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Initiator: KAREN BAKER

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ISSUE OF 1 PMP EMERGENCY PLAN PROCEDURE

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PMP-2081-EPP.104

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Transmitted Controlled Document Listing: (1)

Document	Revision	Status	Title
PMP-2081-EPP.104	001A	Approved	SECURITY ACTIONS DURING EMERGENCY CONDITIONS

Controlled Document Transmittal Receipt and File Acknowledgement:

CONTROLLED DOCUMENTS ONLY

Signature _____

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Please sign and return within 14 calendar days to: **D. C. Cook Nuclear Plant**

A045

MAR 31 2000

AMERICAN ELECTRIC POWER COMPANY
DONALD C. COOK NUCLEAR PLANTCONTROLLED
DOCUMENT

EMERGENCY PLAN PROCEDURES

IDENTIFICATION NUMBER	TITLE	REVISION AND DATE	COMMENTS
PMP 2081 EPP.101 (REPLACES ALL OF PMP 2081 EPP.020)	ACTIVATION AND OPERATION OF THE TECHNICAL SUPPORT CENTER	REV. 3 06-30-98	
PMP 2081 EPP.102	TSC EMERGENCY COMMUNICATIONS	REV. 6 04-13-98	
PMP 2081 EPP.103 (REPLACES ALL OF PMP 2081 EPP.005)	ASSEMBLY, ACCOUNTABILITY, AND EVACUATION OF PLANT PERSONNEL	REV. 3 05/11/99	
PMP 2081 EPP.104 (REPLACES ALL OF PMP 2081 EPP.007)	SECURITY ACTIONS DURING EMERGENCY CONDITIONS	REV. 1a 03/31/00	
PMP 2081 EPP.105	INITIAL CORE DAMAGE ASSESSMENT	REV. 4 10-13-93	
PMP 2081 EPP.106 (REPLACES PORTIONS OF PMP 2081 EPP.026 & PORTIONS OF PMP 2082 EPP.001)	ONSITE RADIOLOGICAL ASSESSMENT	REV. 1 05-18-94	
PMP 2081 EPP.107 (REPLACES PORTIONS OF PMP 2081 EPP.027 & PORTIONS OF PMP 2081 EPP.031)	ALTERNATE RELEASE LEVEL DETERMINATION	REV. 1 02-28-94	

REVIEW AND APPROVAL TRACKING FORM

Procedure Information:		
Number: <u>12-PMP-2081-EPP.104</u>	Revision: <u>1a</u>	Change: <u>0</u>
Title: Security Actions During Emergency Conditions		
Category:		
<input type="checkbox"/> Change (Full Procedure) with Review of Change Only	<input checked="" type="checkbox"/> Correction (Full Procedure)	
<input type="checkbox"/> Change (Page Substitution) with Review of Change Only	<input type="checkbox"/> Correction (Page Substitution)	
<input type="checkbox"/> New Procedure or Change with Full Review	<input type="checkbox"/> Cancellation	
<input type="checkbox"/> Superseded By: _____		
Required Reviews:		
<input type="checkbox"/> Operations	<input type="checkbox"/> ALARA	<input type="checkbox"/> Nuc. Doc. Management
<input type="checkbox"/> Maintenance	<input type="checkbox"/> Training	<input checked="" type="checkbox"/> None Required
<input type="checkbox"/> Design Engineering	<input type="checkbox"/> Surveillance Section	NUCLEAR RECORDS MANAGEMENT SECTION
<input type="checkbox"/> Plant Engineering	<input type="checkbox"/> Performance Assurance	
<input type="checkbox"/> Chemistry/RP	<input type="checkbox"/> Business Services Procedure Group	MAR 31 2000
<input type="checkbox"/> Other: (Includes Technical Reviewer Determined Reviews)		CONTROLLED DOCUMENT

Writer Task Reviews:		
Revision Summary attached?		<input checked="" type="checkbox"/> Yes
Safety Screening complete? SS/SE Tracking No: _____	<input type="checkbox"/> Yes	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> N/A
Implementation Plan developed? (Ref. Step 3.4.17)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
Periodic Review conducted? (Data Sheet 5 Complete)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Cognizant Org Review: <u>n/a</u>		Date: ___/___/___
Technical Review: <u>[Signature]</u>		Date: <u>3/29/00</u>
Ops Mgr Concurrence: <u>n/a</u>		Date: ___/___/___
Owner Concurrence: <u>n/a</u>		Date: ___/___/___
Writer Review: <u>[Signature]</u>		Date: <u>3/29/00</u>
Approvals:		
PORC Review Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mtg. No.: <u>N/A</u>
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Effective Date: <u>3/31/00</u>		

REVISION SUMMARY

Number: 12-PMP-2081-EPP.104 Revision: 1a Change: 0

Title: Security Actions During Emergency Conditions

This correction (note of clarification preceding step 4.5.2) is an action item from CR 99-19126 to remind the reader that the beach area on the lake side of the plant is part of the owner controlled area. This will help assure that occupants of the beach area will be notified of appropriate emergency conditions and responses during emergencies. This correction is in compliance with the criteria of step 3.1.6.a.17 of PMP-2010.PRC.002, "Procedure Correction, Change, and Review".

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 5.

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LIST OF EFFECTIVE PAGES

<u>PAGE NUMBER</u>	<u>REVISION NUMBER/EFFECTIVE CHANGE SHEET</u>
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AMERICAN ELECTRIC POWER
DONALD C. COOK NUCLEAR PLANT

1.0 TITLE: SECURITY ACTIONS DURING EMERGENCY CONDITIONS

2.0 OBJECTIVE

This procedure provides instructions to the Security Force for implementing a response to an emergency condition at the Donald C. Cook Nuclear Plant.

3.0 REFERENCES

3.1 Donald C. Cook Nuclear Plant Emergency Plan

3.2 NUREG 0654/FEMA-REP-1, Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants.

3.3 PMP 2081 EPP. 103, Evacuation of Plant Personnel

3.4 PMP 2081 EPP.206, Accountability

4.0 DETAILED PROCEDURE

4.1 Responsibilities

4.1.1 The Security Director is responsible for the implementation of this procedure as directed by the Site Emergency Coordinator.

4.1.2 The Emergency Security Team is responsible for carrying out the security actions of this procedure as directed by the Security Director.

4.2 Limitation/Precautions

4.2.1 The Security Director must review emergency security responsibilities for priorities, distribute assignments among team members accordingly, and ensure strict enforcement of plant security practices and procedures.

4.3 Prerequisites

4.3.1 This procedure shall be implemented by the Security Director upon the declaration of an Alert, Site Area Emergency, or General Emergency, or as directed by the Site Emergency Coordinator.

4.4 Actions of the Security Director

- 4.4.1 Activate the Security Conference Room as the Emergency Security Control Center.
- 4.4.2 Inform the Site Emergency Coordinator when the Emergency Security Control Center is operational.
- 4.4.3 Dispatch a Security Officer to the OSA with master keys and emergency ACADs.
- 4.4.4 Dispatch 1 Security Supervisor and 2 Security Officers to the EOF.
- 4.4.5 Assign a Security Officer to the TSC until relieved by a supervisor from the Security Section.
- 4.4.6 Ensure establishment and maintenance of an access control point at the I-94 gatehouse.
- 4.4.7 Notify personnel working in the switchyard and other occupied onsite areas of the emergency classification via a portable loudspeaker as directed by the Site Emergency Coordinator.
- 4.4.8 Dispatch a Security representative to the Berrien County Sheriff's Department Emergency Operating Center (when directed by the Site Emergency Coordinator).
- 4.4.9 If onsite assembly or site evacuation is ordered, implement PMP 2081 EPP.206, Accountability.
- 4.4.10 If onsite evacuation is ordered, implement PMP 2081 EPP.103, Evacuation of Plant Personnel. Coordinate requirements, plans, and routes with the Radiological Assessment Coordinator.
- 4.4.11 Coordinate the establishment of traffic control points when necessary for emergency ingress/egress purposes.
- 4.4.12 Prohibit all traffic from exiting the plant until cleared for release by the Radiation Protection Director (except emergency vehicles/personnel as specified by the SEC or RPD).
- 4.4.13 As directed by the Site Emergency Coordinator, ensure that AEPSC employees and other support personnel are granted site access. Provide a list of these personnel to the Emergency Security Team members at the access control point.
- 4.4.14 As directed by the Site Emergency Coordinator initiate security measures to ensure control of access to emergency facilities.

- 4.4.15 Coordinate activities with the Radiological Assessment Coordinator as appropriate, for the following items:
 - 4.4.15.1 Determine the need for and location of controlled areas and minimal exposure routes within the plant.
 - 4.4.15.2 Ensure that the Emergency Security Team members are adequately equipped with necessary protective clothing and equipment.
- 4.4.16 Upon activating of a plant security system alarm, ensure that:
 - 4.4.16.1 The Radiological Assessment Coordinator is contacted to determine areas of potential radiation danger.
 - 4.4.16.2 A determination is made as to which locations under alarm are inaccessible to security forces because of potentially hazardous exposure.
 - 4.4.16.3 If the alarm is located where the potential radiation hazard exists, arrange for a member of RMT to escort the security guard at all times and advise on protective clothing and radiation safety.
 - 4.4.16.4 If the area appears totally inaccessible to security personnel due to excessive radiation hazards, direct members of the EST not to directly enter the area and to modify alarm response procedures as specified in existing DCCNP Security Contingency Procedures.
- 4.4.17 Ensure proper availability and use of communications equipment.
- 4.4.18 Document key security related notifications and communications.
- 4.4.19 Determine the need for additional equipment, supplies and manpower and request same.
- 4.5 The Emergency Security Team members, as directed by the Security Director, shall accomplish the following:
 - 4.5.1 Report to or communicate with the Security Director upon activation of the team.

NOTE:

The beach area is considered part of the owner controlled area. This note applies to step 4.5.2.

- 4.5.2 Assist in the notification of personnel in owner controlled areas.

- 4.5.7.3 Assist in accountability activities as follows:
- 4.5.3.1 Obtain and maintain computer generated personnel accountability records and visitor registers.
 - 4.5.3.2 Report names and last known location of missing persons to the Security Director.
- 4.5.4 Assist in clearance and control of evacuation routes.
- 4.5.5 Expedite the exit of plant personnel and visitors from the evacuated area and ensure that each person drops off his/her I.D. badge (ACAD), so that they may be properly logged out of the protected area.
- 4.5.6 Collect I. D. badges and return them to their appropriate storage locations.
- 4.5.7 Assist in establishing traffic control points as designated by the Security Director.
- 4.5.8 Prevent all traffic from exiting the plant until instructed by the Security Director to do so.
- 4.5.9 Ensure that exiting vehicles are all directed to the radiation monitoring point prior to exiting the plant site.
- 4.5.9.1 If the evacuation route is such that no monitoring station is located at that area, direct the evacuating vehicles to the closest monitoring station (i.e., south beach area).
- 4.5.10 Direct vehicles or personnel found to be contaminated to the Decontamination Facility or Vehicle Holding Area identified by the Radiological Assessment Coordinator.
- 4.5.11 Release vehicles found to be radiologically "clean" by radiation monitoring personnel.
- 4.5.12 Establish an access control point at the I-94 gatehouse.
- 4.5.13 Deny entrance to all unauthorized personnel.
- 4.5.14 Permit entrance only to those persons required to aid in the emergency upon notification from the Security Director or whose names appear on the DCCNP Access List.
- 4.5.15 Inform arriving personnel of the route to the designated area.
- 4.5.16 Issue designated emergency control ACAD badges to those personnel whose names appear on the Special Emergency Badging List specifically approved by the Plant Manager or Site Emergency Coordinator.

- 4.5.17 Issue a visitor's badge to predesignated personnel who have been specifically called to the site and do not already have ACAD badges.
- 4.5.18 EST members escorting incoming personnel shall ensure that necessary dosimetry is obtained.
- 4.5.19 Ensure that off-duty personnel reporting for duty who are not required onsite are directed to stand by at the location designated by the Site Emergency Coordinator or Technical Director.
- 4.5.20 Assist in setting up radiation control areas as directed by Security Director.
- 4.5.21 Assist RMT in their monitoring of vehicles by directing contaminated vehicles to decontaminating facilities and by directing traffic in this area to minimize congestion.
- 4.5.22 Check with the Security Director for direction and advice on any radiation hazards and need for protective clothing, alarm response modifications, etc.
- 4.5.23 When directed by Security Director, search all DCCNP property in the protected area and:
 - 4.5.23.1 Obtain the names and addresses of any personnel discovered so they may be notified of any radiation dose they might have received.
 - 4.5.23.2 Inform them of the site evacuation requirements.
 - 4.5.23.3 Recommend evacuation routes if applicable.
- 4.5.24 Upon discovery or notification of any personnel during an emergency on the DCCNP site who do not have authorized access, pose an apparent security threat or are otherwise judged to be unauthorized individual(s), take the following actions:
 - 4.5.24.1 Report incident to the SAS/Security Director and request authorization check.
 - 4.5.24.2 Escort individuals who do not have proper access authorization to the Security Control building or because of radiation, to another designated area.
 - 4.5.24.3 Ensure that any individual detained or arrested is monitored for contamination by portal monitor or qualified monitoring personnel before exiting the site or being released to offsite authorities.

CAUTION

IN RESPONDING TO THE THREAT FROM UNAUTHORIZED PERSONNEL, SECURITY PERSONNEL MAY EXPOSE THEMSELVES TO RADIATION HAZARD THEREFORE, PRIOR TO ENTERING AN AREA OF UNKNOWN OR SUSPECTED HIGH RADIATION, ENSURE THAT THE AREA IS MONITORED BY TRAINED MONITORING PERSONNEL. PROTECTIVE CLOTHING AND BREATHING APPARATUS MAY BE NECESSARY.

- 4.5.25 Upon discovery of any individual(s) endangering their own safety (as well as that of the security personnel) by failing to vacate a potentially dangerous area after being requested to leave:
- 4.5.25.1 Remove the individual as expeditiously as possible, using necessary force.
 - 4.5.25.2 Escort the individual to the Security Control building or other designated area.
 - 4.5.25.3 Ensure that the individual is monitored for contamination before exiting the site.

NOTE

Detention and arrest should be executed as promptly as possible especially in cases of potential radiation danger. Escort the individual to the SAS or checkpoint and ensure that any individual detained or arrested is monitored for contamination before exiting the site or being released to offsite authorities.

- 4.5.26 Upon discovery (or notification from the SAS) of any threatening individual(s), detain or arrest the individual as necessary and take further appropriate action in accordance with DCCNP Security Procedures and Michigan State Law.

MAR 31 2000

AMERICAN ELECTIC POWER COMPANY
DONALD C. COOK NUCLEAR PLANT

EMERGENCY PLAN PROCEDURES

CONTROLLED
DOCUMENT

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PMP 2081 EPP.105	INITIAL CORE DAMAGE ASSESSMENT	REV. 4 10-13-93	
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<input type="checkbox"/> Design Engineering	<input type="checkbox"/> Surveillance Section	
<input type="checkbox"/> Plant Engineering	<input type="checkbox"/> Performance Assurance	
<input type="checkbox"/> Chemistry/RP	<input type="checkbox"/> Business Services Procedure Group	
<input type="checkbox"/> Other: (Includes Technical Reviewer Determined Reviews)		
		NUCLEAR RECORDS MANAGEMENT SECTION MAR 31 2000 CONTROLLED DOCUMENT
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Safety Screening complete? SS/SE Tracking No: _____	<input type="checkbox"/> Yes	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> N/A
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Approvals:		
PORC Review Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mtg. No.: <u>N/A</u>
Approval Authority Review/Approval: <u>[Signature]</u>		Date: <u>3/29/00</u>
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- 4.5.24 Upon discovery or notification of any personnel during an emergency on the DCCNP site who do not have authorized access, pose an apparent security threat or are otherwise judged to be unauthorized individual(s), take the following actions:
 - 4.5.24.1 Report incident to the SAS/Security Director and request authorization check.
 - 4.5.24.2 Escort individuals who do not have proper access authorization to the Security Control building or because of radiation, to another designated area.
 - 4.5.24.3 Ensure that any individual detained or arrested is monitored for contamination by portal monitor or qualified monitoring personnel before exiting the site or being released to offsite authorities.

CAUTION

IN RESPONDING TO THE THREAT FROM UNAUTHORIZED PERSONNEL, SECURITY PERSONNEL MAY EXPOSE THEMSELVES TO RADIATION HAZARD THEREFORE, PRIOR TO ENTERING AN AREA OF UNKNOWN OR SUSPECTED HIGH RADIATION, ENSURE THAT THE AREA IS MONITORED BY TRAINED MONITORING PERSONNEL. PROTECTIVE CLOTHING AND BREATHING APPARATUS MAY BE NECESSARY.

- 4.5.25 Upon discovery of any individual(s) endangering their own safety (as well as that of the security personnel) by failing to vacate a potentially dangerous area after being requested to leave:
- 4.5.25.1 Remove the individual as expeditiously as possible, using necessary force.
 - 4.5.25.2 Escort the individual to the Security Control building or other designated area.
 - 4.5.25.3 Ensure that the individual is monitored for contamination before exiting the site.

NOTE

Detention and arrest should be executed as promptly as possible especially in cases of potential radiation danger. Escort the individual to the SAS or checkpoint and ensure that any individual detained or arrested is monitored for contamination before exiting the site or being released to offsite authorities.

- 4.5.26 Upon discovery (or notification from the SAS) of any threatening individual(s), detain or arrest the individual as necessary and take further appropriate action in accordance with DCCNP Security Procedures and Michigan State Law.