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Document Control Desk  
U.S. Nuclear Regulatory Commission  
Washington D.C. 20555

**RE: Reply to a Notice of Violation Dated 4/18/2000; Docket No. 50-150; License R-75**

This letter is in response to the Notice of Violation reported in NRC Inspection Report No. 50-150/00-201. The violation involved discrepancies on the shipping papers prepared by the staff of the Ohio State University Research Reactor (OSURR).

1. Reason for the violation. The OSURR typically uses FedEx to ship radioactive samples. The FedEx Dangerous Goods Airbill contains all of the required information. However, for the shipments in question the staff of the OSURR did not use FedEx, the internal procedure did not request all required shipping information, and thus they were not properly documented.
2. Corrective steps that have been taken and results achieved. On May 2, 2000 Richard Myser, Associate Director of the OSU Nuclear Reactor Laboratory, met with Richard Anderson, Health Physicist of the OSU Radiation Safety Section to discuss the Notice of Violation. They agreed future shipments of Type A quantities would adhere to the Radiation Safety Section procedure entitled "Shipment of Radioactive Material Off Campus", RS-HP-OP-5.2, Issued 8-13-99. This procedure was reviewed by the University Radiation Safety Officer and is used by the Radiation Safety Section. The staff of the OSURR will be trained on this procedure by May 22, 2000.
3. Corrective steps that will be taken to avoid further violations. The above referenced procedure contains a detailed "Radioactive Material Shipment Checklist" that will be followed when completing the appropriate shipping form.
4. Date when full compliance will be achieved. May 22, 2000.

Sincerely,

David B. Ashley  
Dean, College of Engineering  
The John C. Geupel Chair in  
Civil Engineering

C: Don W. Miller, Director OSURR  
Richard D. Myser, Associate Director OSURR  
Craig Bassett, U.S. NRC Region II

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