level of Use
Reference**

ATTACHMENT B

OSC DISPATCH PRIORITIES TRAINING AND REFERENCE MATERIAL (TRM)

Definitions

Urgent - Tasks which involve life saving or a fire.

Urgent tasks require briefing commensurate with the physical or radiological hazards associated with completion of the task. Team documentation of Urgent tasks may be completed while the task is in progress or has been accomplished.

Emergency Exposure Limits may apply to Urgent priority tasks and must be evaluated.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

High - The task must be accomplished to mitigate a release to the public or to mitigate core damage.

A task given a High priority will require a full briefing conducted before a task given a Medium or Low priority. High priority tasks may also require job planning, preparations, dose consequence evaluation, volunteer solicitation, hazards briefing and procedure development.

Emergency Exposure Limits may apply to High priority tasks and must be evaluated.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

Medium - The task must be accomplished to support accident mitigation.

A task given a Medium priority will require a full briefing conducted before a task given a Low priority.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

Low - The completion of these tasks are activities which support the functions of the ERO.

A task given a Low priority will require a full briefing.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

The following forms are attached to provide a means to accomplish appropriate prioritization of OSC Team dispatches.

**Level of Use
Reference**

ATTACHMENT C

TEAM REQUEST FORM

TO: **OPERATIONS DIRECTOR**

OSC Team Requested by: _____

Task:

Task Location:

Operations or Maintenance Director:

- **Assign the task priority based on the following definitions.**

- URGENT** Tasks which involve **Life Saving** or **Fires**. **Emergency Exposure Limits** may apply.
- HIGH** The task must be accomplished to **mitigate a release** to the public or to **mitigate core damage**. **Emergency Exposure Limits** may apply.
- MEDIUM** The task must be accomplished to **support accident mitigation**.
- LOW** The completion of these tasks are activities which **support the functions of the ERO**.

Communicator

- **Order to the OSC @ _____ (time)**
- **Team Dispatched @ _____ (time)**
- **Operations and Maintenance Directors Informed**
- **Update Status Board**

Level of Use
Reference

ATTACHMENT D

OSC TEAM BRIEFING FORM

- URGENT** Minimum briefing. Tasks which involve **Life Saving** or **Fires**. **Emergency Exposure Limits** may apply.
- HIGH** Full briefing. The task must be accomplished to **mitigate** a release to the public or to **mitigate core damage**. **Emergency Exposure Limits** may apply.
- MEDIUM** Full briefing. The task must be accomplished to **support accident mitigation**.
- LOW** Full briefing. The completion of these tasks are activities which **support the functions of the ERO**.

Task:

Task Location:

Team Number:	Name	Badge #	Respiratory Prot. Required?	Qualified	Current Annual Dose	Approved Dose
			Yes/No	Yes		
Team Leader	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
RPT	_____	_____	_____	<input type="checkbox"/>	_____	_____

Highest ARM in area: _____ mRem Expected Accumulated Dose: _____ mRem
Turn Back Dose: _____ mRem Turn Back Dose Rate: _____ mR/hr
**** Refer to Emergency Exposure Limits, for approval levels ****

Radio Channel Assigned: _____ Pager # (if applicable): _____
Call Back Phone Number: Ext. _____ Entry/Exit Routes: _____

Special Precautions: _____ / NONE
Protective Clothing Required: _____ / NONE
Respiratory Equip. Required: _____ / NONE

Return to the OSC for Assembly / Accountability: Yes No, report team status to OSC by radio or phone.

Briefed by: _____ OSC Supervisor / RP Review: _____
 Group Lead Initial
 OSC Director Notified? **YES** Control Room? **YES** TSC? **YES**
Expected Return Time: _____ Dispatch Time: _____

Forward Copy to the TSC

Level of Use Reference

ATTACHMENT D (Continued)

OSC TEAM DEBRIEFING FORM

Team # _____

Time of Return to OSC: _____ Task Completed: YES NO

Work Performed:

Follow-up Actions Needed:

Unusual Conditions Encountered:

Radiological Conditions:

UPDATE Survey Maps from this data.

Total Time out of the OSC: _____ Hr. _____ Min.

Highest Personnel Exposure Received: _____ mRem

Debriefed by: _____ OSC Supervisor / RP Review: _____
Group Lead Initial

OSC Director Notified? YES Control Room? YES TSC? YES

Team member Exposure Tracking Placard and the Team Tracking Status Board updated? YES

Forward Copy to the TSC

**Level of Use
Reference**

ATTACHMENT E

EMERGENCY TEAM BRIEFING CHECKLIST

A. Pre-Job Briefing

1. Work to be performed and status of equipment.
2. Expected radiological conditions.
3. Authorized personnel exposure limits.
4. Stay times in work areas.
5. Dosimetry, protective clothing and respirator requirements.
6. Expected personnel hazards.
7. Keys for access, radio or pager, and tools for the job.
8. Actions to take if assembly siren is sounded.

Additional Comments:

B. Post-Job Debriefing

1. Status of work that was performed.
2. Personnel exposure received.
3. Unexpected radiological/personnel hazards encountered.
4. Return keys, radio or pager.
5. Notify Control Room and TSC status of work.

Additional Comments:

C. Periodic OSC Verbal Briefings

Items that should be included but not limited to are:

1. Facility that has command and control of the emergency.
2. Current GSEP classification and reason for choosing the classification.
3. Priorities of OSC activities and overall response effort for the emergency.
4. Summary of plant conditions i.e. radiological conditions, containment integrity, status of radioactive release, and status of major plant systems or equipment.
5. Input from other personnel.

<p>Level of Use Reference</p>
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LaSalle Station

UNIT 1, 2 AND COMMON

EMERGENCY PLAN IMPLEMENTING PROCEDURE

MAINTENANCE DIRECTOR IMPLEMENTING PROCEDURE

LZP-1140-1
Revision 8
April 11, 2000



Procedure Responsibility/Review/Approval Requirements	
Responsible Department Head:	HPS/RPM
Minimum Review Type:	TR
Required Cross-Discipline Review(s):	GSEP C
Approval Position Required:	HPS/RPM
Specific Requirements:	
1. Review/Approval requirements apply to non-editorial procedure revisions.	

Level of Use
Reference

TABLE OF CONTENTS

A. PURPOSE3
B. PREREQUISITES 3
C. PRECAUTIONS..... 3
D. LIMITATIONS3
E. PROCEDURE 4
F. REVIEW AND SIGNOFF.....4
G. REFERENCES.....4

ATTACHMENTS

A Maintenance Director Guidance Of GSEP Responsibilities.....5
B OSC Dispatch Priorities Training And Reference Material (TRM)6
C Team Request Form7
D OSC Team Briefing Form.....8

Level of Use
Reference

MAINTENANCE DIRECTOR IMPLEMENTING PROCEDURE

A. PURPOSE

A.1 Objective

This procedure outlines the implementation of the Maintenance Director's duties.

B. PREREQUISITES

B.1 GSEP emergency classification of ALERT or higher.

C. PRECAUTIONS

C.1 None.

D. LIMITATIONS

D.1 DIRECTS a staff in providing labor, tools, protective equipment and parts needed for emergency repair, damage control, and recovery efforts to return the plant to its pre-accident status.

D.2 The Maintenance Director shall report to the Station Director in the TSC.

E. PROCEDURE

- E.1 MAINTAIN a record of the GSEP related activities.
- E.2 ASSUME GSEP duties in the Technical Support Center unless otherwise directed by the Station Director.
- E.3 ASSIST the Operations Director in prioritizing OSC activities. (See Attachment B)
- E.4 In coordination with the Operations Director.
 - o SUPERVISE the activities of the OSC Director.
 - o ENSURE the Shift Manager is informed of OSC manpower utilization and activities.
 - o IMPLEMENT Guideline in Attachment A.
- E.5 DIRECT the total onsite maintenance and equipment restoration effort.
- E.6 IDENTIFY required procedures that need to be written or implemented in support of recovery efforts.
- E.7 REQUEST additional equipment through the GSEP organization in order to expedite recovery and restoration. Equipment such as trucks, cranes, or pumps may be required.
- E.8 ASSIST in rescue operations by providing labor, tools, and equipment.
- E.9 CALL in Stores personnel as necessary.

F. REVIEW AND SIGNOFF

- F.1 None.

G. REFERENCES

- G.1 Generating Station Emergency Plan (GSEP)

ATTACHMENT A

MAINTENANCE DIRECTOR GUIDANCE OF GSEP RESPONSIBILITIES

NOTE

This guidance provides an aid for the Maintenance Director. It is not necessary to follow this guidance step by step. The numbered steps should be done immediately upon arriving in the TSC and the lettered steps should be done as conditions require. Its completion is not required and its use is determined by the Maintenance Director.

- ___ 1. MAINTAIN GSEP log.
 - ___ 2. ASSIST the Operations Director in prioritizing OSC activities.
 - ___ 3. COORDINATE with the Operations Director OSC activities.
 - ___ 4. Ensure Shift Manager is informed of OSC activities.
 - ___ 5. OBTAIN the names of personnel from the Maintenance Departments who are in the OSC.
-
- ___ A. DIRECT onsite maintenance and equipment restoration efforts.
 - ___ B. IDENTIFY special procedures needed to effect recovery.
 - ___ C. REQUEST equipment through GSEP organization as needed for recovery.
 - ___ D. ASSIST in rescue operations.

ATTACHMENT B

OSC DISPATCH PRIORITIES
TRAINING AND REFERENCE MATERIAL (TRM)

Definitions

Urgent - Tasks which involve life saving or a fire.

Urgent tasks require briefing commensurate with the physical or radiological hazards associated with completion of the task. Team documentation of Urgent tasks may be completed while the task is in progress or has been accomplished.

Emergency Exposure Limits may apply to Urgent priority tasks and must be evaluated.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

High - The task must be accomplished to mitigate a release to the public or to mitigate core damage.

A task given a High priority will require a full briefing conducted before a task given a Medium or Low priority. High priority tasks may also require job planning, preparations, dose consequence evaluation, volunteer solicitation, hazards briefing and procedure development.

Emergency Exposure Limits may apply to High priority tasks and must be evaluated.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

Medium - The task must be accomplished to support accident mitigation.

A task given a Medium priority will require a full briefing conducted before a task given a Low priority.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

Low - The completion of these tasks are activities which support the functions of the ERO.

A task given a Low priority will require a full briefing.

Team dispatch from the OSC must be accomplished as quickly as possible commensurate with ensuring the safety of the team members.

The following forms are attached to provide a means to accomplish appropriate prioritization of OSC Team dispatches.

Level of Use
Reference

ATTACHMENT C

TEAM REQUEST FORM

TO: **OPERATIONS DIRECTOR**

OSC Team Requested by: _____

Task:

Task Location:

Operations or Maintenance Director:

- **Assign the task priority based on the following definitions.**
- URGENT** Tasks which involve **Life Saving** or **Fires**. **Emergency Exposure Limits** may apply.
- HIGH** The task must be accomplished to **mitigate a release** to the public or to **mitigate core damage**. **Emergency Exposure Limits** may apply.
- MEDIUM** The task must be accomplished to **support accident mitigation**.
- LOW** The completion of these tasks are activities which **support the functions of the ERO**.

Communicator

- **Order to the OSC @ _____ (time)**
- **Team Dispatched @ _____ (time)**
- **Operations and Maintenance Directors Informed**
- **Update Status Board**

Level of Use
Reference

ATTACHMENT D

OSC TEAM BRIEFING FORM

- URGENT** Minimum briefing. Tasks which involve **Life Saving or Fires**. **Emergency Exposure Limits** may apply.
- HIGH** Full briefing. The task must be accomplished to **mitigate a release** to the public or to **mitigate core damage**. **Emergency Exposure Limits** may apply.
- MEDIUM** Full briefing. The task must be accomplished to **support accident mitigation**.
- LOW** Full briefing. The completion of these tasks are activities which **support the functions of the ERO**.

Task: _____

Task Location: _____

Team Number:	_____ Name	Badge #	Respiratory Prot.		Current Annual Dose	Approved Dose
			Required? Yes/No	Qualified Yes		
Team Leader	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
Team Member	_____	_____	_____	<input type="checkbox"/>	_____	_____
RPT	_____	_____	_____	<input type="checkbox"/>	_____	_____

Highest ARM in area: _____ mRem Expected Accumulated Dose: _____ mRem
Turn Back Dose: _____ mRem Turn Back Dose Rate: _____ mR/hr
**** Refer to Emergency Exposure Limits, for approval levels ****

Radio Channel Assigned: _____ Pager # (if applicable): _____
Call Back Phone Number: Ext. _____ Entry/Exit Routes: _____

Special Precautions: _____ / NONE
Protective Clothing Required: _____ / NONE
Respiratory Equip. Required: _____ / NONE

Return to the OSC for Assembly / Accountability: Yes No, report team status to OSC by radio or phone.

Briefed by: _____ **OSC Supervisor / RP Review:** _____
Group Lead Initial
OSC Director Notified? **YES** Control Room? **YES** TSC? **YES**
Expected Return Time: _____ Dispatch Time: _____

Forward Copy to the TSC

**Level of Use
Reference**

LaSalle Station

UNIT 1, 2 AND COMMON

EMERGENCY PLAN IMPLEMENTING PROCEDURE

SECURITY DIRECTOR IMPLEMENTING PROCEDURE

LZP-1170-1
Revision 17
March 17, 2000



Procedure Responsibility/Review/Approval Requirements	
Responsible Department Head:	HPS/RPM
Minimum Review Type:	TR
Required Cross-Discipline Review(s):	GSEP
Approval Position Required:	HPS/RPM
Specific Requirements: 1. Review/Approval requirements apply to non-editorial procedure revisions.	

Level of Use
Reference

SECURITY DIRECTOR
IMPLEMENTING PROCEDURE

A. PURPOSE

A.1 Objective

The purpose of this procedure is to outline the method used to implement the Station Security Director's duties during emergency situations.

B. PREREQUISITES

B.1 None.

C. PRECAUTIONS

C.1 None.

D. LIMITATIONS

D.1 The Operating Security Shift Supervisor provides the services of the Station Security Director until relieved of the responsibility by the Security Director.

D.2 Responsibility.

D.2.1 PROVIDE security services including plant personnel accountability and plant security as required during the emergency.

D.2.2 An assembly should be initiated whenever:

- A Site Emergency or General Emergency is declared; or
- Other dangers exist that present a threat to the health and safety of personnel as determined by the Station Director.
- It is determined that projected dose equivalent or dose equivalent could be avoided by personnel relocation.

D.3. Notification.

D.3.1 Initial notification is made in accordance with LZP-1320-1, Augmentation of Plant Staffing.

Level of Use Reference

D.4 When assembly/accountability is in progress, it may be necessary to make provisions to release OSC teams into the plant and provide access through the Main Access Facility (e.g. for Environs Teams leaving the site and NRC Site Teams arriving onsite). These emergency response functions should not be delayed by the assembly/accountability in progress.

E. PROCEDURE

- E.1 MAINTAIN a record of the GSEP related activities.
- E.2 ASSIST the Emergency Director in evaluating changes in security related Emergency Action Levels (EAL's).
- E.3 MAINTAIN plant security.
 - E.3.1 Main Access Facility - Extensions 2496 and 2616.
 - E.3.2 Guard Force -630-663-6147, Wackenhut Security Services, Inc., Nuclear Unit.
- E.4 PROVIDE for access control to the Control Room, TSC and OSC, as appropriate.
- E.5 INFORM the Station Director of the overall plant security situation.
- E.6 EXPEDITE ingress and egress of emergency response personnel.
- E.7 COORDINATE with the Radiation Protection Director in controlling ingress and egress to and from the protected area if radiological concerns are present.
- E.8 NOTIFY the Corporate Security Administrator to INITIATE security at the Joint Public Information Center (JPIC) if it is requested by the Manager of Emergency Operations (EOF) or the Station Director.
- E.9 IDENTIFY any non-routine security procedures and/or contingencies that are in effect or that require a response.

- E.10 ACCOUNT for all personnel within the protected area.
- E.10.1 In the event of an onsite assembly of all personnel, ACCOUNT for all individuals within the protected area at the time the assembly was announced, REPORT the status of the accountability of personnel to the Acting Station Director, Station Director, or Shift Manager within 30 minutes in accordance with LZP-1170-2, "Assembly and Accountability of Personnel".
- E.11 COORDINATE, as necessary, site evacuation in accordance with LZP-1260-3, "Site Evacuation".
- E.12 PROVIDE an escort and EXPEDITE ingress, as necessary, for NRC Site Team personnel.
- E.12.1 NOTIFY the Assistant Station Director of the arrival of the NRC Site Team personnel in the TSC. (AIR 373-412-92-00101)
- E.12.2 ACT as the TSC liaison with the appropriate NRC Site Team representative.
- E.13 PROVIDE an escort and EXPEDITE ingress, as necessary, for Illinois Department of Nuclear Safety (IDNS) personnel.
- E.13.1 NOTIFY the Assistant Station Director of the arrival of the IDNS personnel in the TSC. (AIR 373-412-92-00101)

F. REVIEW AND APPROVAL

- F.1 None.

G. REFERENCES

- G.1 Generating Stations Emergency Plan.
- G.2 AIR 373-412-92-00101, IDNS Personnel Access to TSC during a GSEP.
- G.3 LZP-1170-2, Assembly and Accountability of Personnel.

ATTACHMENT A

Security Director Checklist of GSEP Responsibilities

NOTE

This checklist is provided as an aid for the Security Director. It is not necessary to follow this checklist step by step. The numbered steps should be done immediately upon arriving in the TSC and the lettered steps should be done as conditions require. Its completion is not required and its use is determined by the Security Director.

- ___ 1. MAINTAIN GSEP Log.
 - ___ 2. ASSIST in Security related Emergency Action Levels (EAL's) determination.
 - ___ 3. MAINTAIN plant security.
 - ___ 4. PROVIDE for access control to the Control Room, TSC and OSC when needed.
 - ___ 5. INFORM the Station Director of the overall plant security situation.
 - ___ 6. EXPEDITE ingress and egress of essential personnel.
-
- ___ A. NOTIFY Corporate Nuclear Security Administrator to INITIATE security at the JPIC if requested.
 - ___ B. IDENTIFY any non-routine security procedures and/or contingencies.
 - ___ C. ACCOUNT for all personnel within the protected areas.
 - ___ D. COORDINATE, if necessary, the site evacuation.
 - ___ E. PROVIDE an escort and expedite ingress for NRC Site Team Personnel, and IDNS personnel. NOTIFY Assistant Station Director of arrival.
 - ___ F. ACT as the TSC liaison with the appropriate NRC Site Team Representative.

**Level of Use
Reference**

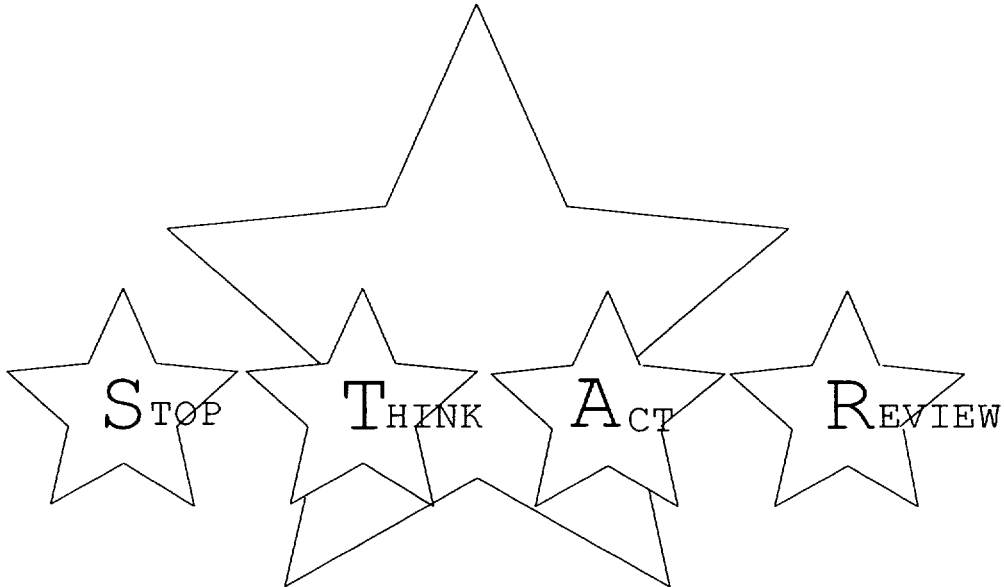
LaSalle Station

UNIT 1, 2 AND COMMON

EMERGENCY PLAN IMPLEMENTING PROCEDURE

**ASSIGNMENT OF PERSONNEL TO GSEP POSITIONS AND
ASSOCIATED TRAINING REQUIREMENTS**

**LZP-1520-1
Revision 6
May 12, 2000**



Level of Use
Reference

ASSIGNMENT OF PERSONNEL TO GSEP POSITIONS
AND ASSOCIATED TRAINING REQUIREMENTS

A. PURPOSE

A.1 Objective

This procedure ensures the proficiency of personnel with GSEP positions to respond to real events and delineates the requirements to become a qualified GSEP participant.

A.2 Discussion

A written offer shall be made annually to train non-Commonwealth Edison organizations referenced in the GSEP Manual who will provide specialized services during a Radiological Emergency.

Participation in a real GSEP event of Alert or higher classification satisfies the drill and exercise participation requirements for the position filled. Participation in drills and exercises will be tracked by the GSEP Coordinator or EP Trainer.

A.3 Applicability

This procedure applies in all modes of plant operation.

B. PREREQUISITES

B.1 None.

C. PRECAUTIONS

C.1 None.

D. LIMITATIONS

D.1 In an actual emergency, "unqualified" individuals may be used if done on a temporary basis, to alleviate the emergency and enhance the health and safety of employees or the public. Their use shall be approved by the Station Director. These exceptions are approved per Attachment C prior to their use, or during the emergency as time permits.

- D.2 This procedure is not used for the selection of Union personnel to a GSEP Position except for Attachment C. (ie. RPTs, Chem Techs, Operations, and maintenance personnel).
- D.3 Selection of individuals may be done verbally. Once selected, personnel are considered qualified upon successful completion of their training.

E. PROCEDURE

- E.1 SELECT and TRAIN initial responders as follows:
 - E.1.1 EP Coordinator, EP Trainer, Department Heads or designees, SHALL perform the following:
 - E.1.1.1 SELECT candidates,
 - E.1.1.2 If necessary FORWARD the names of the candidates to the GSEP Coordinator or EP Trainer.
 - E.1.2 The GSEP Coordinator or EP Trainer SHALL ensure Section I of Attachment A is complete.
 - E.1.2.1 The EP Trainer SHALL schedule and ensure appropriate training for the position indicated in Section I of Attachment A.
 - E.1.2.2 The Department Head ENSURES training class attendance by the selected candidate.
 - E.1.3 Upon completion of training for the candidate, the EP Trainer SHALL:
 - E.1.3.1 COMPLETE Section II of Attachment A.
 - E.1.3.2 If necessary, the EP Trainer SHALL initiate revisions to the "GSEP CALL LIST".
 - E.1.3.3 FORWARD Attachment A to the GSEP Coordinator.
 - E.1.5 The EP Coordinator SHALL complete section III of Attachment A.
- E.2 Qualified GSEP participants SHALL participate in one pre-exercise drill, table top drill, an exercise, or real event of Alert or higher, in their position in accordance with the minimum frequency specified in Reference G.4.
- E.3 Retraining of all on-site GSEP responders shall be accomplished annually in accordance with the Emergency Preparedness Training (EPT) Program.
 - E.3.1 The EP Trainer SHALL schedule appropriate retraining dates and NOTIFY applicable personnel of this schedule.

- E.3.2 The respective Department Heads ARE responsible for ensuring those people under their cognizance are scheduled and attend training sessions required to maintain GSEP position holder qualification. These GSEP positions are listed in the 'GSEP CALL LIST' (Ref. G.5).
- E.3.3 The EP Trainer WILL be responsible for tracking the documented completion of the individual retraining requirements.
 - E.3.3.1 If the individual position retraining requirements are not completed annually the EP Trainer WILL notify the GSEP Coordinator by:
 - E.3.3.1.1 COMPLETING and
 - E.3.3.1.2 FORWARDING Attachment B.
- E.3.4 The GSEP Coordinator or Trainer shall initiate a revision to the 'GSEP CALL LIST'(Ref. G.5) to remove the individual named in Attachment B.
- E.4 The Station Training Department SHALL provided an annual review of GSEP to Station personnel not specifically assigned to a GSEP position.
- E.5 GSEP exercises and drills designed to sharpen the skills of emergency personnel SHALL be conducted as prescribed in Reference G.2.1.

F. REVIEW AND SIGNOFF

- F.1 See Attachments.

G. REFERENCES

- G.1 Generating Station Emergency Plan, Section 8.2.
- G.2 Procedures:
 - G.2.1 LZP-1530-1, "Exercises and Drills".
 - G.2.2 LZP 1320-1, "Augmentation of Plant Staffing".
- G.3 AIR 01-85-30201.
- G.4 NO Directive NOD-EP.2, "GSEP Training Program for Qualified GSEP Participants".
- G.5 GSEP CALL LIST

ATTACHMENT A

**GSEP ASSIGNMENT REQUEST
SECTION I**

SECTION I

Name of Candidate _____
 First MI Last

Address of Candidate _____
 / /
 City State Zip

Home Phone number of Candidate (_____) _____ - _____
 Area Code Phone number

Station Extension _____

Approximate travel time to station (normal conditions) _____

Position to be assigned _____
 (See LZP-1320-1 "Augmentation of Plant Staffing")

Candidate notified of selection to GSEP position _____ / _____
 Init. Date

SECTION II

The above named person has successfully completed

all training for _____ on _____
 (Position) Date of Training

"GSEP CALL LIST" Revised if necessary.

_____ / _____
 EP Trainer Date

SECTION III

Reviewed By _____ / _____
 GSEP Coordinator Date

Level of Use Reference

ATTACHMENT B

DATE: _____

TO: GSEP Coordinator

SUBJECT:

It is recommended that _____ be removed from GSEP duties, due to a failure to complete the required training.

EP Trainer

cc: Station Manager
Department Head

Level of Use
Reference

ATTACHMENT C

Emergency GSEP Participation Approval Form
LaSalle Station

Date _____

Event: Actual _____ Drill/Exercise _____

Name: _____
GSEP Position: _____

Name: _____
GSEP Position: _____

Name: _____
GSEP Position: _____

Name: _____
GSEP Position: _____

Name: _____
GSEP Position: _____

Name: _____
GSEP Position: _____

The above named persons are approved for GSEP participation on a temporary basis, to alleviate the emergency and enhance the health and safety of employees or the public during a GSEP exercise or actual GSEP event. Participation must be approved by the Station Director.

Approved: _____
Station Director

**Level of Use
Reference**