

Tim Sottek, Senior Manager
Computer Sciences Corporation
15245 Shady Grove Road
Rockville, MD 20850

Dear Mr. Sottek:

I want to express my appreciation for the team work and support of your staff who helped ensure the successful relocation of the document processing operation to the NRC's Two White Flint North (TWFN) building in November 1999. Several members of your staff who went beyond the call of duty deserve special recognition. Specifically, Mr. Dean Martin, who served as Computer Sciences Corporation's Move Coordinator, provided invaluable assistance in completing the relocation of the document operation on schedule. Also, Ms. Susan Hicks and Mr. Norman Dawson deserve special recognition for their efforts on this project.

Please pass along to your staff my sincere appreciation for their cooperation and for a job well done. I also want to thank you for your support in accomplishing this project.

Sincerely,

/RA/

Brenda J. Shelton, Chief
Records Management Branch
Information Management Division
Office of the Chief Information Officer

cc: F. Chilli, CSC
L. Scattolini, OCIO/IMD

May 4, 2000

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