

NOV 16 2000

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER: NOV 16 2000
 2. CONTRACT NO. (If any):
 6. SHIP TO:
 3. ORDER NO: DR-00-0030
 MODIFICATION NO:
 4. REQUISITION/REFERENCE NO: 400A0018
 a. NAME OF CONSIGNEE: U.S. Nuclear Regulatory Commission
 Attn: TR Stansbury
 b. STREET ADDRESS: Mail Stop O-P1-37
 5. ISSUING OFFICE (Address correspondence to):
 U.S. Nuclear Regulatory Commission
 Division of Contracts and Property Mgt.
 Attn: Michael Mills, 301-415-6550
 Contract Management Br. #1, M.S. T-7-I-2
 Washington DC 20555
 c. CITY: Washington
 d. STATE: DC
 e. ZIP CODE: 20555
 f. SHIP VIA:
 7. TO:

a. NAME OF CONTRACTOR: RAI-Rapid
 b. COMPANY NAME: Attn. Mary Connery
 c. STREET ADDRESS: 8221 Preston Ct.
 d. CITY: Jessup
 e. STATE: MD
 f. ZIP CODE: 20794
 8. TYPE OF ORDER:
 a. PURCHASE ORDER
 b. DELIVERY/TASK ORDER
 Reference your Purchase Order. Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.
 Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
 9. ACCOUNTING AND APPROPRIATION DATA: \$2,500.00
 JOB CODE: D1909 B&R No: 04015-511115
 BOC: 2220 FUND SOURCE: X0200
 10. REQUISITIONING OFFICE: ADM

11. BUSINESS CLASSIFICATION (Check appropriate box(es)):
 a. SMALL
 b. OTHER THAN SMALL
 c. DISADVANTAGED
 d. WOMEN-OWNED
 12. F O B POINT: Destination
 13. PLACE OF:
 14. GOVERNMENT B/L NO:
 15. DELIVER TO F O B POINT ON OR BEFORE: See Below
 16. DISCOUNT TERMS: Net 30
 17. SCHEDULE: See reverse for Rejections.

ITEM NO (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
1	Contractor shall provide NRC with Mailing Services in accordance with the terms and conditions specified herein, for the period of March 20, 2000 through March 19, 2001. Estimated mailing service consist of 500 pages per month. There will be a total of five (5) pages to be inserted into each envelope. Out of the five (5) pages three (3) will be assembled and folded by the NRC and the remaining two (2) pages shall be assembled, folded and placed into the envelope by the Contractor. Rate: \$.23 X 500 = \$115.00 plus \$.23 for each addl piece over 500 pieces	12	MOS	115.00	\$1,380.00	
2	Pick-up charge per month	12	MOS	40.00	\$480.00	
3	Delivery charge for the post office	12	MOS	40.00	\$480.00	
4	Charges for additional pieces exceeding the monthly estimates for the period @ \$.23 per piece. (Continued)				\$160.00	

18. SHIPPING POINT
 19. GROSS SHIPPING WEIGHT
 20. INVOICE NO.
 21. MAIL INVOICE TO:
 a. NAME: U.S. Nuclear Regulatory Commission
 Office of the Chief Financial Officer
 b. STREET ADDRESS (or P.O. Box): Division of Accounting & Finance
 Mail Stop T-9E2
 c. CITY: Washington, DC
 d. STATE: DC
 e. ZIP CODE: 20555
 SEE BILLING INSTRUCTIONS ON REVERSE
 SUBTOTAL: Not-To-Exceed
 17(h) TOTAL (Cont. pages)
 17(i) GRAND TOTAL: \$2,500.00

22. UNITED STATES OF AMERICA BY (Signature): *Michael Mills*
 23. NAME (Typed): Michael Mills
 TITLE: CONTRACTING/ORDERING OFF-CER

DR-00-0030

RAI-Rapid

The Contractor shall pickup all supplies and materials from NRC within five (5) hours of notice from the following address listed below:

U.S. NUCLEAR REGULATORY COMMISSION
11555 ROCKVILLE PIKE
ROOM P1-37
ROCKVILLE PIKE, MD 20852

Contractor shall assemble and fold contents and insert into #10 window envelopes with address showing and seal envelopes. There will be five (5) pages to be inserted into the window envelopes. Normally, three (3) pages are folded and ready for insertion into the envelope. The contractor shall fold, assemble and place the remaining two (2) pages into the envelope along with the three (3) pages assembled by NRC. NRC will provide the postage. There are approximately 500 envelopes with five (5) pages per month or 6,000 envelopes per year.

After completing the service outlined above, the contractor shall delivery the envelopes within 72 hours to the nearest U.S. Post Office in its locality. The contractor shall provide the NRC Project Officer with the address of this post office.

The contractor shall account for all materials used in performance of this work and shall submit the Statement of Mailing with Permit Imprints First-Class Mail (PS Form 3600-R), provided by the NRC Project Officer, to the U.S. Post Office at time of delivery.

INDIVIDUALS AUTHORIZED TO PLACE ORDERS

The following NRC Personnel are authorized to place orders for services as outlined in this Purchase Order and the Government shall be obligated only to the extent of those orders that do not exceed the funding available in this Purchase Order at the time the orders are place:

Reggie Stansbury, Project Officer, 301-415-2095
Gene Wood, 301-415-2070

The Contractor shall accept orders against this order from a Contracting Officer or those authorized ordering officials indicated above. The Government will be obligated only to the extent of such orders. All oral orders placed will be confirmed in writing within 2 business days by the NRC Personnel who requested the services to be performed.

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DELIVERY

All order placed shall include the following information:

1. Date of order
2. The NRC Purchase Order Number
3. Date of the materials being mailed are to be picked up from NRC
4. Any other necessary information about the items being mailed.

The contractor shall not accept any order which will result in a cost that exceed the funds currently available in this Purchase Order and NRC shall not be monetarily liable for any services performed by the contractor which result in a cost which exceeds the total funds currently available in this order.

PRICING AND INVOICING

A summary invoice/statement shall be submitted to NRC monthly listing all calls completed that month. The summary invoice/statement shall be submitted in duplicate to the address listed at the bottom of page 1. Contractor shall include the NRC Purchase Order Number on all invoices.

FAR Clause 52.232-33 entitled "Mandatory Information for Electronic Funds Transfer " is hereby incorporated by reference.

Contractor Telephone No: 301-776-5000