UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION II
SAM NUNN ATLANTA FEDERAL CENTER
61 FORSYTH STREET SW SUITE 23T85
ATLANTA, GEORGIA 30303-8931

April 21, 2000

Mr: John White, Director
Tennessee Emergency Management Agency
3041 Sidco Drive
Nashville, Tennessee 37204

Dear Mr. White:

This correspondence confirms the April 19, 2000, telephone conversation between Elgan Usrey and Bob Trojanowski of my staff, regarding the upcoming emergency preparedness table-top exercise scheduled to be conducted in Lynchburg, Virginia, next month. The U.S. Nuclear Regulatory Commission (NRC) and the Federal Bureau of Investigation (FBI) are sponsoring this table-top exercise in order to examine the emergency response roles and responsibilities of responding organizations, and to evaluate the ability of the NRC, FBI, and other participants to respond to a threat or act of terrorism at an NRC-licensed facility. This exercise will aid us in examining the emergency response roles and responsibilities of all responding organizations.

Since any such acts would also invoke an appropriate response from officials of the State and affected local governments, and since we plan on conducting a similar exercise in Erwin, Tennessee, in June 2000, I would like to formally invite you, and other members of your staff as you deem appropriate, to observe these proceedings. The upcoming joint tabletop exercise, "Cavalier Challenge," is scheduled to be conducted in Lynchburg, Virginia, on May 24, 2000.

Other exercise participants include an NRC Commissioner and senior managers, representatives of the FBI, U.S. Department of Energy (DOE), U.S. Federal Emergency Management Agency (FEMA), U.S. Environmental Protection Agency (EPA), as well as the applicable local government officials, and nuclear industry representatives. Participants will include players, support personnel, recorders, and observers. Players will represent the roles they would perform during a response to a terrorist or criminal threat with radiological issues at an NRC-licensed facility. Support personnel provide specific expertise as needed, and observers will monitor the table-top exercise while seated in a separate area.

Cavalier Challenge is scheduled to commence at 10:00 a.m. (EDT) and terminate at approximately 4:30 p.m. (EDT) on Wednesday, May 24, 2000, and will consist of two major parts. The first part will include presentations by the players, not to exceed 20 minutes, by each of the participating organizations, including the Commonwealth of Virginia, in which their respective 'Concepts of Operations' for responding to a suspected act of terrorism will be summarized. Part two will include the implementation of an exercise scenario that will involve players responding in their respective roles. A brief critique will be conducted subsequent to the conclusion of parts one and two,

The joint table-top exercise will be conducted at the Holiday Inn, Ballroom A, Lynchburg, Virginia, located at 601 Main Street. A block of rooms have been reserved by the NRC for anyone wishing to make reservations. Lodging arrangements can be made by contacting the

hotel directly at (804) 528-2500 and request a room in the NRC Group. The room rate is $64.00 plus tax, and the cut-off date for making reservations is May 12, 2000. In the interest of efficiency, a working luncheon buffet will also be available in the ballroom at a cost of $10.95 per person, tax and gratuity included, payable in cash at the registration table at the outset of these activities.

Hopefully your calendar will allow for you to attend this exercise, and I look forward to your participation in the planned exercise scheduled to be conducted in Erwin, Tennessee in June 2000. We believe that our mutual participation in events of this nature will aid in further enhancing the effective relationship we have developed and enjoy with the Tennessee Emergency Management Agency. Please do not hesitate to contact me directly, Jim Hufham or Bob Trojanowski, of my staff, if we can be of further assistance in this regard. Jim can be reached at (404) 562-4430; e-mail: jwh2@nrc.gov. Bob may be contacted as follows: Telephone, (404) 562-4427; e-mail: ret@nrc.gov.

Sincerely,

/RA/

Luis A. Reyes
Regional Administrator

cc: Mr. Edward L. Nanney, Director
Tennessee Division of Radiological Health

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April 21, 2000

Mr. R. David Laurrell
County Administrator, Emergency Services Director
Campbell County
P. O. Box 100
Rustburg, Virginia 24588

Dear Mr. Laurrell:

This correspondence confirms the April 20, 2000, telephone conversation with you and Bob Trojanowski of my staff regarding the upcoming emergency preparedness exercise scheduled to be conducted in Lynchburg, Virginia, next month. The U.S. Nuclear Regulatory Commission (NRC) and the Federal Bureau of Investigation (FBI) are sponsoring this table-top exercise in order to examine the emergency response roles and responsibilities of responding organizations, and to evaluate the ability of the NRC, FBI, and other participants to respond to a threat or act of terrorism at an NRC-licensed facility. This exercise will aid us in examining the emergency response roles and responsibilities of all responding organizations.

Since any such acts would also invoke an appropriate response from officials of the affected local governments, as well as the Commonwealth of Virginia, the purpose of this correspondence is to formally invite you, other members of your staff, and officials of other County departments, as you deem appropriate, to observe and participate in the joint table-top exercise, “Cavalier Challenge,” scheduled to be conducted in Lynchburg, Virginia on may 24, 2000. Mr. Michael Milnor, Emergency Services Coordinator, Campbell County, previously attended and actively participated in an exercise planning meeting which we conducted earlier this year, and we look forward to his active participation in this upcoming event

Other exercise participants include an NRC Commissioner and senior managers, representatives of the FBI, U.S. Department of Energy (DOE), U.S. Federal Emergency Management Agency (FEMA), U.S. Environmental Protection Agency (EPA), as well as the applicable local government officials, and nuclear industry representatives. Participants will include players, support personnel, recorders, and observers. Players will represent the roles they would perform during a response to a terrorist or criminal threat with radiological issues at an NRC-licensed facility. Support personnel provide specific expertise as needed, and observers will monitor the table-top exercise while seated in a separate area.

Cavalier Challenge is scheduled to commence at 10:00 a.m. (EDT) and terminate at approximately 4:30 p.m. (EDT) on Wednesday, May 24, 2000, and will consist of two major parts. The first part will include presentations by the players, not to exceed 20 minutes, by each of the participating organizations, including officials of Campbell County, in which their respective ‘Concepts of Operations’ for responding to a suspected act of terrorism will be summarized. Part two will include the implementation of an exercise scenario that will involve players responding in their respective roles. A brief critique will be conducted subsequent to the conclusion of parts one and two,

The joint exercise will be conducted at the Holiday Inn, Ballroom A, Lynchburg, Virginia, located at 601 Main Street. While it is unlikely that officials of Campbell County would be in need of lodging, a block of rooms have been reserved by the NRC for anyone wishing to make reservations. Lodging arrangements can be made by contacting the hotel directly at (804) 528-2500 and request a room in the NRC Group. The room rate is $64.00 plus tax, and the cut-off date for making reservations is May 12, 2000. In the interest of efficiency, a working luncheon buffet will also be available in the ballroom at a cost of $10.95 per person, tax and gratuity included, payable in cash at the registration table at the outset of these activities.

We look forward to participation from Campbell County officials, particularly Mr. Michael Milnor, in "Cavalier Challenge," which I am sure will aid in further enhancing our common goal of ensuring public health and safety.. Please do not hesitate to contact me directly, Jim Hufham or Bob Trojanowski, of my staff, if we can be of further assistance in this regard. Jim can be reached at (404) 562-4430; e-mail: jwh2@nrc.gov. Bob may be contacted as follows: Telephone, (404) 562-4427;e-mail: ret@nrc.gov.

Sincerely,

/RA/

Luis A. Reyes
Regional Administrator

cc: Mr. Michael Milnor
Emergency Services Coordinator
Amherst County, Virginia

Mr. Michael M. Cline, State Coordinator
Virginia Office of Emergency Services

Mr. Brian E. Iverson, Hazardous Materials/Radiological Officer
Response Branch, Technological Hazards Division
Virginia Office of Emergency Services

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April 21, 2000

The Honorable D. L. "Pete" Warren
Mayor, City of Lynchburg
P. O. Box 60
Lynchburg, Virginia 20505

Dear Mayor Warren:

This correspondence confirms the April 19, 2000, telephone conversation with your office and Bob Trojanowski of my staff regarding the upcoming emergency preparedness table-top exercise scheduled to be conducted in Lynchburg, Virginia, next month. The U.S. Nuclear Regulatory Commission (NRC) and the Federal Bureau of Investigation (FBI) are sponsoring this table-top exercise in order to examine the emergency response roles and responsibilities of responding organizations, and to evaluate the ability of the NRC, FBI, and other participants to respond to a threat or act of terrorism at an NRC-licensed facility. This exercise will aid us in examining the emergency response roles and responsibilities of all responding organizations. organizations.

Since any such acts would also invoke an appropriate response from officials of the affected local governments, as well as the Commonwealth of Virginia, the purpose of this correspondence is to formally invite you, other members of your staff, and officials of other City departments, as you deem appropriate, to observe and participate in the joint table-top exercise,
Cavalier Challenge," scheduled to be conducted in Lynchburg, Virginia, on May 24, 2000.

Other exercise participants include an NRC Commissioner and senior managers, representatives of the FBI, U.S. Department of Energy (DOE), U.S. Federal Emergency Management Agency (FEMA), U.S. Environmental Protection Agency (EPA), as well as the applicable local government officials, and nuclear industry representatives. Participants will include players, support personnel, recorders, and observers. Players will represent the roles they would perform during a response to a terrorist or criminal threat with radiological issues at an NRC-licensed facility. Support personnel provide specific expertise as needed, and observers will monitor the table-top exercise while seated in a separate area

Cavalier Challenge is scheduled to commence at 10:00 a.m. (EDT) and terminate at approximately 4:30 p.m. (EDT) on Wednesday, May 24, 2000, and will consist of two major parts. The first part will include presentations by the players, not to exceed 20 minutes, by each of the participating organizations, in which their respective 'Concepts of Operations' for responding to a suspected act of terrorism will be summarized. Part two will include the implementation of an exercise scenario that will involve players responding in their respective roles. A brief critique will be conducted subsequent to the conclusion of parts one and two.

The joint table-top exercise will be conducted at the Holiday Inn, Ballroom A, Lynchburg, Virginia, located at 601 Main Street. While it is unlikely that Lynchburg City officials would be in

need of overnight lodging, a block of rooms have been reserved by the NRC for anyone wishing to make reservations. Lodging arrangements can be made by contacting the hotel directly at (804) 528-2500 and request a room in the NRC Group. The room rate is $64.00 plus tax, and the cut-off date for making reservations is May 12, 2000. In the interest of efficiency, a working luncheon buffet will also be available in the ballroom at a cost of $10.95 per person, tax and gratuity included, payable in cash at the registration table at the outset of these activities.

We look forward to participation from Lynchburg City officials in "Cavalier Challenge," which I am sure will aid in further enhancing our common goal of ensuring public health and safety.. Please do not hesitate to contact me directly, Jim Hufham or Bob Trojanowski, of my staff, if we can be of further assistance in this regard. Jim can be reached at (404) 562-4430; e-mail: jwh2@nrc.gov. Bob may be contacted as follows: Telephone, (404) 562-4427; e-mail: ret@nrc.gov.

Sincerely,

/RA/

Luis A. Reyes
Regional Administrator

cc: Mr. Michael M. Cline, State Coordinator
Virginia Office of Emergency Services

Mr. Brian E. Iverson, Hazardous Materials/Radiological Officer
Response Branch, Technological Hazards Division
Virginia Office of Emergency Services

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April 21, 2000

Mr. Edward L. Nanney, Director
Division of Radiological Health
L and C Annex, Third Floor
401 Church Street
Nashville, Tennessee 37243-1532

Dear Mr. Nanney:

This correspondence confirms the April 20, 2000, telephone conversation with you and Bob Trojanowski of my staff regarding the upcoming emergency preparedness exercise scheduled to be conducted in Lynchburg, Virginia, next month. The U.S. Nuclear Regulatory Commission (NRC) and the Federal Bureau of Investigation (FBI) are sponsoring this table-top exercise in order to examine the emergency response roles and responsibilities of responding organizations, and to evaluate the ability of the NRC, FBI, and other participants to respond to a threat or act of terrorism at an NRC-licensed facility. This exercise will aid us in examining the emergency response roles and responsibilities of all responding organizations.

Since any such acts would also invoke an appropriate response from officials of the State and affected local governments, and since we plan on conducting a similar exercise in Erwin, Tennessee in June, 2000, I would like to formally invite you, and other members of your staff as you deem appropriate, to observe these proceedings. The upcoming joint table-top exercise, "Cavalier Challenge," is scheduled to be conducted in Lynchburg, Virginia, on May 24, 2000.

Other exercise participants include an NRC Commissioner and senior managers, representatives of the FBI, U.S. Department of Energy (DOE), U.S. Federal Emergency Management Agency (FEMA), U.S. Environmental Protection Agency (EPA), as well as the applicable local government officials, and nuclear industry representatives. Participants will include players, support personnel, recorders, and observers. Players will represent the roles they would perform during a response to a terrorist or criminal threat with radiological issues at an NRC-licensed facility. Support personnel provide specific expertise as needed, and observers will monitor the table-top exercise while seated in a separate area.

Cavalier Challenge is scheduled to commence at 10:00 a.m. (EDT) and terminate at approximately 4:30 p.m. (EDT) on Wednesday, May 24, 2000, and will consist of two major parts. The first part will include presentations by the players, not to exceed 20 minutes, by each of the participating organizations, including the Commonwealth of VA, in which their respective 'Concepts of Operations' for responding to a suspected act of terrorism will be summarized. Part two will include the implementation of an exercise scenario that will involve players responding in their respective roles. A brief critique will be conducted subsequent to the conclusion of parts one and two,

The joint table-top exercise will be conducted at the Holiday Inn, Ballroom A, Lynchburg, Virginia, located at 601 Main Street. A block of rooms have been reserved by the NRC for

anyone wishing to make reservations. Lodging arrangements can be made by contacting the hotel directly at (804) 528-2500 and request a room in the NRC Group. The room rate is $64.00 plus tax, and the cut-off date for making reservations is May 12, 2000. In the interest of efficiency, a working luncheon buffet will also be available in the ballroom at a cost of $10.95 per person, tax and gratuity included, payable in cash at the registration table at the outset of these activities.

Hopefully your calendar will allow for you to attend this exercise, and I look forward to your participation in the planned exercise scheduled to be conducted in Erwin, Tennessee, in June 2000. We believe that our mutual participation in events of this nature will aid in further enhancing the effective relationship we have developed and enjoy with the Tennessee Division of Radiological Health. Please do not hesitate to contact me directly, Jim Hufham or Bob Trojanowski, of my staff, if we can be of further assistance in this regard. Jim can be reached at (404) 562-4430; e-mail: jwh2@nrc.gov. Bob may be contacted as follows: Telephone, (404) 562-4427; e-mail: ret@nrc.gov.

Sincerely,

/RA/

Luis A. Reyes
Regional Administrator

cc: Mr. John White Director
Tennessee Emergency Management Agency

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ATLANTA, GEORGIA 30303-8931

April 21, 2000

Mr. Michael M. Cline, State Coordinator
Virginia Department of Emergency Services
10501 Trade Court
Richmond, Virginia 23236

Dear Mr. Cline:

This correspondence confirms the telephone conversation of April 20, 2000, between George Foresman and Bob Trojanowski of my staff, regarding the upcoming emergency preparedness table-top exercise scheduled to be conducted in Lynchburg, Virginia, next month. The U.S. Nuclear Regulatory Commission (NRC) and the Federal Bureau of Investigation (FBI) are sponsoring this table-top exercise in order to examine the emergency response roles and responsibilities of responding organizations, and to evaluate the ability of the NRC, FBI, and other participants to respond to a threat or act of terrorism at an NRC-licensed facility. This exercise will aid us in examining the emergency response roles and responsibilities of all responding organizations.

Since any such acts would also invoke an appropriate response from officials of the Commonwealth and affected local governments, the purpose of this correspondence is to formally invite you, members of your staff, as well as officials of other Commonwealth agencies to observe and participate in the joint table-top exercise, “Cavalier Challenge,” scheduled to be conducted in Lynchburg, Virginia, on May 24, 2000. Under separate cover, we have invited the applicable local government officials representing Amherst and Campbell Counties, respectively, as well as the Honorable D. L. “Pete” Warren, Mayor, City of Lynchburg, Virginia.

Other exercise participants include an NRC Commissioner and senior managers, representatives of the FBI, U.S. Department of Energy (DOE), U.S. Federal Emergency Management Agency (FEMA), U.S. Environmental Protection Agency (EPA), as well as the applicable local government officials, and nuclear industry representatives. Participants will include players, support personnel, recorders, and observers. Players will represent the roles they would perform during a response to a terrorist or criminal threat with radiological issues at an NRC-licensed facility. Support personnel provide specific expertise as needed, and observers will monitor the table-top exercise while seated in a separate area.

I understand that you have designated Mr. Brian E. Iverson, Hazardous Materials/Radiological Officer, as the lead point of contact for this table-top exercise for the Commonwealth. Brian has already provided us, via e-mail, with the enclosed participants list, identifying players, support personnel, recorders, and observers. We would appreciate being kept informed of any revisions which are made to this list prior to the exercise.

Cavalier Challenge is scheduled to commence at 10:00 a.m. (EDT) and terminate at approximately 4:30 p.m. (EDT) on Wednesday, May 24, 2000, and will consist of two major parts. The first part will include presentations by the players, not to exceed 20 minutes, by each

of the participating organizations, including the Commonwealth of Virginia, in which their respective 'Concepts of Operations' for responding to a suspected act of terrorism will be summarized. Part two will include the implementation of an exercise scenario that will involve players responding in their respective roles. A brief critique will be conducted subsequent to the conclusion of parts one and two,

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We look forward to your participation in "Cavalier Challenge," which I am sure will aid in further enhancing the excellent relationship we have developed and enjoy with the Office of Emergency Services, and in fulfilling our common goal of preserving public health and safety. Please do not hesitate to contact me directly, Jim Hufham or Bob Trojanowski, of my staff, if we can be of further assistance in this regard. Jim can be reached at (404) 562-4430; e-mail: jwh2@nrc.gov. Bob may be contacted as follows: telephone, (404) 562-4427: e-mail:ret@nrc.gov.

Sincerely,

/RA/
Luis A. Reyes
Regional Administrator

Enclosure: Participants List

cc: Mr. George W. Foresman, Deputy State Coordinator
Virginia Office of Emergency Services

Mr. Art S. Warren, Chief
Radiological Planning
Virginia Office of Emergency Services

Mr. Ralph Jones, Jr., Chief
Response Branch
Technological Hazards Division
Virginia Office of Emergency Services

cc: (Continued on Page 3)
cc: (Continued)

Mr. Brian E. Iverson, Hazardous Materials/Radiological Officer
Response Branch

Technological Hazards Division
Virginia Office of Emergency Services

Mr. Leslie P. Foldesi, Director
Bureau of Radiological Health
Virginia Department of Health

Tabletop Emergency Exercise, Lynchburg, Virginia, May 24, 2000

**~~~

Player Participants

Janet Clements, Public Affairs Director, Virginia Department of Emergency Services
Brett Burdick, Environmental Programs Manager, Technological Hazards Division, Department of Emergency Services

Support Personnel Participants

Leslie Foldesi, Director, Bureau of Radiological Health, Virginia Department of Health
Jim DeKraft, Bureau of Radiological Health, Virginia Department of Health
Stan Orchel, Bureau of Radiological Health, Virginia Department of Health

Observers

Michael M. Cline, State Coordinator, Virginia Department of Emergency Services
George Foresman, Deputy Coordinator, Virginia Department of Emergency Services
L. Ralph Jones Jr., Director, Technological Hazards Division, Virginia Department of Emergency Services
Jim Dixon, Director, Operations Division, Virginia Department of Emergency Services
Art Warren, Chief, Radiological Emergency Preparedness Branch, Preparedness and Mitigation
Division, Virginia Department of Emergency Services
Amy Ettinger, Planner, Radiological Emergency Preparedness Branch, Preparedness and Mitigation Division, Virginia Department of Emergency Services
Jack Rowell, Regional Coordinator, Virginia Department of Emergency Services
Tommie Crozier, Hazardous Materials Officer, Response Branch, Technological Hazards Division, Virginia Department of Emergency Services
K. Wade Collins, Hazardous Materials Officer, Response Branch, Technological Hazards Division, Virginia Department of Emergency Services
Peter Sherertz, Virginia Department of Health
Brian E. Iverson, Hazardous Materials/Radiological Officer, Response Branch, Technological Hazards Division, Virginia Department of Emergency Services

Recorder

Susan Binkley, Secretary, Radiological Emergency Preparedness Branch, Preparedness and Mitigation Division, Virginia Department of Emergency Services

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April 21, 2000

Mr. R. Bryan David
Amherst County Administrator
P. O. Box 390
Amherst, Virginia 24521

Dear Mr. David:

This correspondence confirms the April 20, 2000, telephone conversation with you and Bob Trojanowski of my staff regarding the upcoming emergency preparedness exercise scheduled to be conducted in Lynchburg, Virginia, next month. The U.S. Nuclear Regulatory Commission (NRC) and the Federal Bureau of Investigation (FBI) are sponsoring this table-top exercise in order to examine the emergency response roles and responsibilities of responding organizations, and to evaluate the ability of the NRC, FBI, and other participants to respond to a threat or act of terrorism at an NRC-licensed facility. This exercise will aid us in examining the emergency response roles and responsibilities of all responding organizations.

Since any such acts would also invoke an appropriate response from officials of the affected local governments, as well as the Commonwealth of Virginia, the purpose of this letter is to formally invite you, other members of your staff, and officials of other County departments, as you deem appropriate, to observe and participate in the joint table-top exercise, “Cavalier Challenge,” scheduled to be conducted in Lynchburg, Virginia, on May 24, 2000. Mr. Jack Ball, Emergency Services Coordinator, Amherst County, previously attended and actively participated in an exercise planning meeting which we conducted earlier this year, and we look forward to his active participation in this upcoming event

Other exercise participants include an NRC Commissioner and senior managers, representatives of the FBI, U.S. Department of Energy (DOE), U.S. Federal Emergency Management Agency (FEMA), U.S. Environmental Protection Agency (EPA), as well as the applicable local government officials, and nuclear industry representatives. Participants will include players, support personnel, recorders, and observers. Players will represent the roles they would perform during a response to a terrorist or criminal threat with radiological issues at an NRC-licensed facility. Support personnel provide specific expertise as needed, and observers will monitor the table-top exercise while seated in a separate area.

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The joint exercise will be conducted at the Holiday Inn, Ballroom A, Lynchburg, Virginia, located at 601 Main Street. While it is unlikely that officials of Amherst County would be in need of lodging, a block of rooms have been reserved by the NRC for anyone wishing to make reservations. Lodging arrangements can be made by contacting the hotel directly at (804) 528-2500 and request a room in the NRC Group. The room rate is $64.00 plus tax, and the cut-off date for making reservations is May 12, 2000. In the interest of efficiency, a working luncheon buffet will also be available in the ballroom at a cost of $10.95 per person, tax and gratuity included, payable in cash at the registration table at the outset of these activities.

We look forward to participation from Amherst County officials, particularly Mr. Jack Ball, in "Cavalier Challenge," which I am sure will aid in further enhancing our common goal of ensuring public health and safety. Please do not hesitate to contact me directly, Jim Hufham, or Bob Trojanowski, of my staff, if we can be of further assistance in this regard. Jim can be reached at (404) 562-4430; e-mail: jwh2@nrc.gov. Bob may be contacted as follows: telephone, (404) 562-4427; e-mail: ret@nrc.gov.

Sincerely,

/RA/

Luis A. Reyes
Regional Administrator

cc: Mr. Jack Ball
Emergency Services Coordinator
Amherst County, Virginia

Mr. Michael M. Cline, State Coordinator
Virginia Office of Emergency Services

Mr. Brian E. Iverson, Hazardous Materials/Radiological Officer
Response Branch, Technological Hazards Division
Virginia Office of Emergency Services