

50-461

*CLINTON POWER STATION
NUCLEAR SUPPORT DEPARTMENT/DOCUMENT CONTROL
Controlled Document Transmittal*

Transmittal No. 00ALS183 Transmittal Date 5/22/00 Sheet 1 of 1

Letter No. N/A Document Type CONTROLLED DOCUMENTS

The attached documents are being transmitted for your use.

REMOVE & DESTROY:

INSERT:

EPIP Index dated 4/19/00

Same; dated 5/19/00

AP-09 R/5

Same; R/6 (Incorporated ACN 6/1 & 6/2)

EC-01 Form 18 R/1

N/A - Cancelled effective 5/18/00

Please acknowledge receipt of documents by completing transmittal instructions and returning this transmittal to DOCUMENT CONTROL, V-150, by 6/2/00

N/A (Offsite & Trans. Only)

Any questions regarding this transmittal should be forwarded to A. Shaffer, extension 3566.

Signature/Date

A045

NRR-037

**CLINTON POWER STATION
NUCLEAR SUPPORT
Controlled Document Distribution List**

CPS EMERGENCY PLAN IMPLEMENTING PROCEDURES (EPIPS)

25.	SDC	V-130A	3.	BEOF	V-150
27.	RL	V-455	3A.	BEOF	V-150
56.	IP/SDC/NRC OFFICE	V-130A	183.	JPIC	V-150
62.	RP OFFICE	T-31H	183A.	JPIC	V-150
64.	TSC	T-31B	183B.	JPIC	V-150
64A.	TSC	T-31B	493.	EOF	V-922
64B.	TSC	T-31B	493A.	EOF	V-922
68.	M. KACZOR	T-31Q	493B.	EOF	V-922
70.	D.L. SMITH	V-922	493C.	EOF	V-922
	c/o A. Oleson				
90.	MIKE KIEL	V-130G	493D.	EOF	V-922
110.	SUPV - CHEMISTRY	T-31C	493F.	EOF	V-922
113.	SUPERVISOR	V-995	493G.	EOF	V-922
	SECURITY		493H.	EOF	V-922
179.	OPS	T-31B			
202.	NTD/SIMULATOR	V-922			
202C.	SIMULATOR	V-922			
255B.	DOSIMETRY OFFICE	T-31H	76.	D. V. PICKETT	OS
262A.	MCR/HORSESHOE	T-31B	222/222A.	C. SANGSTER	OS
262C.	SHIFT SUPERVISOR	T-31B	223.	U.S. NRC	
262D.	REMOTE SHUTDOWN	T-31B		DOC. CONTROL DESK	OS
273.	TRAINING REQUAL	V-922	225/225A.	IDNS (M. SINCLAIR)	OS
273A.	TRAINING REQUAL	V-922	234.	STATE EOC	OS
422.	INSTR - TRAINING	V-374A	235.	M. STRAIN	OS
467.	MEDICAL	V-374B		(DEWITT CO. ESDA)	
502.	MANAGER - CPS	T-31A	238.	M. SINCLAIR (IDNS)	OS
505.	W. L. YAROSZ	V-922	567.	J. FAIROW	OS
542.	CAS	T-31M		(RADIOLOGICAL EP	
544.	SAS	T-31M		MANAGER)	

STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
<u>ADMINISTRATIVE PROCEDURE (AP)</u>					
AP-01	ORGANIZATION & PREPARATION OF CONTROLLED DOCUMENTS	6	12/13/99	n/a	
AP-02	REVISIONS AND ADVANCE CHANGE NOTICES	12	06/24/99	n/a	
AP-03	EMERGENCY RECORDS RETENTION	4	01/12/96	5/1	02/03/99
AP-04	PREPARATION & CONDUCT OF EMERGENCY DRILLS & EXERCISES	5	08/03/99	n/a	
AP-05	EMERGENCY PREPAREDNESS TRAINING PROGRAM	8	08/03/99	n/a	
AP-06	REVIEW OF EMERGENCY PREPAREDNESS PROGRAM	5	12/20/99	6/1	04/14/00
AP-07	ALERT AND NOTIFICATION SYSTEM	6	09/08/94	7/1, 7/2	04/08/97, 11/02/99
F-01	ANS Test Report	1	09/30/94	n/a	
F-02	Siren Maintenance/Repairs Report	1	09/30/94	n/a	
AP-09	EMERGENCY FACILITY AND EQUIPMENT CHECKS	6	05/18/00	n/a	
AP-10	EMERGENCY RESPONSE ORGANIZATION ASSIGNMENTS	8	01/24/00	n/a	

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STATUS REPORT

NUMBER	EPIP TITLE		REVISION	DATE	ACN'S	ACN DATE
<u>EMERGENCY CONTROL (EC)</u>						
EC-01	CPS EMERGENCY RESPONSE ORGANIZATION & STAFFING	*	6	07/12/99	7/1	12/13/99
F-01	Interim Station Emergency Director	*	3	10/23/97	4/1	05/29/98
F-02	Station Emergency Director (SED)	*	3	04/21/99	4/1	07/27/99
F-03	SED Administrative Support	*	1	05/29/98	n/a	
F-04	TSC Administrative Supervisor	*	2	10/23/97	n/a	
F-05	Technical Assessment Supervisor	*	1	04/21/99	n/a	
F-06	Emergency Operations Supervisor	*	1	04/21/99	n/a	
F-07	TSC Radiological Supervisor	*	0	07/28/92	n/a	
F-08	OSC Supervisor	*	1	08/26/99	n/a	
F-09	Station Security Coordinator	*	0	07/28/92	n/a	
F-10	TSC Communicator	*	3	02/24/00	n/a	
F-11	TSC Records Management Coordinator	*	0	07/28/92	n/a	
F-12	TSC Electrical Engineer	*	1	04/21/99	n/a	
F-13	TSC Reactor Engineer	*	1	04/21/99	n/a	
F-14	TSC Chemist-Nuclear	*	2	04/21/99	n/a	
F-15	Operations Coordinator	*	1	04/21/99	n/a	
F-16	TSC Computer Operator	*	5	02/28/00	n/a	

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STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
F-17	Radiological Engineering Specialist	* 1	11/23/93	n/a	
F-19	RP (TSC) Communicator	* 0	07/28/92	n/a	
F-20	Status Board Keepers	* 0	07/28/92	n/a	
F-21	Radiological Controls Supervisor	* 0	07/28/92	n/a	
F-22	In-station Emergency Teams	* 0	07/28/92	n/a	
F-23	OSC Radiological Controls Coordinator	* 0	07/28/92	n/a	
F-24	Assistant OSC Radiological Controls Coordinator	* 0	07/28/92	n/a	
F-25	RP (OSC) Communicator	* 0	07/28/92	n/a	
F-26	Emergency Team Coordinator	* 1	10/18/93	n/a	
F-28	Emergency Manager	* 2	02/06/97	3/1	06/01/98
F-30	EOF Director	* 3	03/05/97	n/a	
F-31	Executive Administrative Support	* 1	06/01/98	n/a	
F-32	Licensing Advisor	* 0	07/28/92	n/a	
F-33	EOF Emergency Advisor	* 2	10/18/96	n/a	
F-34	EOF Technical Advisor	* 0	07/28/92	n/a	
F-36	Technical Information Liaison	* 1	01/22/97	n/a	
F-37	Emergency Action Level/Protective Action Evaluator	* 0	07/28/92	n/a	
F-38	Security Supervisor	* 0	07/28/92	n/a	
F-39	Radiation Protection Supervisor	* 1	10/18/93	n/a	

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STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
F-40	EOF Administrative Supervisor	* 1	12/10/93	2/1	01/10/00
F-41	EOF Engineering Supervisor	* 0	07/28/92	1/1	07/28/99
F-42	RP (EOF) Communicator	* 0	07/28/92	n/a	
F-43	Dose Assessment Supervisor	* 1	12/01/93	n/a	
F-44	Dose Assessor	* 0	07/28/92	n/a	
F-45	Field Team Coordinator	* 2	01/10/00	n/a	
F-46	Field Teams	* 0	07/28/92	n/a	
F-47	Radiological Controls Coordinator	* 1	11/23/93	n/a	
F-48	Environmental Lab Coordinator	* 1	11/23/93	2/1	03/25/99
F-49	EOF Monitor	* 0	07/28/92	n/a	
F-50	EOF Records Management Coordinator	* 0	07/28/92	n/a	
F-51	EOF Communicator	* 3	02/24/00	n/a	
F-52	Log Coordinator	* 0	07/28/92	n/a	
F-53	Copy Clerk	* 0	07/28/92	n/a	
F-54	TSC Emergency Advisor	* 0	07/28/92	n/a	
F-55	Procurement Coordinator	* 0	07/28/92	n/a	
F-56	Word Processor	* 0	07/28/92	n/a	
F-57	EOF Computer Operator	* 4	09/02/99	n/a	
F-58	Mechanical/Nuclear Engineer	* 0	07/28/92	n/a	
F-59	EOF Electrical Engineer	* 0	07/28/92	n/a	
F-60	Core Damage Assessor	* 0	07/28/92	n/a	

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STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
F-61	Technical Advisor to State/Local Organizations	* 0	07/28/92	n/a	
F-62	EOF Administrative Support	* 0	07/28/92	n/a	
F-63	Fire Brigade Coordinator	* 0	07/28/92	n/a	
F-64	RAFT Liaison	* 0	07/28/92	n/a	
F-65	Warehouseman	* 0	07/28/92	n/a	
F-66	EOF Access Control Coordinator	* 1	10/26/93	n/a	
F-67	PASS Team Leader	* 1	05/24/93	n/a	
F-68	Fitness for Duty (FFD) Coordinator	* 0	07/28/92	n/a	
F-69	HAZMAT Team Leader	* 0	07/28/92	n/a	
F-70	Assistant Emergency Team Coordinator	* 0	07/28/92	n/a	
F-71	OSC Communicator	* 0	07/28/92	n/a	
F-72	OSC Support	* 0	10/05/93	n/a	
F-73	Mechanical Engineer	* 0	07/27/99	n/a	
EC-02	EMERGENCY CLASSIFICATIONS	6	04/24/98	7/1, 7/2, 7/3	01/27/99, 12/13/99, 12/20/99
EC-03	NOTIFICATION OF UNUSUAL EVENT	5	01/02/97	6/1	01/24/00
EC-04	ALERT	4	01/02/97	5/1	01/24/00
EC-05	SITE AREA EMERGENCY	4	01/02/97	5/1, 5/2	10/23/97, 01/24/00
EC-06	GENERAL EMERGENCY	4	01/02/97	5/1, 5/2	10/23/97, 01/24/00

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STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
EC-07	EMERGENCY PLAN NOTIFICATION	11	01/31/00	n/a	
	F-01 State and NRC Notifications Checklist	0	02/06/97	n/a	
EC-08	NON-ESSENTIAL PERSONNEL EVACUATION	7	07/17/98	n/a	
EC-09	SECURITY DURING EMERGENCIES	5	03/22/96	6/1, 6/2	09/21/98, 07/30/99
EC-10	PERSONNEL ACCOUNTABILITY	6	10/23/97	n/a	
EC-11	REENTRY	* 4	08/03/99	n/a	
EC-12	EMERGENCY TEAMS	7	02/24/00	n/a	
EC-13	REACTOR CORE DAMAGE ESTIMATION	4	09/19/97	5/1, 5/2	12/01/97, 09/28/99
EC-14	RECOVERY	3	10/21/94	4/1, 4/2, 4/3	02/08/96, 02/03/99, 12/13/99
	F-01 Recovery Checklist	0	10/21/94	n/a	

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STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
<u>FACILITIES AND EQUIPMENT (FE)</u>					
FE-01	TSC OPERATIONS	6	06/09/97	7/1	01/12/99
FE-02	OSC OPERATIONS	6	06/09/97	7/1	07/23/99
FE-03	EOF OPERATIONS	5	06/09/97	6/1	04/21/99
FE-04	BEOF OPERATIONS	5	06/09/97	6/1	07/23/99
FE-05	EMERGENCY EQUIPMENT & SUPPLIES	11	05/26/97	n/a	
F-02	OSC Emergency Equipment	3	03/25/99	n/a	
F-03	EOF Emergency Equipment	3	07/22/97	n/a	
F-04	BEOF Emergency Equipment	0	04/28/92	n/a	
F-05	EOF Environmental Lab Equipment	0	04/28/92	n/a	
F-06	Emergency Vehicle Kit	0	04/28/92	n/a	
F-07	Field Monitoring Kit	1	07/22/97	n/a	
F-08	Hospital Kit	1	10/07/97	n/a	
F-09	Decontamination Kit	2	10/16/94	n/a	
F-10	TSC Administrative Supplies	3	02/26/97	n/a	
F-11	OSC Administrative Supplies	0	04/28/92	n/a	
F-12	OSC Maintenance Tool Box	2	05/29/98	n/a	
F-13	First Aid Kit (Trauma Kit)	1	05/29/98	n/a	
F-14	EOF Administrative Supplies	1	10/16/94	n/a	
F-15	BEOF Administrative Supplies	0	04/28/92	n/a	
F-16	JPIC Administrative Supplies	1	02/06/97	n/a	

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STATUS REPORT

<u>NUMBER</u>	<u>EPIP TITLE</u>	<u>REVISION</u>	<u>DATE</u>	<u>ACN'S</u>	<u>ACN DATE</u>
F-17	EOP Supply Kit	4	09/30/99	n/a	
F-18	EOP MCR Tool Bag	0	10/16/94	n/a	
FE-06	EMERGENCY COMMUNICATIONS EQUIPMENT	4	06/04/92	5/1, 5/2, 5/3	10/06/93, 03/05/97, 04/08/97

MISCELLANEOUS (MS)

MS-01	TRANSPORTATION ACCIDENTS	4	10/13/97	5/1	02/01/00
MS-03	NOTIFICATION OF NEXT OF KIN	4	01/12/96	5/1, 5/2	02/03/99, 12/13/99
MS-04	PROCESSING NRC & IDNS PERSONNEL DURING AN EMERGENCY	* 3	07/12/99	n/a	

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STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
<u>PUBLIC RELATIONS (PR)</u>					
PR-01	JOINT PUBLIC INFORMATION CENTER ORGANIZATION & STAFFING	6	02/06/97	7/1	12/13/99
F-01	JPIC Administration Coordinator Checklist	1	02/06/97	n/a	
F-02	JPIC Audiovisual Support Checklist	1	02/06/97	n/a	
F-03	JPIC Director Checklist	2	02/06/97	n/a	
F-05	JPIC Assistant Director Checklist	2	02/06/97	n/a	
F-06	JPIC Graphic Support Checklist	0	07/28/92	n/a	
F-07	JPIC Public Information Officer Checklist	1	02/06/97	n/a	
F-08	JPIC Media Coordinator Checklist	0	07/28/92	n/a	
F-09	JPIC Media Monitoring Team Checklist	0	07/28/92	n/a	
F-11	JPIC Security Representative Checklist	0	07/28/92	n/a	
F-12	JPIC Technical Advisor Checklist	0	07/28/92	n/a	
F-13	JPIC Technical Information Coordinator Checklist	0	07/28/92	n/a	
F-14	Writer Checklist	0	07/28/92	n/a	
F-15	IP PIO Steno Checklist	1	07/06/93	n/a	
F-16	JPIC Telefax Operator Checklist	0	07/28/92	n/a	

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STATUS REPORT

<u>NUMBER</u>	<u>EPIP TITLE</u>	<u>REVISION</u>	<u>DATE</u>	<u>ACN'S</u>	<u>ACN DATE</u>
F-17	JPIC Registration Staff Checklist	0	07/28/92	n/a	
PR-03	PREPARATION AND DISSEMINATION OF EMERGENCY INFORMATION	8	12/13/99	n/a	
PR-05	PUBLIC INFORMATION & EDUCATION	6	08/09/96	7/1, 7/2	02/03/99, 12/13/99

STATUS REPORT

NUMBER	EPIP TITLE	REVISION	DATE	ACN'S	ACN DATE
<u>RADIOLOGICAL ASSESSMENT (RA)</u>					
RA-01	MANUAL RADIOLOGICAL DOSE ASSESSMENT	6	08/20/99	7/1	11/29/99
RA-02	PROTECTIVE ACTION RECOMMENDATIONS	4	08/20/96	5/1	01/15/99
RA-03	RADIOLOGICAL EXPOSURE GUIDELINES	5	10/13/97	n/a	
RA-04	PERSONNEL MONITORING & DECONTAMINATION	7	08/03/99	n/a	
RA-05	PERSONNEL PROTECTION	6	02/24/00	n/a	
RA-06	STATION RADIOLOGICAL SURVEYS	6	06/03/96	n/a	
RA-07	FIELD RADIOLOGICAL MONITORING	6	08/03/99	n/a	
RA-09	POST ACCIDENT SAMPLING	6	10/12/94	7/1	06/19/97
RA-11	STACK EFFLUENT ANALYSIS & SAMPLING	6	08/03/99	n/a	
RA-14	DOSE RATE DETERMINATION BASED ON ENVIRONMENTAL AIR SAMPLES	6	12/14/99	n/a	
RA-15	PREDICTIVE RELEASE RATES	6	02/18/98	n/a	
RA-16	COMPUTERIZED RADIOLOGICAL DOSE ASSESSMENT	5	08/03/99	n/a	
RA-17	RADIOLOGICAL CONTROL OF THE EOF	8	08/30/99	n/a	
RA-18	EOF ENVIRONMENTAL LAB OPERATIONS	4	08/03/99	n/a	

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TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

SCOPE OF REVISION: Added new step 2.1; responsibility for review and approval of Attachment 1, FACILITY CHECK LOG from the Director-Security and Emergency Planning to the Supervisor-Emergency Planning. Removed Information Technology (IT) from steps 4.1.3, 4.1.4, and 4.1.6. Added additional items to Attachment 1 to increase consistency. Replaced ConvertaCom with Mobile Vehicle Radio or equivalent where appropriate. Clarified operability check for FTS 2000 or Attachment 1. Corrected title of Manager-Nuclear Support in step 4.3.7. This revision also incorporates ACNs 6/1 and 6/2.

DOCUMENT CONTROL

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Authority

Function	Signature	Date
Prepared by	Wayne Helenthal	5/3/00
Director-Security & Emergency Planning	<i>James Smith</i>	5/8/00
Concurrence	NA	
Concurrence	NA	
Concurrence	NA	
Independent Reviewer	<i>[Signature]</i>	5/10/00
Facility Review Group	<i>[Signature]</i>	5/15/2000
Manager-Clinton Power Station	<i>[Signature] for PWH</i>	5/15/00
Approval/Effective Date	<i>[Signature]</i>	5/18/00

TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

1.0 INTRODUCTION

1.1 Purpose

The purpose of this procedure is to ensure proper operation and availability of CPS emergency communications equipment on a periodic basis. This procedure also establishes a program to evaluate and document the readiness of emergency response facilities.

2.0 RESPONSIBILITY

2.1 Supervisor-Emergency Planning - is responsible for reviewing completed Facility Logs.

2.2 Director-Security and Emergency Planning - is responsible for the review and implementation of this procedure.

2.3 Manager-Nuclear Support - is responsible for final approval of this procedure.

3.0 DEFINITIONS

3.1 Operable - the communication device transmits and/or receives clearly.

3.2 Communication Device - a communication device may include the following:

- any telephone instrument, regardless of type,
- any radio transmitter or receiver (i.e.; hand held radio, mobile vehicle radio or equivalent, remote control console, etc.),
- pagers,
- any facsimile transceiver, or
- computerized notification system,
- satellite phones may be temporarily placed in emergency facilities, these phones should be checked if available.

3.3 Emergency Response Facility Readiness - the capability of an emergency response facility to support emergency response organization functions and duties. The applicable emergency response facility operations procedure, listed as references to this procedure, may be referenced to establish required capabilities of each emergency response facility

TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

4.0 INSTRUCTIONS

4.1 Communications Equipment Operability Checks

- 4.1.1 Operability checks of communication devices located in the Emergency Response Facilities shall be demonstrated at least monthly
- 4.1.2 Equipment in all of the emergency response facilities is to be tested
- 4.1.3 For telephone communication devices, operability should be demonstrated by calling another telephone, or the opposite end of the same circuit in the case of a ringdown phone, and verbally communicate. When performing any communications test, clearly state that you are conducting a test. If any telephone equipment fails to operate then the appropriate repair department should be contacted to initiate corrective maintenance.
- 4.1.4 For two-way radio communication devices, actual two-way communication should be conducted to demonstrate operability. If any radio equipment fails to operate then the appropriate repair department should be contacted to initiate corrective maintenance.
- 4.1.5 For facsimile transceivers, operability should be demonstrated by transmitting and receiving a test copy. If a facsimile machine fails to operate then the applicable vendor or Document Control should be contacted to initiate corrective maintenance.
- 4.1.6 The OCA Notification System is tested by making a test announcement on the second Tuesday of each month and verifying operability on as many speakers as feasible. If the system fails to operate then notify security of the affected areas and contact the appropriate repair department to initiate corrective maintenance.
- 4.1.7 ERO Pagers are tested at least monthly. If a pager fails to activate troubleshoot the pager, and repair or replace as appropriate.
- 4.1.8 Check FTS 2000 circuits as described below. If an FTS telephone fails to operate then the NRC Operations Center in Rockville, Maryland should be contacted over the commercial telephone system to have the system returned to service.
 - a. Emergency Notification System (ENS) - Call NRC Operations Center.
 - b. All other circuits - perform an internal check by dialing 700 followed by its 7 digit phone number.

TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

4.1.9 During the checks of the Nuclear Accident Report System (NARS), conduct a roll call with the State and local authorities from at least one of the Clinton NARS stations located in the:

- Main Control Room (MCR)
- Technical Support Center (TSC)
- Emergency Operations Facility (EOF)
- Backup Emergency Operations Facility (BEOF)

The roll call should be conducted as follows:

- a. Attempt to pre-position personnel at the TSC, EOF, Backup EOF, and simulator to participate in the roll call.
- b. From your location, dial 36 on the NARS station and announce:

"This is the Clinton (location) . Please standby for a roll call."
- c. Request acknowledgment from each of the parties on the Clinton NARS circuit other than your location. The parties on the Clinton circuit are:
 - Illinois Emergency Management Agency (IEMA)
 - Illinois Department of Nuclear Safety (IDNS)
 - DeWitt County ESDA
 - DeWitt County Sheriff
 - Main Control Room (MCR)
 - Technical Support Center (TSC)
 - Emergency Operations Facility (EOF)
 - Backup Emergency Operations Facility (BEOF)

Thank each party for their participation after they answer the roll call.

- 4.1.10 Operability of the NARS telephones may also be verified by having the State conduct a roll call with personnel stationed at the NARS telephones.
- 4.1.11 If any of the NARS telephones fail to operate then IEMA should be contacted to initiate corrective maintenance.
- 4.1.12 For the ERO Notification System, operability shall be demonstrated by activating the system (usually for the monthly pager test). If the system fails to operate then notify Security that the system is inoperable and initiate appropriate actions to reestablish operability.

TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

4.2 Emergency Response Facility Inspections

Inspections of the Emergency Response Facilities (ERFs) should be conducted monthly. The inspections should be conducted as follows:

4.2.1 Perform a walk-through of each emergency response facility noting the arrangement and condition of materials, equipment, and supplies. (NOTE: When facilities are eliminated through a change to the Emergency Plan, that facility may be marked "NA".)

4.2.2 Typical equipment associated with emergency response facilities which should be observed may include, but not be limited to, the following:

- MESOREM Computer
- Walkdown EOF HVAC
- Performance Monitoring System/Display Control System (PMS/DCS)
- Inspect external doors to EOF
- Area Radiation/Process Radiation Monitoring System (AR/PR)
- Meteorological Monitoring Systems
- Battery powered equipment
- EOF Particulate Iodine Noble Gas and Area Radiation Monitors (PING/ARM)
- EOF Environmental Lab Equipment
- Personnel Protective Equipment and Emergency Kits
- Un-interruptable power supplies

4.2.3 Ensure that maintenance work request (MWR) or facility work request (FWR) has been written for any equipment deficiencies noted.

4.3 Documentation

4.3.1 Attachment 1, FACILITY CHECK LOG, should be used to document communications and facility checks.

4.3.2 The completed FACILITY CHECK LOG shall be provided to the Supervisor-Emergency Planning for review and approval.

TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

- 4.3.4 If some portion of the check cannot be performed, the circumstances and recommendations for deferral or rescheduling should be documented on the FACILITY CHECK LOG.

Similarly, it may be noted in the FACILITY CHECK LOG that a portion of the checks have been satisfied by actual use, e.g., during a drill or exercise or by recent or daily use.

- 4.3.5 Corrective actions to any deficiencies/discrepancies noted during readiness inspections which cannot be completed immediately should be added to the emergency planning tracking system.
- 4.3.6 If conditions warrant, a condition report shall be written by the individual performing the inspection in accordance with CPS 1016.01, CPS CONDITION REPORTS. The deficiencies/discrepancies shall also be reviewed for potential reportability in accordance with 10CFR50.72.
- 4.3.7 The Manager-Nuclear Support and the Vice President should be informed of any emergency response facility found degraded to a point which would prohibit it from being activated.
- 4.3.8 Approved FACILITY CHECK LOGS shall be retained in accordance with Records Management Standards 2.04.

5.0 REFERENCES

1. CPS Emergency Plan, Sections 3.2.7, 5.3 and 5.4.5.1
2. 10CFR50, Appendix E, Section IV.E
3. NUREG-0654, Revision 1
4. Records Management Standards 2.04
5. NRC Information Notice 89-19
6. CPS 1016.01, CPS Condition Reports

6.0 ATTACHMENTS

1. FACILITY CHECK LOG

TITLE: EMERGENCY FACILITY AND EQUIPMENT CHECKS

Date(s) Check Performed: _____

Facility/Location Checked:

_____ MCR _____ EOF _____ TSC _____ OSC _____ JPIC _____ BEOF

INITIALS

1. Regular Telephones (MERIDIAN, CENTREX, OTHER) demonstrated operable. _____
2. Nuclear Accident Reporting System demonstrated operable. _____
3. Emergency Automatic Ringdown (EAR) telephones demonstrated operable. (internal circuit checks) _____
4. FTS-2000 (one circuit only demonstrated operable by calling the NRC Headquarters). _____
5. Radios demonstrated operable (hand held, mobile vehicle radio or equivalent, remote control consoles). _____
6. Facsimile machines demonstrated operable. _____
7. OCA Notification System demonstrated operable. _____
8. ERO Notification System demonstrated operable. _____
9. ERO Pagers demonstrated operable. (OGH) _____
(NSB) _____
10. EOF HVAC equipment walked down. _____
11. UPS walkdown. _____
12. Inspect EOF external door seals for damage. _____
13. Inspect battery powered equipment for damage. _____

Deficiencies Noted, if any:
