April 26, 2000

ALL AGREEMENT STATES MINNESOTA, OKLAHOMA, PENNSYLVANIA, WISCONSIN

TRAINING COURSE INFORMATION: ACCEPTANCE TO THE ENVIRONMENTAL MONITORING FOR RADIOACTIVITY COURSE (H-111) (STP-00-038)

Enclosure 1 is the list of students from the States selected to attend the June 12-16, 2000, Environmental Monitoring for Radioactivity course (H-111). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. States with students attending this course have agreed to pay travel expenses, and, where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, payable to the U.S. Nuclear Regulatory Commission, to the following address:

U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer Attn: Leah P. Tremper Mail Stop T9 E10 Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: TELEPHONE:; Brenda G. Usilton 301-415-2348 INTERNET: <u>BGU@NRC.GOV</u> FAX: 301-415-3502

/RA / Frederick C. Combs, Deputy Director Office of State and Tribal Programs

Enclosures: As stated

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AGREEMENT STATE STUDENT LIST FOR THE ENVIRONMENTAL MONITORING FOR RADIOACTIVITY COURSE JUNE 12-16, 2000

STATE	PARTICIPANT(S)	PAYING TUITION/ SPACE AVAILABLE
CALIFORNIA Radiologic Health Branch Division of Food, Drug & Radiation Safety California Department of Health Services P.O. Box 942732 Sacramento, CA 94234-7320	1. Stephen Pay	1. Paying Tuition
IOWA Bureau of Radiological Health Iowa Department of Public Health Lucas State Office Building Des Moines, IA 50319	1. George Johns 2. Joyce Spencer	 Paying Tuition Paying Tuition
PENNSYLVANIA Bureau of Radiation Protection Department of Environmental Protection Rachel Carson State Office Building P.O. Box 8469 Harrisburg, PA 17105-8469	1. Michael Cosgrove	1. Paying Tuition

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that the individuals listed in Enclosure 1 have been accepted for participation in the training course (H-111), "Environmental Monitoring for Radioactivity." This course is scheduled to be presented June 12-16, 2000, at the Oak Ridge Institute for Science and Education (ORISE) training center on Laboratory Road, Oak Ridge, Tennessee.

<u>COURSE</u>: The course starts at 8:30 a.m. on Monday, June 12, 2000, and will begin at 8:00 a.m. on all other days. The class will end at approximately 4:30 p.m. on Friday, June 16, 2000. Students should bring a scientific calculator and know how to use it.

LODGING: Participants must make their own lodging and travel arrangements. The following hotels are listed for your convenience. Individuals should request a State or government employee rate at the hotels.

Comfort Inn 433 South Rutgers Avenue Oak Ridge, TN (423) 481-8200 1-800-221-2222 Garden Plaza Hotel 215 South Illinois Avenue Oak Ridge, TN (423) 481-2468 1-800-3GARDEN