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## Document Update Notification

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*COPYHOLDER NO:*    **103**

*TO:*                    **NRC - WASHINGTON**

*ADDRESS:*            **DOC CNTRL DESK MAIL STOP OP1-17  
WASHINGTON DC 20555**

*DOCUMENT NO:*       **OP-1903.011**

*TITLE:*                **EMERGENCY RESPONSE/  
NOTIFICATIONS**

*REVISION NO:*        **025-03-0**

*CHANGE NO:*          **PC-03**

*SUBJECT:*             **PERMANENT CHANGE (PC)**

*If this box is checked, please sign, date, and return transmittal  
in envelope provided.*

*ANO-1 Docket 50-313*

*ANO-2 Docket 50-368*

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Signature

Date

A045

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**ENTERGY OPERATIONS INCORPORATED  
ARKANSAS NUCLEAR ONE**

57 of 68

TITLE: EMERGENCY RESPONSE/NOTIFICATIONS  SET # <b>103</b>	PROC/WORK PLAN NO. 1903.011	CHANGE NO. 025-03-0
	WORK PLAN EXP. DATE N/A	TC EXP. DATE N/A
	SAFETY-RELATED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	IPTE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
	TEMP ALT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

When you see the **TRAP**

use the **TOOLS!!**

- Time Pressure
- Distraction/Interruption
- Multiple Tasks
- Over Confidence
- Vague or Interpretive Guidance
- First Shift/Last Shift
- Peer Pressure
- Change/Off Normal
- Physical Environment
- Mental Stress (Home or Work)

- Self Check
- Peer Check
- 3-Part Communication
- Pre-Evolution Briefs
- Knowledge
- Placekeeping
- STAR
- Procedures

VERIFIED BY	DATE	TIME
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FORM TITLE: <b>VERIFICATION COVER SHEET</b>	FORM NO. 1000.006A	CHANGE NO. 047-04-0
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**ENTERGY OPERATIONS INCORPORATED  
ARKANSAS NUCLEAR ONE**

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**TITLE:**Emergency Response/Notifications

**PROC/WORK PLAN NO.**  
1903.011

**CHANGE NO.**  
025-03-0

**PROCEDURE**

**WORK PLAN, EXP. DATE** n/a

**PAGE** 1 **OF** 1

**TYPE OF CHANGE:**

**NEW**

**REVISION**

**PC**

**TC**

**DELETION**

Procedure or Work Plan

**EZ**

**EXP. DATE:** n/a

**AFFECTED SECTION:**  
(Include step # if applicable)

**DESCRIPTION OF CHANGE:** (For each change made, include sufficient detail to describe reason for the change.)

Table of Contents

Renumbered pages as appropriate.

Form 1903.011P Step 4

Placed instructions to make a plant announcement of the SAE declaration in the event that an plant evacuation had already taken place.

Form 1903.011P Step 5

Made changes of the wind directions verses routes taken for evacuations.

Form 1903.011Q Step 4

Placed instructions to make a plant announcement of the SAE declaration in the event that an plant evacuation had already taken place.

Form 1903.011Q Step 5

Made changes of the wind directions verses routes taken for evacuations.

Form 1903.011R Step 2

Added "GO TO step 4" to this step

Form 1903.011Q Step 3

Placed instructions to make a plant announcement of the SAE declaration in the event that an plant evacuation had already taken place. Renumbered the remaining steps.

Form 1903.011S Step 4

Placed instructions to make a plant announcement of the GE declaration in the event that an plant evacuation had already taken place.

Form 1903.011S Step 5

Made changes of the wind directions verses routes taken for evacuations.

Form 1903.011T Step 4

Placed instructions to make a plant announcement of the GE declaration in the event that an plant evacuation had already taken place.

Form 1903.011T Step 5

Made changes of the wind directions verses routes taken for evacuations.

Form 1903.011U Step 2

Added "GO TO step 4" to this step

Form 1903.011U Step 3

Placed instructions to make a plant announcement of the GE declaration in the event that an plant evacuation had already taken place. Renumbered the remaining steps.

**FORM TITLE:**

**DESCRIPTION OF CHANGE**

**FORM NO.**  
1000.006C

**CHANGE NO.**  
047-04-0

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1.0 PURPOSE

This procedure establishes required emergency response actions for each of the four Emergency Classes. The required actions described in this procedure are for purposes of notification to offsite authorities and activation/response of appropriate portions of ANO's Emergency Response Organization.

2.0 SCOPE

This procedure is applicable to Units 1 and 2 in all modes: It does not include specific plant casualty procedures or systems operations requirements, but rather provides administrative processes only.

This procedure describes actions for events which meet the criteria for Emergency Classes and Courtesy Calls.

3.0 REFERENCES

3.1 REFERENCES USED IN PROCEDURE PREPARATION:

- 3.1.1 ANO Emergency Plan
- 3.1.2 ANO EAL Bases Document
- 3.1.3 NUREG-0654/FEMA-REP-1, Rev. 1
- 3.1.4 10 CFR 50
- 3.1.5 IE Information Notice No. 83-28: Criteria for Protective Action Recommendations for General Emergencies
- 3.1.6 U.S. NRC, Response Technical Manual (RTM-93) Volume 1 Revision 3.
- 3.1.7 Memorandum ANO-98-00352, Subject: ADH Courtesy Call Agreement.

3.2 REFERENCES USED IN CONJUNCTION WITH THIS PROCEDURE:

- 3.2.1 Station Directive A6.202, "Public Communications"
- 3.2.2 1000.104, "Condition Reporting and Corrective Actions"
- 3.2.3 1015.007, "Fire Brigade Organization and Responsibilities"
- 3.2.4 1043.006, "Bomb Threat"
- 3.2.5 1903.010, "Emergency Action Level Classifications"
- 3.2.6 1903.030, "Evacuation"
- 3.2.7 1903.042, "Duties of the Emergency Medical Team"
- 3.2.8 1903.043, "Duties of the Emergency Radiation Team"
- 3.2.9 1903.064, "Emergency Response Facility - Control Room"

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- 3.2.10 1903.065, "Emergency Response Facility - Technical Support Center (TSC)"
- 3.2.11 1903.066, "Emergency Response Facility - Operational Support Center (OSC)"
- 3.2.12 1903.067, "Emergency Response Facility - Emergency Operations Facility"
- 3.2.13 ANO Security Plan/Security Procedures
- 3.2.14 1604.015, "Analysis of Unit Vents"
- 3.2.15 1604.017, "Analysis of Liquid Waste"
- 3.3 RELATED ANO PROCEDURES:  
None
- 3.4 REGULATORY CORRESPONDENCE CONTAINING NRC COMMITMENTS WHICH ARE IMPLEMENTED IN THIS PROCEDURE INCLUDE: **[BOLD]** DENOTES COMMITMENTS
  - 3.4.1 0CAN039701 (P-15339) 1903.011BB steps 6 and 7, 1903.011CC steps 7 and 8.
  - 3.4.2 0CAN068104 (P-10936) 1903.011BB and 1903.011CC
  - 3.4.3 TELCONDWB91006 (P-1735) section 6.4, 1903.011BB step 6
  - 3.4.4 0CAN089209 (P-3335) 1903.011 Attachment 9
  - 3.4.5 0CAN068503 (P-4584) 1903.011BB note page 4, 1903.011CC note page 3
  - 3.4.6 1CAN047910 (P-7596) section 6.3.2
  - 3.4.7 2CAN047912 (P-7706) 1903.011BB step 6, 1903.011CC step 7
  - 3.4.8 0CAN058411 (P-9461) 1903.011Y step 3
  - 3.4.9 0CAN118307 (P-9875) section 6.2
  - 3.4.10 0CAN068320 (P-10766) section 6.2
  - 3.4.11 0CAN128012 (P-10455) 1903.011 Attachment 9
  - 3.4.12 0CNA108215 (P-10847) 1903.011 Attachment 9
  - 3.4.13 0CAN068320 (P-10758) 1903.011Z
  - 3.4.14 0CAN059701 (P-15456) 1903.011(J,M,P,S) step 5 and 1903.011Y step 3
  - 3.4.15 0CAN098206 (P-9466) 1903.011BB step 4, 1903.011CC steps 4 and 5
  - 3.4.16 1CAN088308 (P-9589) 1903.011 Attachment 1
  - 3.4.17 0CAN108213 (P-10823) 1903.011BB step 4, 1903.011CC steps 4 and 5

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4.0 DEFINITIONS

- 4.1 Courtesy Call - A notification to the Arkansas Department of Health and follow-up notification to the NRC for conditions/events other than those constituting an Emergency Class as listed in procedure 1903.011, "Emergency Response/Notifications", Section 6.3.
- 4.2 Emergency Action Level - A plant or onsite condition which has exceeded pre-determined limits which would categorize the situation into one of the following four Emergency Classes:
- Notification of Unusual Event  
Alert  
Site Area Emergency  
General Emergency
- 4.3 Notification of Unusual Event - Unusual events are in progress or have occurred which indicate a potential degradation of the level of safety of the plant. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
- 4.4 Alert - Events are in progress or have occurred which involve an actual or potential substantial degradation of the level of safety of the plant. Any releases are expected to be limited to small fractions of the EPA Protective Action Guideline exposure levels.
- 4.5 Site Area Emergency - Events are in progress or have occurred which involve actual or likely major failures of plant functions needed for protection of the public. Any releases are not expected to exceed EPA Protective Action Guideline exposure levels except near the site boundary.
- 4.6 General Emergency - Events are in progress or have occurred which involve actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can be reasonably expected to exceed EPA Protective Action Guideline exposure levels off site for more than the immediate site area.
- 4.7 Emergency Planning Zone (EPZ) - The EPZ considered by this procedure is the inhalation zone - that area within approximately a 10 mile radius of ANO.
- 4.8 Onsite - The area within the Exclusion Area Boundary.
- 4.9 Offsite - Those areas not covered by Section 4.8.
- 4.10 Initial Response Staff (IRS) - The emergency organization primarily composed of plant personnel which must be able to augment the onsite plant personnel in accordance with Table B-1 of the Emergency Plan.
- 4.11 Emergency Response Organization (ERO) - The organization which is composed of the Initial Response Staff (IRS), the EOF staff, the TSC staff, the OSC staff, and the Emergency Team members. It has the capability to provide manpower and other resources necessary for immediate and long-term response to an emergency situation.
- 4.12 Technical Support Center - The location within the ANO Plant Administration Building equipped with instrumentation and

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communication systems and facilities useful in monitoring the course of an accident.

- 4.13 Operational Support Center - Emergency response center within the ANO maintenance facility where support is coordinated for the following functions: Onsite Radiological Monitoring, Maintenance, Nuclear Chemistry, Emergency Medical Support and Fire Fighting Support. The OSC serves as the assembly point and briefing area for recovery/reentry teams and is located in the maintenance facility.
- 4.14 Emergency Operations Facility (EOF) - A near-site emergency response facility located approximately 0.65 miles northeast of the reactor buildings (the ANO Training Center).
- 4.15 Emergency Direction and Control - Overall direction of facility response which must include the non-delegable responsibilities for the decision to notify and to recommend protective actions to Arkansas Department of Health personnel and other authorities responsible for offsite emergency measures. With activation of the EOF, the EOF Director typically assumes the responsibility for Emergency Direction and Control. The management of on-site facility activities to mitigate accident consequences remains with the TSC Director in the Technical Support Center. The Shift Superintendent retains responsibility for the Control Room and plant systems operation.
- 4.16 Emergency Response Data System (ERDS) - A channel over which the raw reactor parametric data, i.e., SPDS information, is transmitted from the site to the NRC Operations Center (NRCOC). This system is activated from the RDACS terminal located in either Control Room or in the Technical Support Center and should be activated within one hour of an ALERT or higher emergency class declaration.

## 5.0 RESPONSIBILITY AND AUTHORITY

- 5.1 SHIFT SUPERINTENDENT
  - 5.1.1 Has responsibility for implementation of response actions described in this procedure until relieved by the Technical Support Center Director or Emergency Operations Facility Director.
- 5.2 TECHNICAL SUPPORT CENTER DIRECTOR (TSC DIRECTOR)
  - 5.2.1 Upon assumption of responsibility for Emergency Direction and Control the TSC Director is responsible for implementation of the response actions described in this procedure.
- 5.3 EMERGENCY OPERATIONS FACILITY DIRECTOR (EOF DIRECTOR)
  - 5.3.1 Upon assumption of responsibility for Emergency Direction and Control the Emergency Operations Facility Director is responsible for implementation of the response actions described in this procedure.
- 5.4 COMMUNICATORS
  - 5.4.1 Communicators are responsible for performing emergency response notifications/communications.

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5.5 EMERGENCY RESPONSE ORGANIZATION (ERO)

5.5.1 Members of the ERO are responsible to ensure completion of notifications as denoted on Attachment 5, " Alternate ERO Notification Scheme" if the ERO cannot be activated by the Computerized Notification System.

6.0 INSTRUCTIONS

6.1 EMERGENCY CLASSIFICATION AND NOTIFICATIONS

6.1.1 Implement the appropriate sections of this procedure whenever an emergency classification has been declared, escalated, or de-escalated as per 1903.010, "Emergency Action Level Classifications".

- A. For a Notification of Unusual Event, perform the actions as described in Attachment 1.
- B. For an Alert, perform the actions as described in Attachment 2.
- C. For a Site Area Emergency, perform the actions as described in Attachment 3.
- D. For a General Emergency, perform the actions as described in Attachment 4.

6.1.2 At the termination of the event, provide summaries to the Nuclear Regulatory Commission (NRC) and Arkansas Department of Health (ADH). Notify both parties of the event termination using Form 1903.011Y.

6.2 **[PROTECTIVE ACTION RECOMMENDATIONS (PARs)]**

6.2.1 **The Shift Superintendent shall be responsible for issuing PARs to offsite authorities until relieved of Emergency Direction and Control by the TSC Director/EOF Director. The Shift Superintendent should rely on Nuclear Chemistry for the formulation of PARs based on radiological conditions and the Operations staff for the formulation of PARs based on plant conditions.**

6.2.2 **The TSC Director, after assuming Emergency Direction and Control, is responsible for issuing PARs to offsite authorities until relieved by the EOF Director. The TSC Director should rely on the REAM for the formulation of PARs based on radiological conditions and the Operations/TSC staffs for the formulation of PARs based on plant conditions.**

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6.2.3 **The EOF Director, after assuming Emergency Direction and Control, is responsible for issuing PARs to offsite authorities. The EOF Director should rely on the REAM for the formulation of PARs based on radiological conditions and the TSC Director for the formulation of PARs based on plant conditions.]**

6.3 NON-EMERGENCY/OFF-NORMAL EVENTS

**IF** the off-normal event does not require an emergency class declaration,  
**THEN** "Information Only" notifications to designated Emergency management representatives, the NRC Resident Inspector and, in some cases, the Arkansas Department of Health (ADH) may be warranted.

To determine if a non-emergency notification should be performed, review the conditions described below:

6.3.1 Courtesy Calls - ANO has agreed to notify the STATE OF ARKANSAS for the following non-Emergency Class events:

**NOTE**

Potential Public Interest events which will **not** require a news release do **not** require a Courtesy Call (excluding Steps A and B below). The on-call EOF Director and Communications Manager should decide upon the initiation of a news release and inform the Shift Superintendent.

- A. An UNPLANNED release of radioactive material has occurred OR may occur. (Refer to procedures 1604.015 or 1604.017 for definition of "unplanned release".)
- B. An UNPLANNED reactor trip from power has occurred.
- C. An event has occurred for which a news release is planned (refer to Station Directive A6.202, "Public Communications", Attachment 1).
- D. A notification has been made OR will be made to other government agencies for events that have impacted OR will impact the public health and safety.

A Courtesy Call should be made as soon as practicable following the event but no later than 4 hours following the event. Notification to the NRC Operations Center shall be performed no later than 4 hours following the event. These notifications should be made utilizing form 1903.011AA, "Courtesy Call Notification Message" and 1903.011DD, "Courtesy Call Notification Checklist".

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6.3.2 **[NRC Reportable/Non-Emergency Events**

Events which are reportable in accordance with 10CFR50.72 but which do NOT meet the criteria for emergency class declaration as delineated in Procedure 1903.010, "Emergency Action Level Classification."

The "information only" notifications described in this procedure are supplemental to the immediate notifications required by regulation which are determined in accordance with Procedure 1000.104, "Condition Reporting." The Shift Engineer (from either unit) should notify the appropriate parties using Attachment 11.]

6.3.3 Shift Superintendent's Discretion

Any off-normal event for which the Shift Superintendent determines that notification to Entergy management representatives and the NRC Resident Inspector is prudent. The Shift Engineer (from either unit) should notify the appropriate parties using Attachment 11.

[6.4 **EMERGENCY RESPONSE DATA SYSTEM (ERDS)**

6.4.1 The ERDS system is activated within one hour of an ALERT or higher emergency class classification. ERDS may be activated using the RDACS computer terminals located in either Control Room or in the Technical Support Center.

- A. On the RDACS terminal, exit System Status Screen (F10).
- B. Select option 9 - ERDS subsystem on the Main Menu.
- C. To start ERDS on Unit 1, select option 1.
- D. To start ERDS on Unit 2, select option 3.
- E. When emergency is over, select option 2 to stop ERDS on Unit 1, or select option 4 to stop ERDS on Unit 2.]

7.0 ATTACHMENTS AND FORMS

- 7.1 Attachment 1 - Notification of Unusual Event
- 7.2 Attachment 2 - Alert
- 7.3 Attachment 3 - Site Area Emergency
- 7.4 Attachment 4 - General Emergency
- 7.5 Attachment 5 - Alternate ERO Notification Scheme

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- 7.6 Attachment 6 - Protective Action Recommendations (PAR) for General Emergency
- 7.7 Attachment 7 - Core Fuel Damage Assessment, Unit 1
- 7.8 Attachment 8 - Core Fuel Damage Assessment, Unit 2
- 7.9 Attachment 9 - Computerized Notification System (CNS) Instructions
- 7.10 Attachment 10 - Emergency Class Notification Instructions
- 7.11 Attachment 11 - Non-Emergency Notifications of Off-Normal Events
- 7.12 Form 1903.011J - NUE Emergency Direction and Control Checklist, Shift Superintendent
- 7.13 Form 1903.011K - NUE Emergency Direction and Control Checklist, TSC Director
- 7.14 Form 1903.011L - NUE Emergency Direction and Control Checklist, EOF Director
- 7.15 Form 1903.011M - Alert Emergency Direction and Control Checklist, Shift Superintendent
- 7.16 Form 1903.011N - Alert Emergency Direction and Control Checklist, TSC Director
- 7.17 Form 1903.011O - Alert Emergency Direction and Control Checklist, EOF Director
- 7.18 Form 1903.011P - SAE Emergency Direction and Control Checklist, Shift Superintendent
- 7.19 Form 1903.011Q - SAE Emergency Direction and Control Checklist, TSC Director
- 7.20 Form 1903.011R - SAE Emergency Direction and Control Checklist, EOF Director
- 7.21 Form 1903.011S - GE Emergency Direction and Control Checklist, Shift Superintendent
- 7.22 Form 1903.011T - GE Emergency Direction and Control Checklist, TSC Director
- 7.23 Form 1903.011U - GE Emergency Direction and Control Checklist, EOF Director
- 7.24 Form 1903.011Y - Emergency Class Initial Notification Message
- 7.25 Form 1903.011Z - Emergency Class Follow-up Notification Message
- 7.26 Form 1903.011AA - Courtesy Call Notification Message
- 7.27 Form 1903.011BB - Initial Notification Checklist
- 7.28 Form 1903.011CC - Follow-up Notification Checklist
- 7.29 Form 1903.011DD - Courtesy Call Notification Checklist

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[ATTACHMENT 1

**NOTIFICATION OF UNUSUAL EVENT]**

Upon declaration of a Notification of Unusual Event, the person with the responsibility for Emergency Direction and Control shall:

- complete the appropriate Emergency Direction and Control Checklist indicated below for your position (i.e. SS, TSC Director, or EOF Director). Any steps that are not appropriate for the event may be marked 'Not Applicable' (NA);
- issue appropriate offsite protective action recommendations;
- ensure that notifications are completed in accordance with the required time limits.

At the termination of the event, the Shift Superintendent/TSC Director/EOF Director should forward all forms and other pertinent documents to Emergency Planning.

Forms used for NUE notification and response are as follows:

Shift Superintendent:

- Form 1903.011J, "NUE Emergency Direction and Control Checklist, Shift Superintendent"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"

TSC Director:

- Form 1903.011K, "NUE Emergency Direction and Control Checklist, TSC Director"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"

EOF Director:

- Form 1903.011L, "NUE Emergency Direction and Control Checklist, EOF Director"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"

# NUE

This form is intended to be used by the **SHIFT SUPERINTENDENT** when a Notification of Unusual Event has been declared and he has the responsibility for Emergency Direction and Control.

1. Notification of Unusual Event declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of a Notification of Unusual Event: EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### NOTE

If a dual-unit emergency is occurring, the Shift Superintendents should quickly decide which Shift Engineer will perform offsite notifications. Immediately contact an additional notification communicator by pager [Pager No. 964-1643]. This does not relieve the Shift Engineer of the responsibility for performing STA functions, so it is imperative that additional communicator support is obtained as soon as possible.

3. Direct the Communicator to the Control Room to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".
- 3.1 Assign additional personnel to assist as necessary.
4. Make the following announcement over the plant paging system (dial 197):
- "Attention all personnel. Attention all personnel. A Notification of Unusual Event has been declared on Unit \_\_\_\_\_ (One/Two). All personnel continue normal activities unless instructed otherwise."
- 4.1 Make the above announcement over the EOF Public Address System (dial 199 and pause approximately 15 seconds).
5. **[IF on-site personnel hazards exist, THEN direct implementation of protective actions as necessary.]**
- 5.1 **Refer to Form 1903.030C, "Localized Evaluation Checklist", to determine if a localized evacuation will be performed.]**
6. **IF** an approach route to the plant site should be avoided, **THEN** instruct Security to direct incoming traffic. (Examples of this include security situations in which onsite/offsite personnel are directed to the EOF, radiological releases which prohibit entry to the site via either guard station, etc.)
7. **IF** a radiological release is involved, **THEN** direct Nuclear Chemistry personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".

Performed by : \_\_\_\_\_  
 Shift Superintendent

FORM TITLE: <b>NUE EMERGENCY DIRECTION AND CONTROL CHECKLIST SHIFT SUPERINTENDENT</b>	FORM NO. <b>1903.011J</b>	REV. <b>025-03-0</b>
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# NUE

This form is intended to be used by the **TSC DIRECTOR** when a Notification of Unusual Event has been declared and he has the responsibility for Emergency Direction and Control.

1. Notification of Unusual Event declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of an Notification of Unusual Event: EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Direct the communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

4. Make the following announcement over the plant paging system (dial 197):

"Attention all personnel. Attention all personnel. A Notification of Unusual Event has been declared on Unit \_\_\_\_\_ (One/Two). All personnel continue normal activities unless instructed otherwise."

4.1 Make the above announcement over the EOF Public Address System (dial 199 and pause approximately 15 seconds).

5. **IF** on-site personnel hazards exist,  
**THEN** direct implementation of protective actions as necessary.

5.1 Refer to Form 1903.030C, "Localized Evaluation Checklist", to determine if a localized evacuation will be performed.

6. **IF** a radiological release is involved,  
**THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".

7. **IF** an approach route to the plant site should be avoided,  
**THEN** instruct Security to direct incoming traffic.

Performed by : \_\_\_\_\_  
 Technical Support Center Director

FORM TITLE: <b>NUE EMERGENCY DIRECTION AND CONTROL CHECKLIST TSC DIRECTOR</b>	FORM NO. <b>1903.011K</b>	REV. <b>025-03-0</b>
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# NUE

This form is intended to be used by the **EOF DIRECTOR** when a Notification of Unusual Event has been declared and he has the responsibility for Emergency Direction and Control.

1. Notification of Unusual Event declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of an Notification of Unusual Event: EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Direct the Communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist."

3.1 Assign additional personnel to assist as necessary.

4. Make the following announcement over the plant paging system (dial 197 and pause approximately 15 seconds):

"Attention all personnel. Attention all personnel. A Notification of Unusual Event has been declared on Unit \_\_\_\_\_ (One/Two). All personnel continue normal activities unless instructed otherwise."

4.1 Make the above announcement over the EOF Public Address System (dial 199).

5. Inform the TSC Director (or the Shift Superintendent if the TSC Director is not available) of the NUE declaration.

6. **IF** a radiological release is involved,  
**THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".

Performed by : \_\_\_\_\_  
Emergency Operations Facility Director

FORM TITLE: <b>NUE EMERGENCY DIRECTION AND CONTROL CHECKLIST EOF DIRECTOR</b>	FORM NO. <b>1903.011L</b>	REV. <b>025-03-0</b>
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PROC./WORK PLAN NO. <b>1903.011</b>	PROCEDURE/WORK PLAN TITLE: <b>EMERGENCY RESPONSE/NOTIFICATIONS</b>	PAGE: <b>15 of 66</b>  CHANGE: <b>025-03-0</b>
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ATTACHMENT 2

ALERT

Upon declaration of an Alert, the person with the responsibility for Emergency Direction and Control shall:

- complete the appropriate Emergency Direction and Control Checklist indicated below for your position (i.e. SS, TSC Director, or EOF Director). Any steps that are not appropriate for the event may be marked 'Not Applicable' (NA);
- issue appropriate offsite protective action recommendations;
- ensure that notifications are completed in accordance with the required time limits.

At the termination of the event, the Shift Superintendent/TSC Director/EOF Director should forward all forms and other pertinent documents to Emergency Planning.

Forms used for Alert notification and response are as follows:

Shift Superintendent:

- Form 1903.011M, "Alert Emergency Direction and Control Checklist, Shift Superintendent"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"
- 1903.011, Att. 5, Alternate ERO Notification Scheme

TSC Director:

- Form 1903.011N, "Alert Emergency Direction and Control Checklist, TSC Director"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"

EOF Director:

- Form 1903.011O, "Alert Emergency Direction and Control Checklist, EOF Director"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"

# ALERT

This form is intended to be used by the SHIFT SUPERINTENDENT when an Alert has been declared and he has the responsibility for Emergency Direction and Control.

1. Alert declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of an Alert:

EAL No. \_\_\_\_\_ Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### NOTE

If a dual-unit emergency is occurring, the Shift Superintendents should quickly decide which Shift Engineer will perform offsite notifications. Immediately contact an additional notification communicator by pager [Pager No. 964-1643]. This does not relieve the Shift Engineer of the responsibility for performing STA functions, so it is imperative that additional communicator support is obtained as soon as possible.

3. Direct the Communicator to the Control Room to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

4. Make the following announcement over the plant paging system (dial 197):

"Attention all personnel. Attention all personnel. An Alert Emergency Class has been declared on Unit \_\_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas. All other personnel continue normal activities unless instructed otherwise."

4.1 Make the above announcement over the EOF Public Address System (dial 199 and pause approx. 15 sec.).

5. **IF on-site personnel hazards exits, THEN direct implementation of protective actions as necessary.**

5.1 **Refer to Form 1903.030C, "Localized Evacuation Checklist", to determine if a localized evacuation will be performed.]**

6. **IF an approach route to the plant site should be avoided, THEN instruct Security to direct incoming traffic. (Examples of this include security situations in which onsite/offsite personnel are directed to the EOF, radiological releases which prohibit entry to the site via either guard station, etc.)**

7. **IF a radiological release is involved, THEN direct Nuclear Chemistry personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".**

Performed by : \_\_\_\_\_  
Shift Superintendent

FORM TITLE: <b>ALERT EMERGENCY DIRECTION AND CONTROL CHECKLIST SHIFT SUPERINTENDENT</b>	FORM NO. <b>1903.011M</b>	REV. <b>025-03-0</b>
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# ALERT

This form is intended to be used by the **TSC DIRECTOR** when an Alert has been declared and he has the responsibility for Emergency Direction and Control.

1. Alert declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of an Alert:

EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Direct the communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

4. Make the following announcement over the plant paging system (dial 197):

"Attention all personnel. Attention all personnel. An Alert Emergency Class has been declared on Unit \_\_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas. All other personnel continue normal activities unless instructed otherwise."

4.1 Make the above announcement over the EOF Public Address System (dial 199 and pause approx. 15 sec.).

5. **IF** onsite personnel hazards exist,  
**THEN** direct implementation of protective actions as necessary.

5.1 Refer to Form 1903.030C, "Localized Evacuation Checklist", to determine if a localized evacuation will be performed.

6. **IF** a radiological release is involved,  
**THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".

7. **IF** an approach route to the plant site should be avoided,  
**THEN** instruct Security to direct incoming traffic.

8. Ensure that the Emergency Response Data System (ERDS) was activated within one hour of an ALERT or higher emergency class declaration, by contacting the affected unit's Control Room.

Performed by : \_\_\_\_\_  
 Technical Support Center Director

FORM TITLE: <b>ALERT EMERGENCY DIRECTION AND CONTROL CHECKLIST TSC DIRECTOR</b>	FORM NO. <b>1903.011N</b>	REV. <b>025-03-0</b>
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# ALERT

This form is intended to be used by the **EOF DIRECTOR** when an Alert has been declared and he has the responsibility for Emergency Direction and Control.

1. Alert declared: Unit\_\_\_\_\_ Time\_\_\_\_\_ Date\_\_\_\_\_
2. Conditions warranting declaration of an Alert:  
EAL No.\_\_\_\_\_ Description:\_\_\_\_\_
3. Direct the Communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".
  - 3.1 Assign additional personnel to assist as necessary.
4. Make the following announcement over the plant paging system (dial 197 and pause approx. 15 sec.):
 

"Attention all personnel. Attention all personnel. An Alert Emergency Class has been declared on Unit\_\_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas. All other personnel continue normal activities unless instructed otherwise."

  - 4.1 Make the above announcement over the EOF Public Address System (dial 199).
5. **IF** a radiological release is involved,  
**THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
6. Ensure that the Emergency Response Data System (ERDS) was activated within one hour of an ALERT or higher emergency class declaration, by contacting the affected unit's Control Room.

Performed by : \_\_\_\_\_  
Emergency Operations Facility Director

FORM TITLE: <b>ALERT EMERGENCY DIRECTION AND CONTROL CHECKLIST</b> <b>EOF DIRECTOR</b>	FORM NO. <b>1903.0110</b>	REV. <b>025-03-0</b>
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<b>PROC./WORK PLAN NO.</b>  <b>1903.011</b>	<b>PROCEDURE/WORK PLAN TITLE:</b>  <b>EMERGENCY RESPONSE/NOTIFICATIONS</b>	<b>PAGE: 19 of 66</b>  <b>CHANGE: 025-03-0</b>
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ATTACHMENT 3

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SITE AREA EMERGENCY

Upon declaration of a Site Area Emergency, the person with the responsibility for Emergency Direction and Control shall:

- complete the appropriate Emergency Direction and Control Checklist indicated below for your position (i.e. SS, TSC Director, or EOF Director). Any steps that are not appropriate for the event may be marked 'Not Applicable' (NA);
- issue appropriate offsite protective action recommendations;
- ensure that notifications are completed in accordance with the required time limits.

At the termination of the event, the Shift Superintendent/TSC Director/EOF Director should forward all forms and other pertinent documents to Emergency Planning.

Forms used for Site Area Emergency notification and response are as follows:

Shift Superintendent:

- Form 1903.011P, "SAE Emergency Direction and Control Checklist, Shift Superintendent"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"
- Form 1903.030B, "Plant Evacuation Checklist"
- 1903.011, Att. 5, Alternate ERO Notification Scheme

TSC Director:

- Form 1903.011Q, "SAE Emergency Direction and Control Checklist, TSC Director"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"
- Form 1903.030B, "Plant Evacuation Checklist"

PROC./WORK PLAN NO. <b>1903.011</b>	PROCEDURE/WORK PLAN TITLE: <b>EMERGENCY RESPONSE/NOTIFICATIONS</b>	PAGE: <b>20 of 66</b> CHANGE: <b>025-03-0</b>
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ATTACHMENT 3

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SITE AREA EMERGENCY

EOF Director:

Form 1903.011R, "SAE Emergency Direction and Control Checklist, EOF Director"

Form 1903.011Y, "Emergency Class Initial Notification Message"

Form 1903.011Z, "Emergency Class Followup Notification Message"

Form 1903.011BB, "Initial Notification Checklist"

Form 1903.011CC, "Followup Notification Checklist"

# SAE

This form is intended to be used by the **SHIFT SUPERINTENDENT** when a Site Area Emergency has been declared and he has the responsibility for Emergency Direction and Control.

1. Site Area Emergency declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of a Site Area Emergency:

EAL No. \_\_\_\_\_ Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### NOTE

If a dual-unit emergency is occurring, the Shift Superintendents should quickly decide which Shift Engineer will perform offsite notifications. Immediately contact an additional notification communicator by pager [Pager No. 964-1643]. This does not relieve the Shift Engineer of the responsibility for performing STA functions, so it is imperative that additional communicator support is obtained as soon as possible.

3. Direct the Communicator to the Control Room to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

### Plant Evacuation Section

4. **IF** a plant evacuation has been performed, **THEN** perform the following announcement:

A. Dial 197

B. Make the following announcement:

"Attention all personnel. Attention all personnel. A Site Area Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."

C. Repeat the above announcement using the EOF public address system by dialing 199 and pausing approximately 15 seconds before making the announcement.

D. **GO TO** step 12.

FORM TITLE: <b>SAE EMERGENCY DIRECTION AND CONTROL CHECKLIST SHIFT SUPERINTENDENT</b>	FORM NO. <b>1903.011P</b>	REV. <b>025-03-0</b>
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5. Determine the appropriate evacuation routes based on symptoms and wind direction utilizing the chart below:

IF wind direction is From:

THEN use Evacuation Routes

150 to 225 degrees

1 and 3

226 to 325 degrees

2 and 3

326 to 45 degrees

1, 2 and 3

46 to 149 degrees

1

Check the appropriate routes in the plant announcement, step 9 below.

6. Determine any areas of the plant to avoid during evacuation or special protective measures to be taken by plant evacuees.
7. Direct Security to perform the following:
- 7.1 If necessary, open and man the secondary guard station (if radiological conditions allow).
- 7.2 Initial accountability by \_\_\_\_\_ (Time)  
(30 minutes from SAE declaration)
8. Contact Radiation Protection:
- 8.1 Request Health Physics coverage at the plant exit portal monitors.
- 8.2 Instruct Health Physics personnel at the controlled access exit point to relax decontamination and radiation protection measures as necessary in order to expedite evacuation of the controlled access area.
9. Make the following announcement using the plant paging system (dial 197):
- "Attention all personnel. Attention all personnel. A Site Area Emergency has been declared on Unit \_\_\_(One/Two). Emergency response and emergency standby personnel report to your designated assembly areas and perform initial accountability. All other personnel evacuate the plant using evacuation route(s)  1  2  3 and proceed to the Atkins Emergency Worker Center."
- 9.1 Sound the evacuation alarm for approximately 10 seconds.
- 9.2 Repeat the announcement at least 2 times, alternating the announcement with the plant evacuation alarm.
10. Make the following announcement using the EOF public address system (dial 199 and pause approximately 15 seconds).
- "Attention all personnel. Attention all personnel. A Site Area Emergency has been declared on Unit \_\_\_(One/Two). Emergency response personnel report to your designated assembly areas."
11. Instruct the Control room personnel from both units to log into the designated security card reader using "0000".

FORM TITLE: <b>SAE EMERGENCY DIRECTION AND CONTROL CHECKLIST SHIFT SUPERINTENDENT</b>	FORM NO. <b>1903.011P</b>	REV. <b>025-03-0</b>
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12. **IF** the incident extends into the Exclusion Area,  
**THEN** perform the following:
- 12.1 Request that the U.S. Army Corps of Engineers (telephone number located in Emergency Telephone Directory) control boat access to the portions of Lake Dardanelle within the exclusion area.
- 12.2 Direct Security to evacuate the Generation Support Building (GSB) and all buildings outside the security fence but within the exclusion area.

**Plant Evacuation Section Ends**

13. **IF** a radiological release is involved,  
**THEN** direct Nuclear Chemistry personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
14. **IF** an approach route to the plant site should be avoided,  
**THEN** instruct Security to direct **incoming** traffic. (Examples of this include security situations in which onsite/offsite personnel are directed to the EOF, radiological releases that prohibit entry to the site via either guard station, etc.)

Performed by: \_\_\_\_\_  
Shift Superintendent

FORM TITLE: <b>SAE EMERGENCY DIRECTION AND CONTROL CHECKLIST          SHIFT SUPERINTENDENT</b>	FORM NO. <b>1903.011P</b>	REV. <b>025-03-0</b>
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# SAE

This form is intended to be used by the TSC DIRECTOR when a Site Area Emergency has been declared and he has the responsibility for Emergency Direction and Control.

1. Site Area Emergency declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of a Site Area Emergency:

EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Direct the Communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

**Plant Evacuation Section**

4. **IF** a plant evacuation has been performed, **THEN** perform the following announcement:

A. Dial 197

B. Make the following announcement:

"Attention all personnel. Attention all personnel. A Site Area Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."

C. Repeat the above announcement using the EOF public address system by dialing 199 and pausing approximately 15 seconds before making the announcement.

D. **GO TO** step 11.

5. Determine the appropriate evacuation routes based on symptoms and wind direction utilizing the chart below:

**IF** wind direction is From:

**THEN** use Evacuation Routes

150 to 225 degrees  
226 to 325 degrees  
326 to 45 degrees  
46 to 149 degrees

1 and 3  
 2 and 3  
 1, 2 and 3  
 1

6. Determine any areas of the plant to avoid during evacuation or special protective measures to be taken by plant evacuees.

FORM TITLE: <b>SAE EMERGENCY DIRECTION AND CONTROL CHECKLIST TSC DIRECTOR</b>	FORM NO. <b>1903.011Q</b>	REV. <b>025-03-0</b>
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7. Direct Security to perform the following:
- 7.1 If necessary, open and man the secondary guard station (if radiological conditions allow).
  - 7.2 Initial accountability by \_\_\_\_\_ (Time)  
(30 minutes from SAE declaration)
8. Contact Radiation Protection:
- 8.1 Request Health Physics coverage at the plant exit portal monitors.
  - 8.2 Instruct Health Physics personnel at the controlled access exit point to relax decontamination and radiation protection measures as necessary in order to expedite evacuation of the controlled access area.
9. Direct the Shift Superintendent of the affected unit to perform the Emergency Class and plant evacuation announcement using Form 1903.011P steps 9 and 10 of this procedure.
- 9.1 Inform the Shift Superintendent of the site evacuation routes determined in step 5.
  - 9.2 Inform the Shift Superintendent of any plant areas to avoid during the plant evacuation and any special protective measures to be taken by plant evacuees.
10. Instruct the TSC personnel to log into the designated security card reader using "0000".
11. **IF** the incident extends into the Exclusion Area, **THEN** perform the following:
- 11.1 Request that the U.S. Army corps of Engineers (telephone number located in Emergency Telephone Directory) control boat access to the portions of Lake Dardanelle within the exclusion area.
  - 11.2 Direct Security to evacuate the Generation Support Building (GSB) and all buildings outside the security fence but within the exclusion area.

**Plant Evacuation Section Ends**

12. **IF** a radiological release is involved, **THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
13. **IF** an approach route to the plant site should be avoided, **THEN** instruct Security to direct **incoming** traffic.
14. Ensure that the Emergency Response Data System (ERDS) was activated within one hour of an ALERT or higher emergency class declaration, by contacting the affected unit's Control Room.

Performed by : \_\_\_\_\_  
Technical Support Center Director

FORM TITLE: <b>SAE EMERGENCY DIRECTION AND CONTROL CHECKLIST TSC DIRECTOR</b>	FORM NO. <b>1903.011Q</b>	REV. <b>025-03-0</b>
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# SAE

This form is intended to be used by the **EOF DIRECTOR** when a Site Area Emergency has been declared and the EOFD has the responsibility for Emergency Direction and Control.

1. Site Area Emergency declared: Unit\_\_\_\_\_ Time\_\_\_\_\_ Date\_\_\_\_\_
2. **IF** a plant evacuation has **not** been performed, **THEN immediately** request the TSC Director to perform the Plant Evacuation Section of Form 1903.011Q. **GO TO** step 4.
3. **IF** a plant evacuation has been performed, **THEN** perform the following announcement:
- A. Dial 199
- B. Make the following announcement:
- "Attention all personnel. Attention all personnel. A Site Area Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."
- C. Repeat the above announcement using the plant public address system by dialing 197 and pausing approximately 15 seconds before making the announcement.
4. Conditions warranting declaration of a Site Area Emergency:  
EAL NO. \_\_\_\_\_ Description: \_\_\_\_\_
5. Direct the Communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist."
- 5.1 Assign additional personnel to assist as necessary.
6. Announce emergency class declaration to the EOF staff.
7. **IF** a radiological release is involved, **THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
8. Ensure that the Emergency Response Data System (ERDS) was activated within one hour of an ALERT or higher emergency class declaration, by contacting the affected unit's control room.

Performed by : \_\_\_\_\_  
Emergency Operations Facility Director

FORM TITLE: <b>SAE EMERGENCY DIRECTION AND CONTROL CHECKLIST EOF DIRECTOR</b>	FORM NO. <b>1903.011R</b>	REV. <b>025-03-0</b>
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PROC./WORK PLAN NO. <b>1903.011</b>	PROCEDURE/WORK PLAN TITLE: <b>EMERGENCY RESPONSE/NOTIFICATIONS</b>	PAGE: <b>27 of 66</b>  CHANGE: <b>025-03-0</b>
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ATTACHMENT 4

Page 1 of 2

GENERAL EMERGENCY

Upon declaration of a General Emergency, the person with the responsibility for Emergency Direction and Control shall:

- complete the appropriate Emergency Direction and Control Checklist indicated below for your position (i.e. SS, TSC Director, or EOF Director). Any steps that are not appropriate for the event may be marked 'Not Applicable' (NA);
- issue appropriate offsite protective action recommendations;
- ensure that notifications are completed in accordance with the required time limits.

At the termination of the event, the Shift Superintendent/TSC Director/EOF Director should forward all forms and other pertinent documents to Emergency Planning.

Forms used for General Emergency notification and response are as follows:

Shift Superintendent:

- Form 1903.011S, "GE Emergency Direction and Control Checklist, Shift Superintendent"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"
- Form 1903.030B, "Plant Evacuation Checklist"
- 1903.011, Att. 5, Alternate ERO Notification Scheme
- 1903.011, Att. 6, Protective Action Recommendations (PAR) for General Emergency
- 1903.011, Att. 7, Core Fuel Damage Assessment, Unit 1
- 1903.011, Att. 8, Core Fuel Damage Assessment, Unit 2

TSC Director:

- Form 1903.011T, "GE Emergency Direction and Control Checklist, TSC Director"
- Form 1903.011Y, "Emergency Class Initial Notification Message"
- Form 1903.011Z, "Emergency Class Followup Notification Message"
- Form 1903.011BB, "Initial Notification Checklist"
- Form 1903.011CC, "Followup Notification Checklist"

<b>PROC./WORK PLAN NO.</b> <b>1903.011</b>	<b>PROCEDURE/WORK PLAN TITLE:</b> <b>EMERGENCY RESPONSE/NOTIFICATIONS</b>	<b>PAGE: 28 of 66</b> <b>CHANGE: 025-03-0</b>
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ATTACHMENT 4

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GENERAL EMERGENCY

Form 1903.030B, "Plant Evacuation Checklist"

1903.011, Att. 6, Protective Action Recommendations (PAR)  
for General Emergency

1903.011, Att. 7, Core Fuel Damage Assessment, Unit 1

1903.011, Att. 8, Core Fuel Damage Assessment, Unit 2

EOF Director:

Form 1903.011U, "GE Emergency Direction and Control Checklist, EOF Director"

Form 1903.011Y, "Emergency Class Initial Notification Message"

Form 1903.011Z, "Emergency Class Followup Notification Message"

Form 1903.011BB, "Initial Notification Checklist"

Form 1903.011CC, "Followup Notification Checklist"

1903.011, Att. 6, Protective Action Recommendations (PAR) for General  
Emergency

1903.011, Att. 7, Core Fuel Damage Assessment, Unit 1

1903.011, Att. 8, Core Fuel Damage Assessment, Unit 2

# GE

This form is intended to be used by the **SHIFT SUPERINTENDENT** when a General Emergency has been declared and the Shift Superintendent has the responsibility for emergency Direction and Control.

1. General Emergency declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of a General Emergency:

EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE**

If a dual-unit emergency is occurring, the Shift Superintendents should quickly decide which Shift Engineer will perform offsite notifications. Immediately contact an additional notification communicator by pager [Pager No. 964-1643]. This does not relieve the Shift Engineer of the responsibility for performing STA functions, so it is imperative that additional communicator support is obtained as soon as possible.

3. Direct the Communicator to the Control Room to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

**Plant Evacuation Section**

4. **IF** a plant evacuation has been performed, **THEN** perform the following announcement:

A. Dial 197

B. Make the following announcement:

"Attention all personnel. Attention all personnel. A General Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."

C. Repeat the above announcement using the EOF public address system by dialing 199 and pausing approximately 15 seconds before making the announcement.

D. **GO TO** step 12.

FORM TITLE:

**GE EMERGENCY DIRECTION AND CONTROL CHECKLIST  
SHIFT SUPERINTENDENT**

FORM NO.

**1903.011S**

REV.

**025-03-0**

5. Determine the appropriate evacuation routes based on symptoms and wind direction utilizing the chart below:

**IF** wind direction is From:

**THEN** use Evacuation Routes

150 to 225 degrees

1 and 3

226 to 325 degrees

2 and 3

326 to 45 degrees

1, 2 and 3

46 to 149 degrees

1

Check the appropriate routes in the plant announcement, step 9 below.

6. Determine any areas of the plant to avoid during evacuation or special protective measures to be taken by plant evacuees.
7. Direct Security to perform the following:
- 7.1 If necessary, open and man the secondary guard station (if radiological conditions allow).
- 7.2 Initial accountability by \_\_\_\_\_ (Time)  
(30 minutes from GE declaration)
8. Contact Radiation Protection:
- 8.1 Request Health Physics coverage at the plant exit portal monitors.
- 8.2 Instruct Health Physics personnel at the controlled access exit point to relax decontamination and radiation protection measures as necessary in order to expedite evacuation of the controlled access area.
9. Make the following announcement using the plant paging system (dial 197):
- "Attention all personnel. Attention all personnel. A General Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response and emergency standby personnel report to your designated assembly areas and perform initial accountability. All other personnel evacuate the plant using evacuation route(s)  1  2  3 and proceed to the Atkins Emergency Worker Center."
- 9.1 Sound the evacuation alarm for approximately 10 seconds.
- 9.2 Repeat the announcement at least 2 times, alternating the announcement with the plant evacuation alarm.
10. Make the following announcement using the EOF public address system (dial 199 and pause approximately 15 seconds).
- "Attention all personnel. Attention all personnel. A General Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."
11. Instruct the Control room personnel from both units to log into the designated security card reader using "0000".

JRM TITLE:

**GE EMERGENCY DIRECTION AND CONTROL CHECKLIST  
SHIFT SUPERINTENDENT**

FORM NO.

**1903.011S**

REV.

**025-03-0**

12. **IF** the incident extends into the Exclusion Area, **THEN** perform the following:
- 12.1 Request that the U.S. Army Corps of Engineers (telephone number located in Emergency Telephone Directory) control boat access to the portions of Lake Dardanelle within the exclusion area.
- 12.2 Direct Security to evacuate the Generation Support Building (GSB) and all buildings outside the security fence but within the exclusion area.

**Plant Evacuation Section Ends**

13. Determine the appropriate Protective Action Recommendation using Attachment 6, "Protective Action Recommendations (PAR) for General Emergency".
- PAR No. \_\_\_\_\_
14. **IF** a radiological release is involved, **THEN** direct Nuclear Chemistry personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
15. **IF** an approach route to the plant site should be avoided, **THEN** instruct Security to direct **incoming** traffic. (Examples of this include security situations in which onsite/offsite personnel are directed to the EOF, radiological releases which prohibit entry to the site via either guard station, etc.)

Performed by : \_\_\_\_\_  
Shift Superintendent

RM TITLE: <b>GE EMERGENCY DIRECTION AND CONTROL CHECKLIST          SHIFT SUPERINTENDENT</b>	FORM NO. <b>1903.011S</b>	REV. <b>025-03-0</b>
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# GE

This form is intended to be used by the **TSC DIRECTOR** when a General Emergency has been declared and he has the responsibility for Emergency Direction and Control.

1. General Emergency declared:

Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

2. Conditions warranting declaration of a General Emergency:

EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Direct the Communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".

3.1 Assign additional personnel to assist as necessary.

**Plant Evacuation Section**

4. **IF** a plant evacuation has been performed, **THEN** perform the following announcement:

A. Dial 197

B. Make the following announcement:

"Attention all personnel. Attention all personnel. A General Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."

C. Repeat the above announcement using the EOF public address system by dialing 199 and pausing approximately 15 seconds before making the announcement.

D. **GO TO** step 11

5. Determine the appropriate evacuation routes based on symptoms and wind direction utilizing the chart below:

<b><u>IF</u></b> wind direction is From:	<b><u>THEN</u></b> use Evacuation Routes
150 to 225 degrees	<input type="checkbox"/> 1 and 3
226 to 325 degrees	<input type="checkbox"/> 2 and 3
326 to 45 degrees	<input type="checkbox"/> 1, 2 and 3
46 to 149 degrees	<input type="checkbox"/> 1

6. Determine any areas of the plant to avoid during evacuation or special protective measures to be taken by plant evacuees.

RM TITLE: <b>GE EMERGENCY DIRECTION AND CONTROL CHECKLIST TSC DIRECTOR</b>	FORM NO. <b>1903.011T</b>	REV. <b>025-03-0</b>
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7. Direct Security to perform the following:
- 7.1 If necessary, open and man the secondary guard station (if radiological conditions allow).
  - 7.2 Initial accountability by \_\_\_\_\_ (Time)  
(30 minutes from GE declaration)
8. Contact Radiation Protection:
- 8.1 Request Health Physics coverage at the plant exit portal monitors.
  - 8.2 Instruct Health Physics personnel at the controlled access exit point to relax decontamination and radiation protection measures as necessary in order to expedite evacuation of the controlled access area.
9. Direct the Shift Superintendent of the affected unit to perform the Emergency Class and plant evacuation announcement using Form 1903.011S steps 9 and 10 of this procedure.
- 9.1 Inform the Shift Superintendent of the site evacuation routes determined in step 5.
  - 9.2 Inform the Shift Superintendent of any plant areas to avoid during the plant evacuation and any special protective measures to be taken by plant evacuees.
10. Instruct the TSC personnel to log into the designated security card reader using "0000".
11. **IF** the incident extends into the Exclusion Area, **THEN** perform the following:
- 11.1 Request that the U.S. Army corps of Engineers (Emergency Telephone Directory, section 6) control boat access to the portions of Lake Dardanelle within the exclusion area.
  - 11.2 Direct Security to evacuate the Generation Support Building (GSB) and all buildings outside the security fence but within the exclusion area.

**Plant Evacuation Section Ends**

12. Determine the appropriate Protective Action Recommendation using Attachment 6, "Protective Action Recommendations (PAR) for General Emergency".
- PAR No. \_\_\_\_\_
13. **IF** a radiological release is involved, **THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
14. **IF** an approach route to the plant site should be avoided, **THEN** instruct Security to direct **incoming** traffic.
15. Ensure that the Emergency Response Data System (ERDS) was activated within one hour of an ALERT or higher emergency class declaration, by contacting the affected unit's Control Room.

Performed by : \_\_\_\_\_

Technical Support Center Director

FORM TITLE: <b>GE EMERGENCY DIRECTION AND CONTROL CHECKLIST TSC DIRECTOR</b>	FORM NO. <b>1903.011T</b>	REV. <b>025-03-0</b>
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# GE

This form is intended to be used by the **EOF DIRECTOR** when a General Emergency has been declared and he has the responsibility for Emergency Direction and Control.

- 1. General Emergency declared:  
 Unit \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_
- 2. **IF** a plant evacuation has **not** been performed, **THEN immediately** request the TSC Director to perform the Plant Evacuation Section of Form 1903.011T of this procedure. **GO TO** step 4.
- 3. **IF** a plant evacuation has been performed, **THEN** perform the following announcement:
  - A. Dial 199
  - B. Make the following announcement:  
 "Attention all personnel. Attention all personnel. A General Emergency has been declared on Unit \_\_\_\_ (One/Two). Emergency response personnel report to your designated assembly areas."
  - C. Repeat the above announcement using the plant public address system by dialing 197 and pausing approximately 15 seconds before making the announcement.
- 4. Conditions warranting declaration of a General Emergency:  
 EAL No. \_\_\_\_\_ Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 5. Direct the Communicator to initiate the notifications specified on Form 1903.011BB, "Initial Notification Checklist".
  - 5.1 Assign additional personnel to assist as necessary.
- 6. Determine the appropriate Protective Action Recommendation using Attachment 6, "Protective Action Recommendations (PAR) for General Emergency".  
 PAR No. \_\_\_\_\_ REAM Review: \_\_\_\_\_
- 7. Announce emergency class declaration to the EOF staff.
- 8. **IF** a radiological release is involved, **THEN** direct Dose Assessment personnel to implement procedure 1904.002, "Offsite Dose Projection - RDACS Computer Method".
- 9. Ensure that the Emergency Response Data System (ERDS) was activated within one hour of an ALERT or higher emergency class declaration, by contacting the affected units Control Room.

Performed by : \_\_\_\_\_  
 Emergency Operations Facility Director

FORM TITLE: <b>GE EMERGENCY DIRECTION AND CONTROL CHECKLIST EOF DIRECTOR</b>	FORM NO. <b>1903.011U</b>	REV. <b>025-03-0</b>
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INITIAL NOTIFICATION MESSAGE

Use for **Emergency Class DECLARATION, CHANGE (Upgrade or Downgrade), or TERMINATION**

**NOTE**

State and local officials must be notified of the emergency class within  
**15 minutes** of the emergency declaration time.

1. MESSAGE NUMBER: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

2. MESSAGE:

This is \_\_\_\_\_ at Arkansas Nuclear One. My  
(Communicator's name)  
 phone number is (501) 858-\_\_\_\_\_.

This is  **AN ACTUAL EVENT**  **A DRILL.**

**A NOTIFICATION OF UNUSUAL EVENT was DECLARED**  
 **An ALERT was DECLARED**  
 **A SITE AREA EMERGENCY was DECLARED**  
 **A GENERAL EMERGENCY was DECLARED**  
 **The Emergency was TERMINATED**

on  **UNIT 1**  **UNIT 2** on \_\_\_\_\_ at \_\_\_\_\_ based on  
(date) (time)

**EAL No.** \_\_\_\_\_.

The wind is FROM \_\_\_\_\_ degrees at \_\_\_\_\_ miles per hour.

Recommended Protective Actions are:  
 **NONE AT THIS TIME**  
 **EVACUATE ZONES:** \_\_\_\_\_  
 **SHELTER ZONES:** \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_

More information will follow shortly.

[3. APPROVED: \_\_\_\_\_  
 Shift Superintendent  TSC Director  EOF Director]

FORM TITLE: <b>EMERGENCY CLASS INITIAL NOTIFICATION MESSAGE</b>	FORM NO. <b>1903.011Y</b>	REV. <b>025-03-0</b>
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FOLLOWUP NOTIFICATION MESSAGE

1. MESSAGE NO. \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

2. Reported By: \_\_\_\_\_ Tel. No. (501) 858- \_\_\_\_\_

3. This is  AN ACTUAL EVENT  A DRILL

4. EMERGENCY CLASSIFICATION:  
 NOTIFICATION OF UNUSUAL EVENT  SITE AREA EMERGENCY  TERMINATION  
 ALERT  GENERAL EMERGENCY

5. DECLARED ON:  Unit 1  Unit 2 Date: \_\_\_\_\_ Time: \_\_\_\_\_

6. PROGNOSIS:  Degrading  Stable  Improving

7. RECOMMENDED PROTECTIVE ACTIONS:  
 NONE AT THIS TIME  
 EVACUATE ZONES: \_\_\_\_\_  
 SHELTER ZONES: \_\_\_\_\_

8. INCIDENT DESCRIPTION/COMMENTS:  
 EAL NO. \_\_\_\_\_ EAL CONDITION: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

9. REACTOR SHUTDOWN?  NO  YES Date: \_\_\_\_\_ Time: \_\_\_\_\_

10. OTHER UNIT STATUS: \_\_\_\_\_

11. MET DATA: Wind Direction FROM \_\_\_\_\_ Degrees at \_\_\_\_\_ MPH  
 Stability Class:  A  B  C  D  E  F  G  
 Precipitation:  None  Rain  Sleet  Snow

12. RADIOLOGICAL RELEASE:  
 NONE  RELEASE OCCURRED BUT STOPPED; Duration: \_\_\_\_\_ hrs  
 RELEASE OCCURRING: Time Started \_\_\_\_\_ Expected Duration: \_\_\_\_\_ hrs

13. GASEOUS RELEASE?  Yes  No (GO TO Item 14)  
 RELEASE RATE: PARTICULATE: \_\_\_\_\_ Ci/sec IODINE: \_\_\_\_\_ Ci/sec  
 NOBLE GAS: \_\_\_\_\_ Ci/sec

ESTIMATE OF PROJECTED OFF-SITE DOSE:

TEDE DOSE (mRem)		CHILD THYROID DOSE (CDE) (mRem)	
0.62 miles:	3.45 miles:	0.62 miles:	3.45 miles:
1.45 miles:	7.23 miles:	1.45 miles:	7.23 miles:

14. LIQUID RELEASE?  Yes  No (GO TO Item 15)  
 Greater than ODCM Limitations  Greater than 10 X ODCM Limitations

15. APPROVED: \_\_\_\_\_  
 Shift Superintendent  TSC Director  EOF Director

FORM TITLE: <b>EMERGENCY CLASS FOLLOWUP NOTIFICATION MESSAGE</b>	FORM NO. <b>[1903.011Z]</b>	REV. <b>025-03-0</b>
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COURTESY CALL NOTIFICATION MESSAGE

Use for **COURTESY CALLS**

MESSAGE:

This is \_\_\_\_\_ at Arkansas Nuclear One. My  
(Communicator's name)  
phone number is (501) 858-\_\_\_\_\_.

This COURTESY CALL is being made because:

- An UNPLANNED release of radioactive material has occurred OR may occur.
- An UNPLANNED reactor trip from power has occurred.
- An event has occurred for which a news release is planned.
- A notification has been made or will be made to other government agencies for events that have impacted or will impact the public health and safety.

At \_\_\_\_\_ on \_\_\_\_\_ the following event(s) occurred on  
(time) (date)

- UNIT 1
- UNIT 2
- The ANO Site

(describe event): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED: \_\_\_\_\_  
Shift Superintendent

FORM TITLE: <b>COURTESY CALL NOTIFICATION MESSAGE</b>	FORM NO. <b>1903.011AA</b>	REV. <b>025-03-0</b>
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**ACTIONS FOR INITIAL NOTIFICATION****NOTE**

The Emergency Telephone Directory contains emergency telephone numbers.

**NOTE**

The Arkansas Department of Health (ADH) **SHALL** be notified within **15 minutes** of an Emergency Class:

- Declaration
- Change (Upgrade or Downgrade)
- Termination

**INSTRUCTIONS**

- 1. Complete 1903.011Y for Message #\_\_\_\_\_. Refer to Attachment 10 for instructions.
- 2. Place 1903.011Y face down in DEF/VS fax document tray and press **RED** fax button.

Time: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. **IF** this is a termination message **OR** ERO has already been activated for an **ALERT or higher** emergency class **THEN GO TO** Step 5.

**CONTINGENCY ACTIONS**

1. None
2. Use non-dedicated fax to send 1903.011Y to ADH.  
Fax number: \*9-1-501-671-1406\*

Time: \_\_\_\_\_ Date: \_\_\_\_\_

**From the Control Room:**

Use non-dedicated fax to send 1903.011Y to:

TSC: \*858-6622\*

EOF: \*858-6957\*

**From the TSC:**

Use non-dedicated fax to send 1903.011Y to:

EOF: \*858-6957\*

**From the EOF:**

Use non-dedicated fax to send 1903.011Y to:

TSC: \*858-6622\*

3. None

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

FORM TITLE:

**INITIAL NOTIFICATION CHECKLIST**

FORM NO.

**[1903.011BB]**

REV.

**025-03-0**

INSTRUCTIONS

CONTINGENCY ACTIONS

4. [Start CNS using Attachment 9.]

4. Page the ERO.

4.1 For **NUE**:

<b>NOTE</b>
The following steps notify these positions of an NUE:
EOF Director
TSC Director
Vice President, Operations
General Manager, Plant Operations
Unit 1 and 2 Plant Managers
Unit 1 and 2 Operations Managers
Communications Manager
NRC Resident Inspector
CEC Manager
Duty Emergency Planner

4.1.1 Dial \*9-890-0841\*

4.1.2 When asked for password, enter "1234".

4.1.3 When asked for the phone number, enter "0001" for a Unit 1 event

OR  
"0002" for a Unit 2 event.

4.2 For **ALERT or higher**:

4.2.1 Dial \*9-964-1645\*

4.2.2 When asked for password, enter "1234".

4.2.3 When asked for the phone number, enter "1111" (**for drills enter "333"**) for a Unit 1 event

OR  
"2222" (**for drills enter "444"**) for a Unit 2 event.

<b>NOTE</b>
The material contained within the symbols (*) is proprietary or private information.

FORM TITLE: <b>INITIAL NOTIFICATION CHECKLIST</b>	FORM NO. <b>[1903.011BB]</b>	REV. <b>025-03-0</b>
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**INSTRUCTIONS**

**CONTINGENCY ACTIONS**

5. Confirm fax receipt.

5. None

**NOTE**

DEF/VS will send you a return fax of the message you sent.

Do NOT perform roll-call until you have received this fax.

**NOTE**

Use of DEM Emergency Action Authenticator may be required when contacting agencies by non-dedicated phone.

5.1. Pick up DEF/VS phone handset.

5.1 Call ADH at \*9-1-501-661-2136\* and confirm fax receipt. (Alternate number \*9-1-800-633-1735\*)

Press **RED** button on DEF/VS phone.

<u>Person Contacted</u>	<u>Time</u>
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Ask responding agencies to hold.

Request ADH to notify other agencies.

Read message to agencies:

**"I am calling from Arkansas Nuclear One. Please confirm receipt of "Initial" fax, message # \_\_\_\_\_."**

**IF** ADH cannot be reached by phone, **THEN** contact DEM at \*9-1-501-730-9750\* or radio (Channel 6 unscrambled) and request them to relay notification.

5.2 Perform roll-call:

5.2 **IF** any agencies do NOT confirm fax receipt, **THEN** request ADH to confirm receipt with those agencies.

- Conway County
- Johnson County
- Logan County
- Pope County
- Yell County
- Department of Emergency Management
- Arkansas Dept. of Health

**IF** ADH does not respond to roll-call, **THEN** Call ADH at \*9-1-501-661-2136\* and confirm fax receipt. (Alternate number \*9-1-800-633-1735\*)

<u>Person Contacted</u>	<u>Time</u>
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<u>Person Contacted</u>	<u>Time</u>
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**IF** ADH cannot be reached by phone, **THEN** contact DEM at \*9-1-501-730-9750\* or radio (Channel 6 unscrambled) and request them to relay notification.

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

INSTRUCTIONS

CONTINGENCY ACTIONS

**NOTE**

[The Nuclear Regulatory Commission (NRC) SHALL be notified immediately following notification of the ADH and SHALL NOT exceed 1 hour following the declaration of an emergency class.]

— 6. [Using ENS telephone call the NRC, numbers located on telephone. Read message from 1903.011Y to NRC Communicator.]

\_\_\_\_\_  
Person Contacted                      Time

— 7. [Use non-dedicated fax to send 1903.011Y to NRC Operations Center at \*9-1-301-816-5151\*.]

6. [Using commercial telephone, call the NRC, \*9-1-301-816-5100\*. Read message from 1903.011Y to NRC Communicator.]

\_\_\_\_\_  
Person Contacted                      Time

7. None

**NOTE**

A followup notification using Form 1903.011CC is required within approximately **30 minutes** after this notification.

Actions performed by: \_\_\_\_\_ (name)                      \_\_\_\_\_ (date)                      \_\_\_\_\_ (time)

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

FORM TITLE: <b>INITIAL NOTIFICATION CHECKLIST</b>	FORM NO. <b>[1903.011BB]</b>	REV. <b>025-03-0</b>
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**ACTIONS FOR FOLLOWUP NOTIFICATION****NOTE**

Followup Notifications are required:

- within **approximately 30 minutes** after an Initial Notification
- when a significant change occurs such as
  - prognosis changes
  - Protective Action Recommendations change
  - a radiological release begins or ends
  - the radiological release rate changes significantly
- within 1 hour after the last notification
- as directed by the person with Emergency Direction and Control

**NOTE**

The Emergency Telephone Directory contains emergency telephone numbers.

**INSTRUCTIONS**

- 1. Complete 1903.011Z for Message #\_\_\_\_\_. Refer to Attachment 10 for instructions.
- 2. Place 1903.011Z face down in DEF/VS document tray and press **RED** fax button.

Time: \_\_\_\_\_ Date: \_\_\_\_\_

**CONTINGENCY ACTIONS**

1. None
2. Use non-dedicated fax to send 1903.011Z to ADH at \*9-1-501-671-1406\*.

Time: \_\_\_\_\_ Date: \_\_\_\_\_

**From the Control Room:**

Use non-dedicated fax to send 1903.011Z to:

TSC: \*858-6622\*

EOF: \*858-6957\*

**From the TSC:**

Use non-dedicated fax to send 1903.011Z to:

EOF: \*858-6957\*

**From the EOF:**

Use non-dedicated fax to send 1903.011Z to:

TSC: \*858-6622\*

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

FORM TITLE:

**FOLLOWUP NOTIFICATION CHECKLIST**

FORM NO.

**[1903.011CC]**

REV.

**025-03-0**

**INSTRUCTIONS**

**CONTINGENCY ACTIONS**

3. Confirm fax receipt.

3. None

**NOTE**

DEF/VS will send you a return fax of the message you sent.

Do NOT perform roll-call until you have received this fax.

**NOTE**

Use of DEM Emergency Action Authenticator may be required when contacting agencies by non-dedicated phone.

3.1 Pick up DEF/VS phone handset.

Press RED button on DEF/VS phone.

Ask responding agencies to "Hold".

Read message to agencies:

**"I am calling from Arkansas Nuclear One. Please confirm receipt of "Follow-up" fax, message # \_\_\_\_."**

3.1 Call ADH at \*9-1-501-661-2136\* and confirm fax receipt. (Alternate number \*9-1-800-633-1735\*)

Person Contacted	Time

Request ADH to notify other agencies.

**IF** ADH cannot be reached by phone, **THEN** contact DEM at \*9-1-501-730-9750\* or radio (Channel 6 unscrambled) and request them to relay notification.

3.2 Perform roll-call:

- Conway County
- Johnson County
- Logan County
- Pope County
- Yell County
- Department of Emergency Management
- Arkansas Dept. of Health

3.2 **IF** any agencies do NOT confirm fax receipt, **THEN** request ADH to confirm receipt with those agencies.

**IF** ADH does not respond to roll-call, **THEN** Call ADH at \*9-1-501-661-2136\* and confirm fax receipt. (Alternate number \*9-1-800-633-1735\*)

Person Contacted	Time

Person Contacted	Time

**IF** ADH cannot be reached by phone, **THEN** contact DEM at \*9-1-501-730-9750\* or radio (Channel 6 unscrambled) and request them to relay notification.

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

FORM TITLE:

**FOLLOWUP NOTIFICATION CHECKLIST**

FORM NO.

**[1903.011CC]**

REV.

**025-03-0**

**NOTE**

[The Nuclear Regulatory Commission (NRC) SHALL be notified immediately following notification of the ADH and NOT later than 1 hour following the declaration of an emergency class.]

INSTRUCTIONS	CONTINGENCY ACTIONS
<p>— 4. [IF notifications are being performed in the TSC or EOF, THEN skip steps 5 and 6.]</p> <p>— 5. [Verify CNS functioning by any of the methods in Attachment 9.]</p>	<p>4. None</p> <p>5. None</p>
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p style="text-align: center;"><b>NOTE</b></p> <p>ERDS must be started within 1 hour of the declaration of an <b>ALERT</b> or <b>higher</b> emergency class.</p> </div>	
<p>— [6. IF an <b>ALERT</b> or higher emergency class has been declared, THEN start ERDS.</p> <p>— 6.1 Exit the System Status screen on the RDACS terminal.</p> <p>— 6.2 Select option 9 (ERDS Subsystem) on the Main Menu.</p> <p>— 6.3 Start ERDS by selecting option 1 for Unit 1 OR option 3 for Unit 2.]</p>	<p>6. None</p>

**NOTE**

The NRC Event Notification Worksheet (NRC Form 361) may be used as an aid in providing information about the emergency to the NRC.

<p>— 7. [Using ENS telephone, call the NRC, numbers listed on telephone. Transmit information from 1903.011Z and NRC Form 361 (if completed).]</p>	<p>7. [Using commercial telephone, call the NRC, *9-1-301-816-5100*, Transmit information from 1903.011Z and NRC Form 361 (if completed).]</p>								
<table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 40%;"></td> </tr> <tr> <td style="text-align: center; font-size: small;">Person Contacted</td> <td style="text-align: center; font-size: small;">Time</td> </tr> </table>			Person Contacted	Time	<table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 40%;"></td> </tr> <tr> <td style="text-align: center; font-size: small;">Person Contacted</td> <td style="text-align: center; font-size: small;">Time</td> </tr> </table>			Person Contacted	Time
Person Contacted	Time								
Person Contacted	Time								
<p>— 8. [Using commercial facsimile, number *9-1-301-816-5151*, transmit information from 1903.011Z and NRC Form 361 (if completed) to the NRC Operations Center.]</p>	<p>8. None</p>								

Actions performed by: \_\_\_\_\_ (name) \_\_\_\_\_ (date) \_\_\_\_\_ (time)

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

FORM TITLE: <b>FOLLOWUP NOTIFICATION CHECKLIST</b>	FORM NO. <b>[1903.011CC]</b>	REV. <b>025-03-0</b>
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Actions for Courtesy Calls

**NOTE**

Courtesy Calls are required for the following NON-Emergency Class events:

- An UNPLANNED release of radioactive material has occurred OR may occur.
- An UNPLANNED reactor trip from power has occurred.
- An event has occurred for which a news release is planned.
- A notification has been made or will be made to other government agencies for events that have impacted or will impact the public health and safety.

**NOTE**

Notification to the ADH and the NRC **SHOULD** be made as soon as practical but **NOT** later than four hours following the event.

**INSTRUCTIONS**

**CONTINGENCY ACTIONS**

— 1. Complete 1903.011AA.

1. None

**NOTE**

Use of DEM Emergency Action Authenticator may be required when contacting agencies by non-dedicated phone.

— 2. Use non-dedicated fax to send 1903.011AA to ADH at \*9-1-501-671-1406\*.

2. Call ADH at \*9-1-501-661-2136\* and verbally provide the information from 1903.011AA.

Time: \_\_\_\_\_ Date: \_\_\_\_\_

Time: \_\_\_\_\_ Date: \_\_\_\_\_

**IF** ADH cannot be contacted by phone, **THEN** contact DEM by phone at \*9-1-501-730-9750\* or by radio (Channel 6 unscrambled) and request them to relay notification to ADH.

— 3. Confirm fax receipt by calling ADH at \*9-1-501-661-2136\*. (Alternate number \*9-1-800-633-1735\*)

3. **IF** ADH cannot be contacted by phone, **THEN** contact DEM by phone at \*9-1-501-730-9750\* or by radio (Channel 6 unscrambled) and request them to relay notification to ADH.

Person Contacted \_\_\_\_\_ Time \_\_\_\_\_

— 4. Start CNS using Att. 9, Section 3

4. Perform Att. 11, step 4

— 5. Complete the NRC Event Notification Worksheet (NRC Form 361).

5. None

— 6. Use ENS phone to transmit information from NRC Form 361 to NRC.

6. Use commercial phone at \*9-1-301-816-5100\* to transmit information from NRC Form 361 to NRC.

Person Contacted \_\_\_\_\_ Time \_\_\_\_\_

Person Contacted \_\_\_\_\_ Time \_\_\_\_\_

— 7. Fax NRC Form 361 to the NRC Operations Center at \*9-1-301-816-5151\*.

7. None

Actions performed by: \_\_\_\_\_ (name) \_\_\_\_\_ (date) \_\_\_\_\_ (time)

**NOTE**

The material contained within the symbols (\*) is proprietary or private information.

FORM TITLE: <b>COURTESY CALL NOTIFICATION CHECKLIST</b>	FORM NO. <b>1903.011DD</b>	REV. <b>025-03-0</b>
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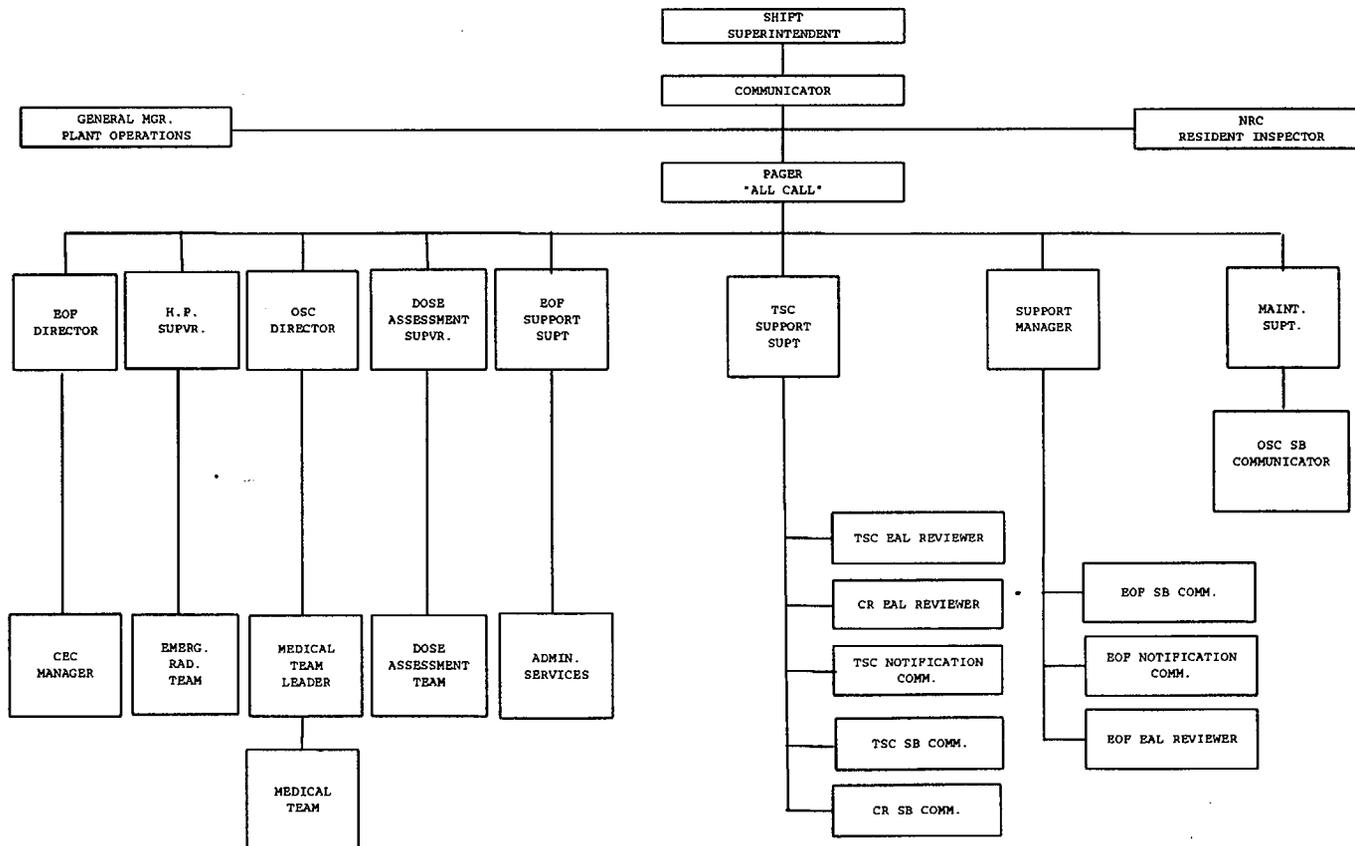
ATTACHMENT 5

ALTERNATE ERO NOTIFICATION SCHEME

This attachment is meant to provide guidance for notification to the Emergency Response Organization if:

- A. An Alert or higher emergency class is declared,  
AND
  - B. The Computerized Notifications System is out-of-service.
- 1.0 As directed by the person in Emergency Direction and Control, the communicator will initiate notifications to the ERO.
    - 1.1 Use the 'All Call' pager number from the Emergency Telephone Directory or the Emergency Response Duty Roster to access all of the ERO pagers.
    - 1.2 Transmit the numeric message of '1111' for Unit 1 ('333' for Unit 1 drill) or '2222' for Unit 2 ('444' for Unit 2 drill) by pressing the numbers on a touch-tone phone keypad.
  - 2.0 Further notification responsibilities are denoted by Figure 1.
  - 3.0 Each person who staffs an ERO position shall implement tasks in accordance with applicable Emergency Response Facility Procedures 1903.064 - 1903.067.

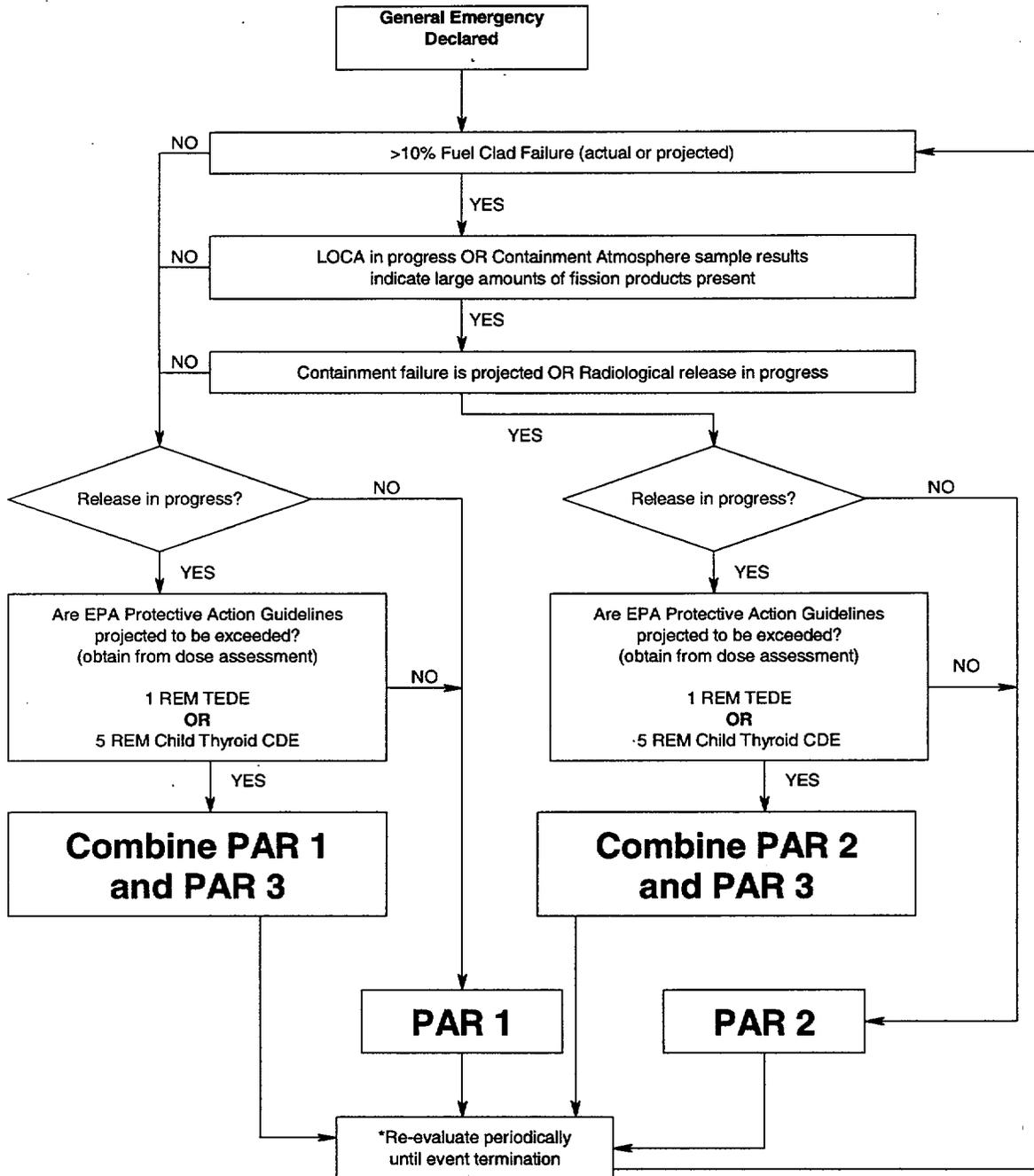
**FIGURE 1**



ATTACHMENT 6

PROTECTIVE ACTION RECOMMENDATIONS (PAR) FOR GENERAL EMERGENCY

This flowchart is to be used as a guide for determining PAR's. Actual PAR's are listed on the following pages of Attachment 6.



\* Re-evaluate PAR recommendations whenever plant conditions or radiological conditions change.

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ATTACHMENT 6

PROTECTIVE ACTION RECOMMENDATIONS (PAR)  
FOR  
GENERAL EMERGENCY

**PAR No. 1**

**IF** plant conditions meet the following criteria:

- General Emergency declared

**THEN**, recommend evacuating a 2 mile radius and 5 miles downwind, and sheltering the remainder of the 10 mile EPZ. Determine the affected zones for the PAR from the chart given below.

Wind Direction (from)	Evacuate Zones	Shelter Zones
348.75 to 11.25	G U	Remainder of EPZ
11.25 to 33.75	G R U	Remainder of EPZ
33.75 to 56.25	G R U	Remainder of EPZ
56.25 to 78.75	G R U	Remainder of EPZ
78.75 to 101.25	G N O R	Remainder of EPZ
101.25 to 123.75	G N O R	Remainder of EPZ
123.75 to 146.25	G K N O	Remainder of EPZ
146.25 to 168.75	G K N O	Remainder of EPZ
168.75 to 191.25	G K N	Remainder of EPZ
191.25 to 213.75	G K	Remainder of EPZ
213.75 to 236.25	G K	Remainder of EPZ
236.25 to 258.75	G H K	Remainder of EPZ
258.75 to 281.25	G H K	Remainder of EPZ
281.25 to 303.75	G H K U	Remainder of EPZ
303.75 to 326.25	G H U	Remainder of EPZ
326.25 to 348.75	G H U	Remainder of EPZ

**IF** there is a radiological release associated with this event,  
**THEN** combine PAR 1 with PAR 3.

ATTACHMENT 6

PROTECTIVE ACTION RECOMMENDATIONS (PAR)  
FOR  
GENERAL EMERGENCY

**PAR No. 2**

**IF** plant conditions meet the following criteria:

- General Emergency declared  
**AND**
- > 10% Fuel Clad Failure (actual or projected)\*  
**AND**
- LOCA in progress **OR** Containment Atmosphere sample results indicate large amounts of fission products present;  
**AND**
- Containment failure is projected **OR** Radiological release is in progress

**THEN**, recommend evacuating a 5 mile radius and 10 miles downwind. Recommend sheltering affected zones which cannot be evacuated prior to plume arrival (if known) and the remainder of the 10 mile EPZ. Determine the affected zones for the PAR from the chart given below.

Wind Direction (from)	Evacuate Zones	Shelter Zones
348.75 to 11.25	G H K N O R S T U	Remainder of EPZ
11.25 to 33.75	G H K N O Q R S U	Remainder of EPZ
33.75 to 56.25	G H K N O Q R S U	Remainder of EPZ
56.25 to 78.75	G H K N O Q R S U	Remainder of EPZ
78.75 to 101.25	G H K N O P Q R U	Remainder of EPZ
101.25 to 123.75	G H K N O P Q R U	Remainder of EPZ
123.75 to 146.25	G H K M N O P R U	Remainder of EPZ
146.25 to 168.75	G H K M N O P R U	Remainder of EPZ
168.75 to 191.25	G H K M N O P R U	Remainder of EPZ
191.25 to 213.75	G H K L M N O R U	Remainder of EPZ
213.75 to 236.25	G H J K L M N O R U	Remainder of EPZ
236.25 to 258.75	G H I J K L M N O R U	Remainder of EPZ
258.75 to 281.25	G H I J K L N O R U	Remainder of EPZ
281.25 to 303.75	G H I J K N O R U	Remainder of EPZ
303.75 to 326.25	G H I J K N O R S T U	Remainder of EPZ
326.25 to 348.75	G H I K N O R S T U	Remainder of EPZ

**IF** there is a radiological release associated with this event,  
**THEN** combine PAR 2 with PAR 3.

**NOTE**

Data from Attachment 7 and Attachment 8 may be more current than information obtained from Reactor Engineering.

\*Refer to Att. 7 (Unit 1) or Att. 8 (Unit 2) **OR** if available, obtain an assessment of cor damage from Reactor Engineering. Use available trend data when assessing the potential for >10% Fuel Clad Failure.

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ATTACHMENT 6

PROTECTIVE ACTION RECOMMENDATIONS (PAR)  
FOR  
GENERAL EMERGENCY

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**PAR No. 3**

IF plant conditions meet the following criteria:

- General Emergency declared  
**AND**
- EPA Protective Action Guidelines are projected to be exceeded.
  - 1 Rem TEDE  
**OR**
  - 5 Rem Child Thyroid CDE

THEN give the following Protective Action Recommendation.

**EVACUATE:** \*Zones projected to exceed the EPA Protective Action Guidelines (obtain from dose assessment)  
**AND**  
Zones from **PAR 1** or **PAR 2** (dependent upon plant conditions).

**SHELTER:** Remainder of the 10 mile EPZ

\*Dose assessment PAR's will be initially provided by the Initial Dose Assessor in the Control Room. When the Dose Assessment Team becomes operational in the EOF, the Dose Assessment team will provide this information.

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ATTACHMENT 7

Page 1 of 4

CORE FUEL DAMAGE ASSESSMENT  
UNIT 1

1.0 Determine the average power for the unit for the last 30 days.

Average Power = \_\_\_\_\_ %

2.0 Determine Fuel Factor

Fuel Factor = 100% ÷ Average Power

**NOTE**

Fuel damage determinations based on the containment radiation monitors assumes a minimum of 30 days at 100 percent power. The corrected R/hr will correct monitor readings in the event the unit has not run at 100 percent for the required time.

**CAUTION**

- \* In the absence of a significant containment temperature transient, monitor readings should be considered valid.
- \* In the event of a significant containment temperature transient, monitor readings may be erratic for a short duration (Ref.IN-97-45, Supplement 1)

3.0 Determine corrected containment radiation level from the following monitors:

3.1 RE-8060 R/hr × Fuel Factor (from step 2)

3.2 RE-8061 R/hr × Fuel Factor (from step 2)

4.0 Determine hours since shutdown.

**NOTE**

Graphs 1 and 2 are listed in tabular data form on page 4 of 4 as an aid in this attachment.

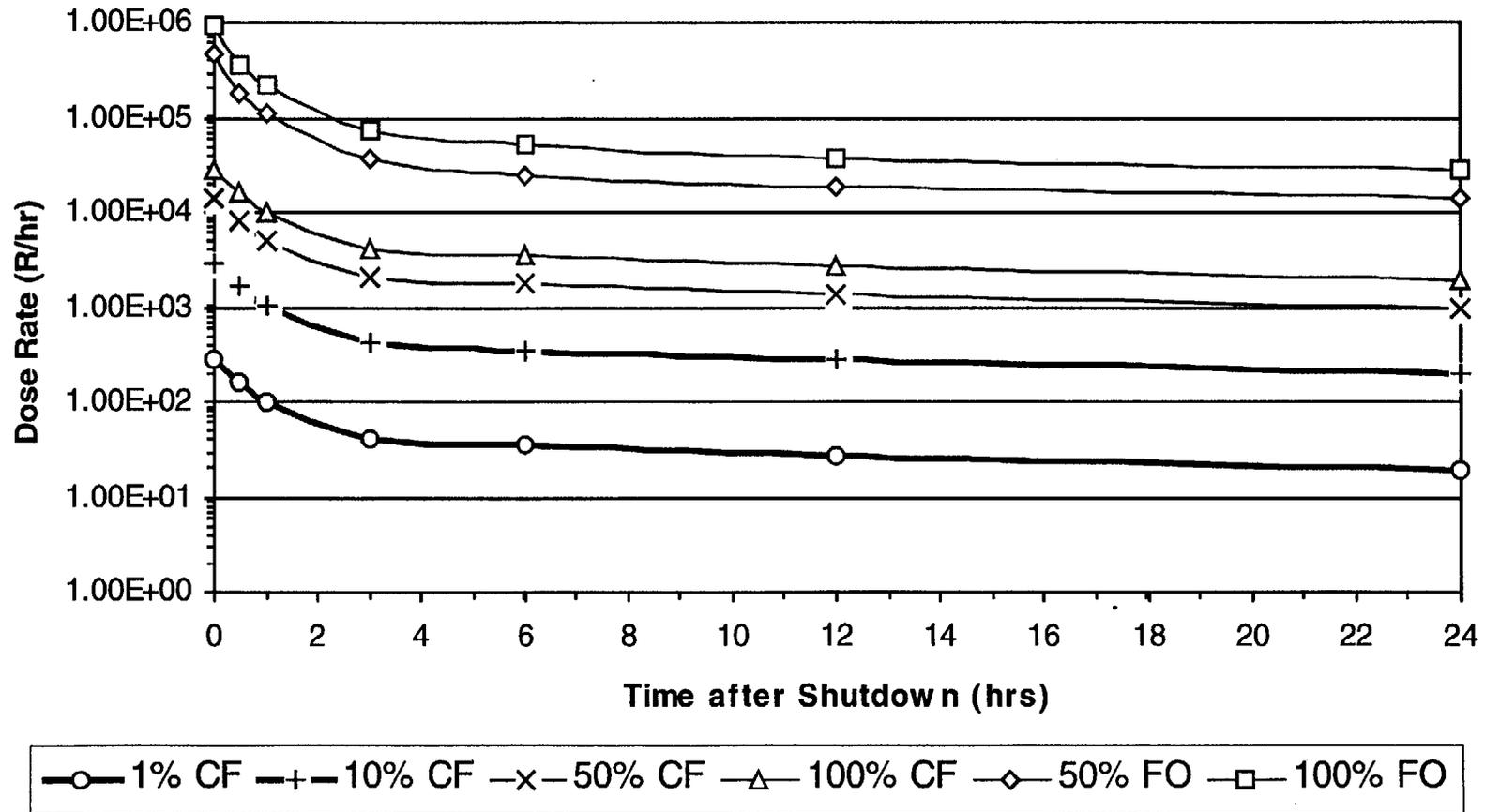
5.0 **IF** containment spray **IS** in operation,  
**THEN** use graph, page 2 of 4, or Table 1, page 4 of 4, of this attachment to determine fuel damage.

6.0 **IF** containment spray **IS NOT** in operation,  
**THEN** use graph, page 3 of 4, or Table 2, page 4 of 4, of this attachment to determine fuel damage.

ATTACHMENT 7

ANO-1 Radiation Monitor (RE-8060, RE-8061) Readings **WITH**  
Containment Spray

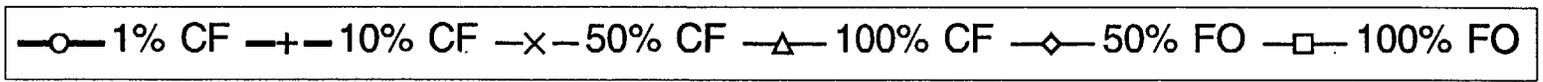
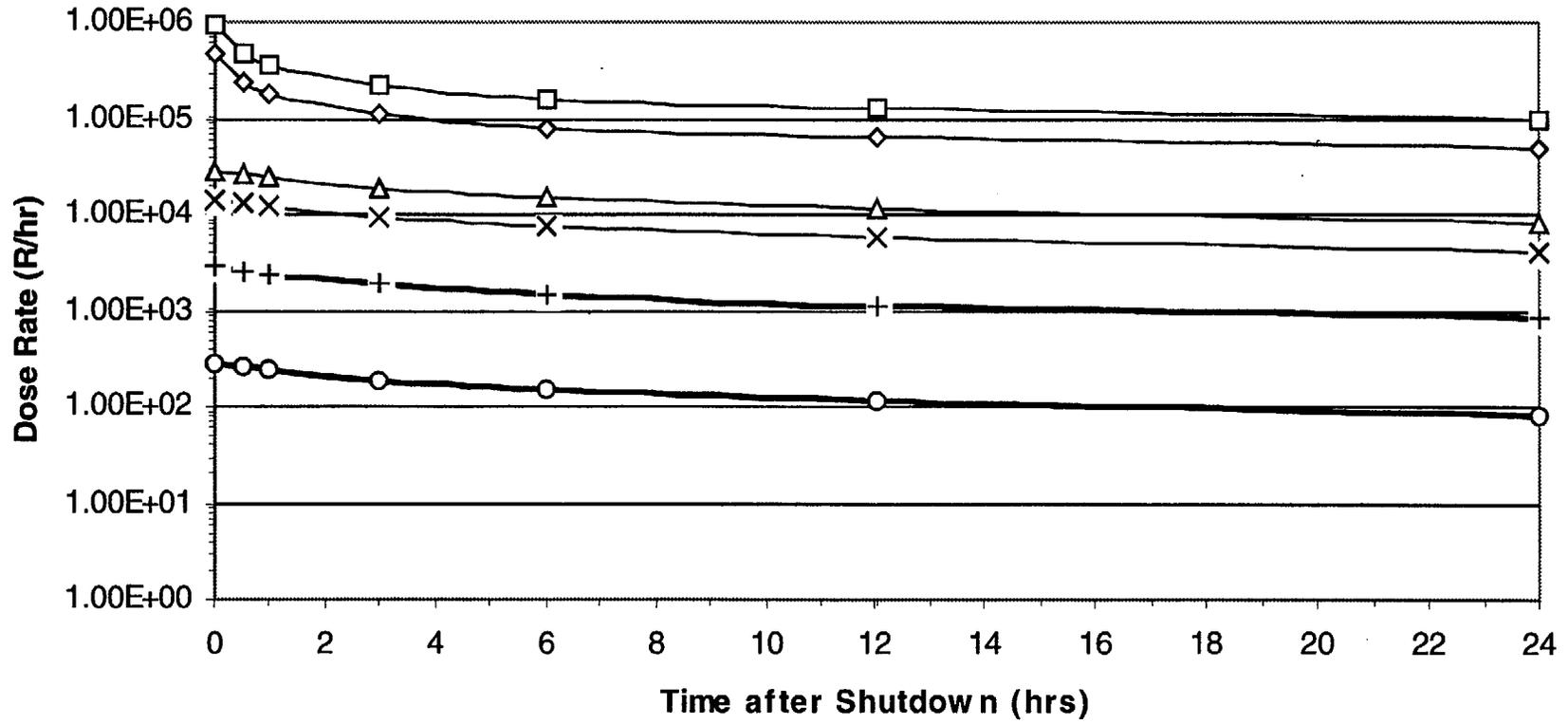
CF = Clad Failure, FO = Fuel Overheat



ATTACHMENT 7

ANO-1 Radiation Monitor (RE-8060, RE-8061) Readings **WITHOUT**  
Containment Spray

CF = Clad Failure, FO = Fuel Overheat



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ATTACHMENT 7

Table 1 ANO-1 Dose Rates vs Time WITH Containment Spray

<u>TIME</u>	<u>1% CF</u>	<u>10% CF</u>	<u>50% CF</u>	<u>100% CF</u>	<u>50% FO</u>	<u>100% FO</u>
0.0	283.0	2829.8	14149.1	28298.2	456280.0	912560.0
0.5	166.5	1665.0	8325.2	16650.5	178433.2	356866.4
1.0	102.3	1023.3	5116.3	10232.6	109331.2	218662.4
3.0	42.3	423.0	2114.9	4229.9	37576.9	75153.8
6.0	34.7	347.3	1736.6	3473.2	25217.3	50434.6
12.0	27.2	272.3	1361.4	2722.8	18789.8	37579.5
24.0	19.8	198.4	992.2	1984.3	14380.5	28761.0
48.0	13.6	136.0	679.8	1359.6	10674.4	21348.8
96.0	9.6	95.6	477.8	955.7	7539.0	15077.9
192.0	6.0	60.2	301.2	602.5	4843.1	9686.2

Table 2 ANO-1 Dose Rates vs Time WITHOUT Containment Spray

<u>TIME</u>	<u>1% CF</u>	<u>10% CF</u>	<u>50% CF</u>	<u>100% CF</u>	<u>50% FO</u>	<u>100% FO</u>
0.0	283.0	2829.8	14149.1	28298.2	456280.0	912560.0
0.5	258.7	2587.0	12935.1	25870.2	228527.2	457054.4
1.0	237.6	2376.3	11881.3	23762.6	182265.6	364531.2
3.0	185.9	1858.6	9293.2	18586.5	107276.4	214552.8
6.0	149.6	1496.0	7480.0	14960.0	78861.2	157722.4
12.0	114.4	1144.1	5720.4	11440.9	61978.4	123956.8
24.0	82.5	824.8	4123.9	8247.8	47418.8	94837.6
48.0	57.4	574.1	2870.3	5740.7	34471.4	68942.7
96.0	40.2	401.8	2009.1	4018.2	22469.0	44938.1
192.0	26.5	264.5	1322.7	2645.5	11713.7	23427.4

Time is in hours since shutdown

DOSE RATES are in R/hr

CF is Clad Failure Incident

FO is Fuel Overheat Incident

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ATTACHMENT 8

Page 1 of 4

CORE FUEL DAMAGE ASSESSMENT  
UNIT-2

1.0 Determine the average power for the unit for the last 30 days.

Average Power = \_\_\_\_\_ %

2.0 Determine Fuel Factor

Fuel Factor = 100% ÷ Average Power

**NOTE**

Fuel damage determinations based on the containment radiation monitors assumes a minimum of 30 days at 100 percent power. The corrected R/hr will correct monitor readings in the event the unit has not run at 100 percent for the required time.

**CAUTION**

\* In the absence of a significant containment temperature transient, monitor readings should be considered valid.

\* In the event of a significant containment temperature transient, monitor readings may be erratic for a short duration (Ref.IN-97-45, Supplement 1)

3.0 Determine corrected containment radiation level from the following monitors:

3.1 2RY-8925-1 R/hr × Fuel Factor (from step 2)

3.2 2RY-8925-2 R/hr × Fuel Factor (from step 2)

4.0 Determine hours since shutdown.

**NOTE**

Graphs 1 and 2 are listed in tabular data form on page 4 of 4 of this attachment.

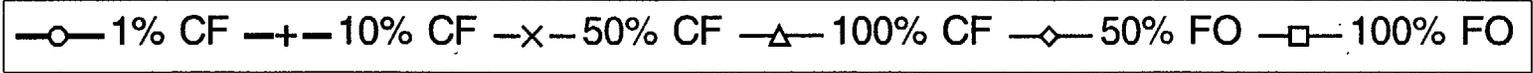
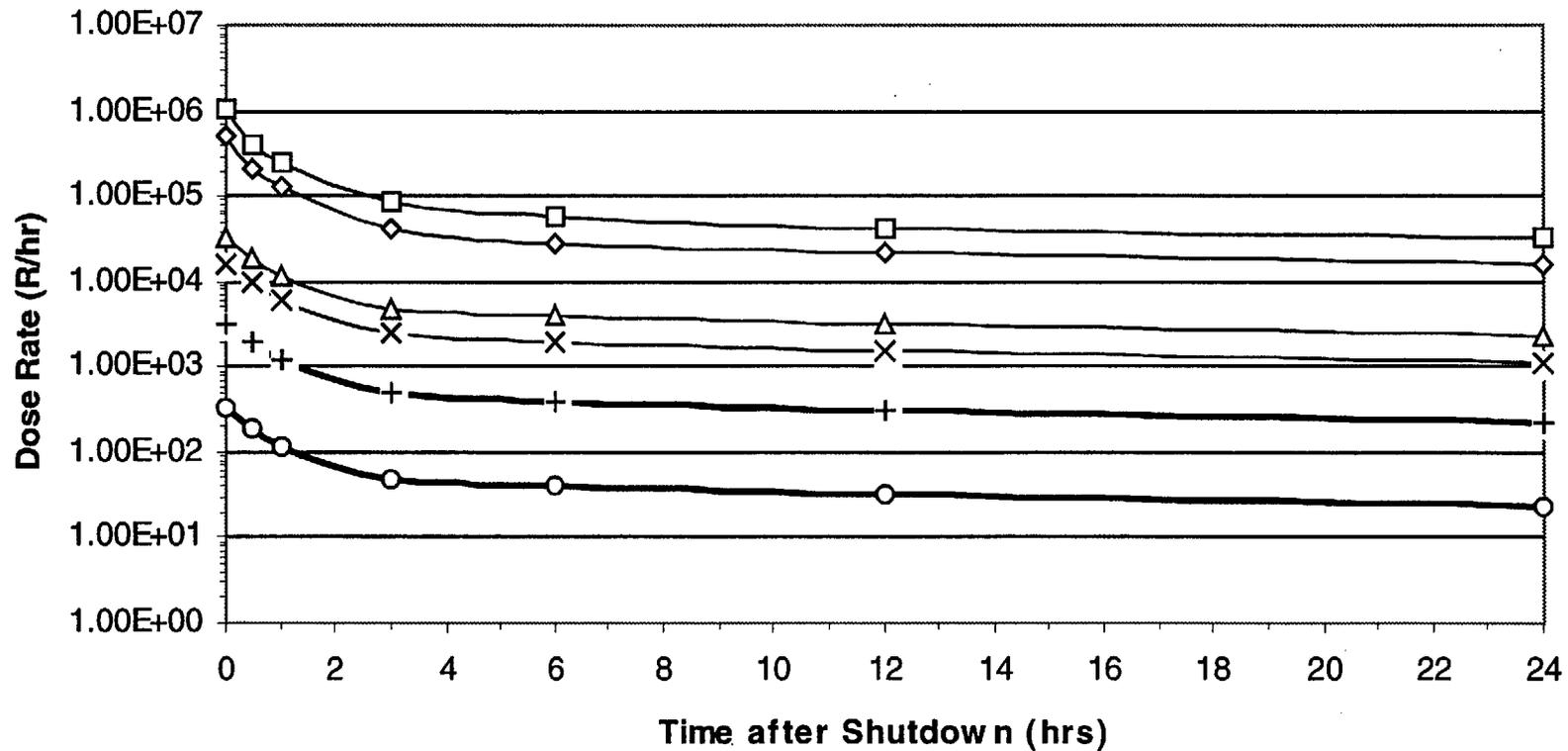
5.0 **IF** containment spray **IS** in operation, **THEN** use graph, page 2 of 4, or Table 1, page 4 of 4, of this attachment to determine fuel damage.

6.0 **IF** containment spray **IS NOT** in operation, **THEN** use graph, page 3 of 4, or Table 2, page 4 of 4, of this attachment to determine fuel damage.

ATTACHMENT 8

ANO-2 Radiation Monitor (2RY-8925-1, 2RY-8925-2) Readings WITH Containment Spray

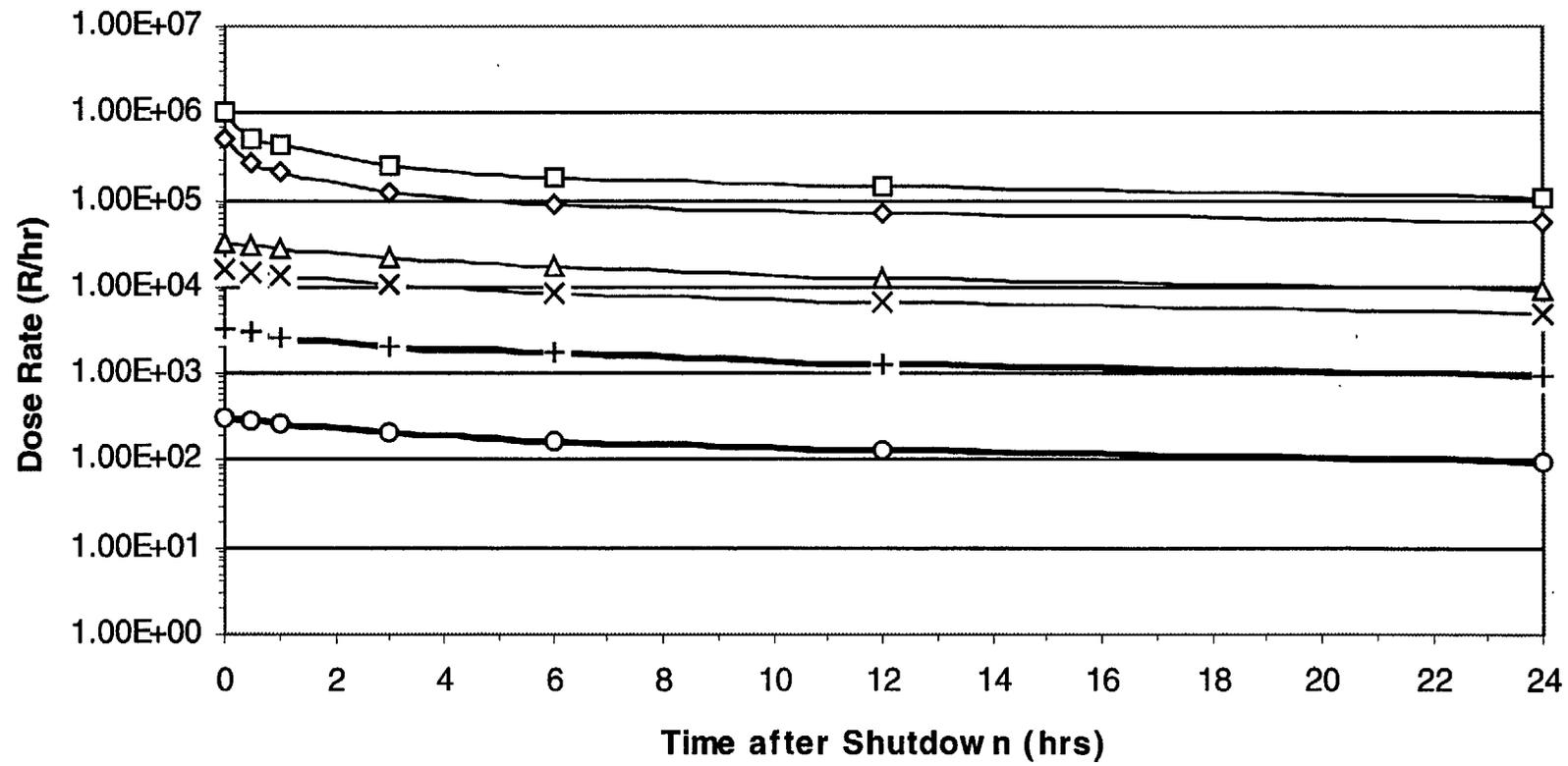
CF = Clad Failure, FO = Fuel Overheat



ATTACHMENT 8

ANO-2 Radiation Monitor (2RY-8925-1, 2RY-8925-2) Readings WITHOUT Containment Spray

CF = Clad Failure, FO = Fuel Overheat



—○— 1% CF —+— 10% CF —x— 50% CF —△— 100% CF —◇— 50% FO —□— 100% FO

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ATTACHMENT 8

Table 1 ANO-2 Dose Rates vs Time WITH Containment Spray

<u>TIME</u>	<u>1% CF</u>	<u>10% CF</u>	<u>50% CF</u>	<u>100% CF</u>	<u>50% FO</u>	<u>100% FO</u>
0.0	321.6	3215.7	16078.5	32157.0	518500.0	1037000.0
0.5	189.2	1892.1	9460.5	18921.0	202765.0	405530.0
1.0	116.3	1162.8	5814.0	11628.0	124240.0	248480.0
3.0	48.1	480.7	2403.4	4806.7	42701.0	85402.0
6.0	39.5	394.7	1973.4	3946.8	28656.0	57312.0
12.0	30.9	309.4	1547.1	3094.1	21352.0	42704.0
24.0	22.5	225.5	1127.5	2254.9	16341.5	32683.0
48.0	15.5	154.5	772.5	1545.0	12130.0	24260.0
96.0	10.9	108.6	543.0	1086.0	8567.0	17134.0
192.0	6.8	68.5	342.3	684.6	5503.5	11007.0

Table 2 ANO-2 Dose Rates vs Time WITHOUT Containment Spray

<u>TIME</u>	<u>1% CF</u>	<u>10% CF</u>	<u>50% CF</u>	<u>100% CF</u>	<u>50% FO</u>	<u>100% FO</u>
0.0	321.6	3215.7	16078.5	32157.0	518500.0	1037000.0
0.5	294.0	2939.8	14699.0	29398.0	259690.0	519380.0
1.0	270.0	2700.3	13501.5	27003.0	207120.0	414240.0
3.0	211.2	2112.1	10560.5	21121.0	121905.0	243810.0
6.0	170.0	1700.0	8500.0	17000.0	89615.0	179230.0
12.0	130.0	1300.1	6500.5	13001.0	70430.0	140860.0
24.0	93.7	937.3	4686.3	9372.5	53885.0	107770.0
48.0	65.2	652.4	3261.8	6523.5	39172.0	78344.0
96.0	45.7	456.6	2283.1	4566.1	25533.0	51066.0
192.0	30.1	300.6	1503.1	3006.2	13311.0	26622.0

Time is in hours since shutdown

DOSE RATES are in R/hr

CF is Clad Failure Incident

FO is Fuel Overheat Incident

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[ATTACHMENT 9]

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[Computerized Notification System (CNS) Instructions]

- Section 1: Emergency Class Notification Using the CNS
- Section 2: Post-trip Notification Using the CNS
- Section 3: Non-Emergency/Off-Normal Notification Using the CNS
- Section 4: Confirming CNS Operation
- Section 5: Stopping a Scenario
- Section 6: Returning the CNS to Standby

**NOTE**

Upon loss of off-site power, Unit 2 would have to start CNS from the Unit 1 Terminal.

**NOTE**

The CNS terminal has an automatic screen-blanking feature. If the screen is blank, press any key to restore the screen.

**Section 1: Emergency Class Notification Using the CNS**

1. At the Application: Communicator: Password Entry screen, type "0002".
2. Press [Enter].
3. At the Application: Communicator: Main Menu screen, highlight "Execution" using the right or left arrow keys.
4. Press [Enter].
5. Using the up or down arrow keys, highlight "Scenario Control".
6. Press [Enter].
7. At the Application: Communicator: Scenario Activation Control screen, highlight the appropriate scenario using the up or down arrow keys.
8. Press [Enter].
9. A list of options will appear. Using the up or down arrow keys, highlight the option "Start this scenario".
10. Press [Enter].
11. At the prompt "Confirm Scenario start? (Y/N):   N  ", enter "Y".
12. Press [Enter] to start the scenario.

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[ATTACHMENT 9]

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**Section 1: Emergency Class Notification Using the CNS (Continued)**

13. Observe the Application: Communicator: Scenario Activation Control screen. Check that the scenario status changes to "Active".
14. The scenario will run until all positions are filled, the scenario duration elapses, or it is stopped by the operator.
15. If you want to confirm CNS operation, go to Section 4 of this attachment.

**Section 2: Post-Trip Notification Using the CNS**

**NOTE**

The CNS terminal has an automatic screen-blanking feature. If the screen is blank, press any key to restore the screen.

1. At the Application: Communicator: Password Entry screen, type "0002".
2. Press [Enter].
3. At the Application: Communicator: Main Menu screen, highlight "Execution" using the right or left arrow keys.
4. Press [Enter].
5. Using the up or down arrow keys, highlight "Scenario Control".
6. Press [Enter].
7. At the Application: Communicator: Scenario Activation Control screen, highlight the appropriate scenario using the up or down arrow keys.
8. Press [Enter].
9. A list of options will appear. Using the up or down arrow keys, highlight the option "Start this scenario".
10. Press [Enter].
11. At the prompt "Confirm scenario start? (Y/N):   N  ," enter "Y".
12. Press [Enter] to start the scenario.
13. Observe the Application: Communicator: Scenario Activation Control Screen. Check that the scenario status changes to "Active."
14. The scenario will run until all positions are filled, the scenario duration elapses, or it is stopped by the operator.
15. If you want to confirm CNS operation, go to Section 4 of this attachment.

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[ATTACHMENT 9]

**Section 3: Non-Emergency/Off-Normal Notification Using the CNS**

**NOTE**

The CNS terminal has an automatic screen-blanking feature. If the screen is blank press any key to restore the screen.

**NOTE**

You must use the phone to start the scenarios covered by this section.

1. Dial 3683 from any touch-tone phone. While the system is speaking the "Hello" segment, enter 0002 followed by the pound sign (#).
2. You will hear, "Enter your scenario number followed by the pound sign."
3. Enter the scenario number (100 for Unit 1 or 200 for Unit 2) followed by the pound sign (#).
4. You will hear, "You entered (scenario number). Is that correct? Press 9 for YES or 6 for NO."
5. Press 9 for YES or 6 for NO. If you press 9 the system will continue scenario activation. If you press 6 the system will repeat the prompt for the scenario number.
6. After pressing 9 for YES you will hear, "The scenario will be queued as a(n) (Emergency, Drill, or Test). When you are ready to record your message, please press the star and the pound keys on your phone."
7. When you are ready to record your message, press the star (\*) and the pound (#) keys.
8. You will hear, "Record your message at the tone. Push the pound key when you are finished."
9. Record the message. Press [#] when you are done.
10. You will hear, "You said ... (the system will speak your recorded message). Is that correct? Press 9 for YES or 6 for NO."
11. If you press 9 for YES the system will continue scenario activation. If you press 6 for NO the system will repeat the prompt to record the message.
12. After pressing 9 for YES you will hear, "Your selected scenario, (scenario number) will now be sent. Are you sure this is what you want to do? Press 9 for YES or 6 for NO."
13. If you press 9 for YES the system will continue scenario activation. If you press 6 for NO you will hear, "Thank you. Goodbye." The system will end the call without starting the scenario.

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[ATTACHMENT 9]

**Section 3: Non-Emergency/Off-Normal Notification Using the CNS (Continued)**

14. After pressing 9 for YES, you will hear, "Thank you. Goodbye." The system will end the call and start the scenario.
15. Any further scenario control functions must be performed at the keyboard.
16. If you want to confirm CNS operation, go to Section 4 of this attachment.

**Section 4: Confirming CNS Operation**

Using the Scenario Monitor:

**NOTE**

**IF** you are at the Application: Communicator: Scenario Activation Control screen, press [Esc].  
**THEN** go to step 5.

1. At the Application: Communicator: Password Entry screen enter '0002'.
2. Press [Enter].
3. At the Application: Communicator: Main Menu screen highlight "Execution" using the left or right arrow keys.
4. Press [Enter].
5. Highlight "Scenario Monitor" using the up or down arrow keys.
6. Press [Enter].
7. The Scenario Monitor will show the status of the scenario that is currently running or that has most recently been run.
8. Observe the Scenario Monitor screen. Check that the system is attempting to contact personnel.
9. Press [Esc] to exit the Scenario Monitor.

Using the Status Screen:

1. At any screen press [Ctrl 2]. You must use the number pad.
2. The Status Screen will show the phone lines.
3. Observe the Status screen. Check that the system is making and receiving calls.
4. Press [Ctrl 1] (using the number pad) to return to the system operation screens.

Using the Reports

1. The system will print a report every 5 minutes.
2. Check the reports to see that personnel are responding to the CNS.

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[ATTACHMENT 9]

**Section 5: Stopping a Scenario**

1. At the Application: Communicator: Main Menu screen, highlight "Scenario Control" (if not already highlighted) using the up or down arrows.
2. Press [Enter].
3. Using the up or down arrow keys, highlight the scenario to be stopped.
4. Press [Enter].
5. A list options will appear. Highlight the option "Stop this scenario."
6. Press [Enter].
7. At the prompt "Confirm scenario stop? (Y/N): N" enter "Y".
8. Press [Enter].
9. Observe the Application: Communicator: Scenario Activation Control screen. Check that the scenario status changes to "Completed".

**Section 6: Returning the CNS to Standby**

1. Press [Esc] as many times as necessary to return to the Application: Communicator: Main Menu.
2. At the Application: Communicator: Main Menu highlight "Exit" using the left or right arrow keys.
3. Press [Enter].
4. At the prompt "Exit to system" press [Enter].
5. The system should return to the Application: Communicator: Password Entry screen.

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Notification Instructions

AUTHENTICATION

If challenged by the Arkansas Department of Health (ADH) or the Department of Emergency Management (DEM) communicator to identify yourself, use the DEM Emergency Action Authenticator to provide the proper two-digit response.

TIME REQUIREMENTS

Emergency Class Declaration:

The ADH shall be notified within 15 minutes of an emergency class declaration, change (upgrade or downgrade), or termination.

A Followup Notification to the ADH is required within approximately 30 minutes after an Initial Notification.

A Followup Notification is required within one hour after the previous Followup Notification.

The Nuclear Regulatory Commission (NRC) shall be notified immediately after notification of the ADH and NOT later than one hour following the declaration of an emergency class.

Courtesy Calls:

The ADH shall be notified as soon as practical but no later than four hours following the event.

The NRC shall be notified immediately following the ADH but no later than four hours following the event.

INSTRUCTIONS

**Form 1903.011Y, "Emergency Class Initial Notification Message":**

1. Number messages sequentially from the initial notification at the beginning of the event to the event termination message.
2. Wind speed and direction are obtained from the RDACS System Status screen (preferred), chart recorders in the Unit 1 Control Room, or the Dardanelle Dam Control Room.

Protective Action Recommendations (PARs) are obtained from

- Dose Assessment personnel
- the REAM in the EOF, or
- Attachment 6.

3. Self-explanatory.

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**Form 1903.011Z, "Emergency Class Followup Notification Message"**

1. Number messages sequentially from the initial notification at the beginning of the event to the event termination message.
2. Self-explanatory.
3. Self-explanatory.
4. Self-explanatory.
5. Self-explanatory.
6. Self-explanatory.
7. Protective Action Recommendations (PARs) are obtained from
  - Dose Assessment personnel
  - the REAM in the EOF, or
  - Attachment 6.
8. Self-explanatory.
9. Self-explanatory.
10. Enter a brief status of the other unit. This should include; but is not limited to; power level (if operating), shutdown status, emergency classes, etc.
11. Wind speed and direction are obtained from the RDACS System Status screen (preferred), chart recorders in the Unit 1 Control Room, or the Dardanelle Dam Control Room.  
  
Stability Class is obtained from the RDACS System Status screen (preferred) or Dose Assessment personnel.
12. If a radiological release is occurring, the expected duration is obtained from the Shift Superintendent or the TSC Director.
13. The type of release is obtained from Dose Assessment personnel or the REAM.  
  
The release rate is obtained from Dose Assessment personnel or the REAM.  
  
The estimate of projected off-site dose is obtained from Dose Assessment personnel or the REAM.
14. The type of release is obtained from Dose Assessment personnel or the REAM.
15. Self-explanatory.

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ATTACHMENT 11

Non-Emergency Notifications of Off-Normal Events

When directed by the Shift Superintendent to complete this attachment, perform the following steps:

1. **IF** a Courtesy Call to the Arkansas Department of Health is required per section 6.3.1 of this procedure, **THEN** perform that notification using Form 1903.011AA and 1903.011DD.
2. For Courtesy Calls and other Non-Emergency/Off-Normal Events, activate the appropriate "Non-Emergency/Off-Normal Event" scenario using the Computerized Notification System" (CNS). Refer to CNS instructions on Attachment 9, Section 3.
3. Monitor CNS to ensure it is functioning properly and review reports generated by CNS.
4. **IF** CNS fails, **THEN** provide notification to the following Entergy and NRC representatives via telephone. You should attempt to notify all of the representatives listed below. Some individuals may be unavailable,; however, this is a courtesy notification for information only and not a requirement:

Operations Manager of the affected unit(s)  
 Plant Manager of the affected unit(s)  
 General Manager Plant Operations  
 Vice President, Operations  
 EOF Director  
 TSC Director  
 NRC Resident Inspector  
 Communications Manager  
 CEC Manager  
 Duty Emergency Planner

If this method is used, document successful contacts in the station log.

5. Report to the Shift Superintendent when the above actions have been completed.