

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

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2. AMENDMENT/MODIFICATION NO. 10

3. EFFECTIVE DATE See block 15C

4. REQUISITION/PURCHASE REQ. NO. RFPA dtd. 1/19/00

5. PROJECT NO. (If applicable)

6. ISSUED BY CODE

7. ADMINISTERED BY (If other than Item 6)

CODE

U.S. Nuclear Regulatory Commission
Division of Contracts and Property Mgt.
Attn: T-7-1-2
Contract Management Branch
Washington DC 20555

PDR

3. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

The Regulatory Group
ATTN: Mr. Fred Emery
1015 18th Street, N.W. Suite 500
Washington, D.C. 20036

(X) 9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.
Con# NRC-38-94-283

10B. DATED (SEE ITEM 13)
06-30-1994

CODE FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

2. ACCOUNTING AND APPROPRIATION DATA (If required) N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority) Bi-lateral; Section C.1.4 of the contract.

E. IMPORTANT: Contractor is not, X is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Please see the following page.

ADM-001
ML993160330

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

Fred J. Emery President

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Joyce A. Fields
Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

(Signature of person authorized to sign)

2-4-00

16B. UNITED STATES OF AMERICA

BY (Signature of Contracting Officer)

16C. DATE SIGNED

02-04-2000

DF02

The purpose of this modification is to (1) increase the contract ceiling by \$19,800.00 for the performance of two additional courses, EFFECTIVE REGULATION DEVELOPMENT COURSE and ADVANCED REGULATION DEVELOPMENT COURSE, in accordance with the contract option under Section C.1.4 of the contract; and (2) revise the contract Statement of Work. Accordingly, the contract is revised as follows:

1. Subsection B.4, CONSIDERATION AND OBLIGATION-DELIVERY ORDERS, (JUNE 1988), the first sentence of paragraph (a) is revised to read as follows:

“(a) The total estimated amount of the contract (ceiling) for products/services ordered, delivered, and accepted under this contract is \$239,596.74.”

2. Subsection B.5 SCHEDULE OF SUPPLIES/SERVICES - OPTION YEAR 2 is deleted and replaced with the following:

“B.5 SCHEDULE OF SUPPLIES/SERVICES - OPTION YEAR 2

Item	Description	Est. Qty	Unit	Unit Price	Amount
5.	Regulatory Process Course	6	each	\$7,044.34	\$42,266.04
6.	THE NRC: WHAT IT IS AND WHAT IT DOES COURSE 1	1	each	\$9,500.78	\$ 9,500.78
7.	THE NRC: WHAT IT IS AND WHAT IT DOES COURSE 2	1	each	\$5,281.00	\$ 5,281.00
8.	EFFECTIVE REGULATION DEVELOPMENT COURSE	1	each	\$9,900.00*	\$9,900.00
9.	ADVANCED REGULATION DEVELOPMENT COURSE	1	each	\$9,900.00*	\$9,900.00
TOTAL ESTIMATED AMOUNT - OPTION YEAR 2					\$76,847.82

3. Subsection C.1 STATEMENT OF WORK is revised by adding the requirements set forth in the attached STATEMENT OF WORK for the EFFECTIVE REGULATION DEVELOPMENT COURSE and the ADVANCED REGULATION DEVELOPMENT COURSE.

All other terms and condition of the contract remain unchanged.

STATEMENT OF WORK

Background: The NRC is exercising its option under Section C.1.4 in the contract to meet its requirement to provide clear writing courses for individuals who develop, or participate in the development, of regulations. Contractor support for the conduct of the course is provided below.

Effective Regulation Development

The contractor shall:

- (1) Conduct of an Effective Regulation Development Course for approximately 25 NRC employees with little experience in regulation development.
- (2) Conduct of this two-day which will cover:
 - Tools for writing in plain language
 - Basic elements of Administrative Law and the Administrative Procedure Act
 - Preamble and rule writing
 - Analysis and response to public comments
 - Office of the Federal Register requirements
 - Compliance with E.O. 12866, the Regulatory Flexibility Act, Paperwork Reduction Act, and other requirements
 - Judicial review of regulations
- (3) Provide participant handouts and other relevant materials associated with regulation development.
- (4) Provide course evaluations at the completion of the course.

Advanced Regulation Development

The contractor shall:

- (1) Conduct of an Advanced Regulation Development Course for approximately 25 NRC employees who understand the basics of regulation development.
- (2) Conduct of this two-day which will cover:
 - How to write a preamble
 - How to organize a regulation
 - How to draft amendatory language
 - How to write with style and clarity
 - How to review and edit drafting documents
- (3) Provide participant handouts and other relevant materials associated with advanced regulation development.
- (4) Provide course evaluations at the completion of the course.