NRC FORM 464 Part I
(6-1998)

NUDOCS U.S. NUCLEAR REGULATORY COMMISSION

RESPONSE TO FREEDOM OF INFORMATION ACT (FOIA) / PRIVACY ACT (PA) REQUEST

FOIA/PA	RESPONSE NUMBER
2000-0106	1

RESPONSE TYPE ☑ FINAL ☐ PARTIAL

REQUESTER: John B. Ford

DATE: JAN 28 2000

PART I. -- INFORMATION RELEASED

- ☐ No additional agency records subject to the request have been located.
- ☐ Requested records are available through another public distribution program. See Comments section.
- ☑ APPENDICES A — Agency records subject to the request that are identified in the listed appendices are already available for public inspection and copying at the NRC Public Document Room.
- ☐ APPENDICES — Agency records subject to the request that are identified in the listed appendices are being made available for public inspection and copying at the NRC Public Document Room.
- ☑ Enclosed is information on how you may obtain access to and the charges for copying records located at the NRC Public Document Room, 2120 L Street, NW, Washington, DC.
- ☐ APPENDICES — Agency records subject to the request are enclosed.
- ☐ Records subject to the request that contain information originated by or of interest to another Federal agency have been referred to that agency (see comments section) for a disclosure determination and direct response to you.
- ☐ We are continuing to process your request.
- ☐ See Comments.

PART I.A -- FEES

AMOUNT * $

* See comments for details

- ☐ You will be billed by NRC for the amount listed.
- ☐ You will receive a refund for the amount listed.
- ☑ None. Minimum fee threshold not met.
- ☐ Fees waived.

PART I.B -- INFORMATION NOT LOCATED OR WITHHELD FROM DISCLOSURE

- ☐ No agency records subject to the request have been located.
- ☐ Certain information in the requested records is being withheld from disclosure pursuant to the exemptions described in and for the reasons stated in Part II.
- ☐ This determination may be appealed within 30 days by writing to the FOIA/PA Officer, U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001. Clearly state on the envelope and in the letter that it is a "FOIA/PA Appeal."

PART I.C COMMENTS (Use attached Comments continuation page if required)

SIGNATURE - FREEDOM OF INFORMATION ACT AND PRIVACY ACT OFFICER

Carol Ann Reed

Re: FOIA-2000-0106

APPENDIX A
RECORDS ALREADY AVAILABLE IN THE PDR

NO.	DATE	ACCESSION NUMBER	DESCRIPTION/(PAGE COUNT)
1.		FILED W/CONTRACTS	Contract No. NRC-33-98-177, with Mods. 1-5.*

*Note: This is the only contract awarded to Information Handling Services, Inc.

UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

SEPTEMBER 1999

OBTAINING COPIES OF RECORDS FROM THE PUBLIC DOCUMENT ROOM

PLACING ORDERS FOR COPIES OF RECORDS. Copies of records maintained at the PDR may be obtained by visiting the PDR at 2120 L Street, N.W., Lower-Level, Washington, D.C., 20555; by calling the PDR, Reference Services, at (202) 634-3273 or (1-800-397-4209); writing to the PDR at Mail Stop LL-6, USNRC, Washington, DC 20555; by E-mail (PDR@NRC.GOV) or by fax at (202) 634-3343.

In ordering records identified on appendices to NRC's responses to Freedom of Information Act requests, a person may place a telephone order whenever all records are being requested, or a limited number of records from different file locations are being requested. If a requester is interested in only some of the records identified on appendices, the requester should place a check mark beside each requested record identified on the appendices and send copies of the marked pages to the PDR. The PDR staff will then arrange for the records to be copied by the copying service contractor.

PAYMENTS. Payment for reproduction services can be accomplished in several modes. For in-person requests, the on-site contractor will collect payment when the copies are given to the requester. A self-service copier is also available for a person's use. For copies which are to be mailed, an invoice will accompany the order if the total order is under $30.00. Prepayment will be required for orders over $30.00 for requesters without established accounts. An account may be established by contacting Accounts Receivable, Qualex International at 202-293-3222. The contractor also accepts the following credit cards: Visa, Mastercard and Discover.

INQUIRIES REGARDING ORDERS. The contractor's on-site telephone number is (202) 293-3222. Inquiries related to the status of reproduction orders should be addressed in the following manner:

1. For records ordered by a telephone call to the PDR, contact the PDR and provide the approximate date of the telephone request, the name of the entity to be billed, and the method of delivery of records to you.

2. For records ordered by an on-site visit to the PDR, contact the contractor and provide him with the following information obtained from your copy of the reproduction request form: date of order, entity to be billed, the request number and the method of delivery of records to you.

3. For records ordered by letter to the PDR, contact the PDR and reference your letter.

CHARGES. Requests for the reproduction of records at the U.S. Nuclear Regulatory Commission (NRC) Public Document Room (PDR) in Washington, D.C., are performed by a copying service contractor, Qualex International. The contract for copying services provides for the following rates for copying records maintained at the PDR.

1. Paper to paper reproduction is $0.10 per page up to and including 11"x14". Pages 11"x17" are $0.20 per page. Pages larger than 11"x17", including drawings, are $1.50 per square foot. **Note**: Pages greater than legal size, 8 ½"x14", but smaller than or equal to 11"x14", shall be reduced to legal size *unless* the order specifically requests full size reproduction

   A self-service copier is provided in the Reading Room at a charge of $0.10 per page. A Qualex cash value vending card is used to access the copier. Cards can be purchased at the contractor's office for a one time fee of $0.50; value may be added to the card as needed. The contractor will refund the unused value on the card when the card is returned to the contractor's service counter.

2. Microfiche to paper reproduction is $0.10 per page. Aperture card to paper reproduction is $3.00 each (reduced size, 18"x24") or $5.00 (full size, 24"x36").

3. Electronic files (OCR, PDF, TIFF) to paper reproduction is $0.10 per page.

4. Microfiche or aperture card reproductions are $0.75 each.

5. *Rush Processing Service* is offered for standard size paper to paper reproduction, microfiche to paper reproduction, and electronic file to paper reproduction, excluding standing order documents and pages reproduced from bound volumes. The charge is $0.15 per page. A request for rush processing must be indicated on the order forms.

6. All turnaround times refer only to the duplication service provided by the contractor and do not include the time spent by PDR reference staff to assist users, to identify and retrieve documents, or to prepare orders for users.

7. Facsimile (fax) service includes local, domestic, and foreign. Fax charges are: $0.30 per page for local calls; $0.50 per page for U.S. long distance; and $1.00 per page for foreign long distance.

Orders completed for mailing by the U.S. Postal Service or by a private delivery service will include an additional fee for the actual mailing, shipping or delivery service rate. Unless a user requests special packaging materials, there is no additional charge by the contractor for wrapping materials and handling.

The contractor can also reproduce diskettes, video cassettes, audio cassettes, CD Rom disks and photographic material. Contact the PDR for additional information.