

THE CITY OF NEW YORK  
**DEPARTMENT OF HEALTH**  
OFFICE OF THE COMMISSIONER



125 WORTH STREET  
NEW YORK, NY 10013

July 15, 1998

NEAL L. COHEN, M.D.  
COMMISSIONER  
TEL (212) 788-5261  
FAX (212) 964-0472

Richard L. Bangart, Director  
Office of State Programs  
U.S. Nuclear Regulatory Commission  
Washington, D.C. 20555-0001

Dear Mr. Bangart:

The following responses are being made by the New York City Bureau of Radiological Health to the IMPEP draft team report dated June 24, 1998.

**(Section 3.1.1)**

1. The software anomalies of our RAD database have been cleared up. Management can now call up inspections due on a weekly, monthly and yearly basis, in addition to being able to ascertain which licenses have been inspected for these periods.
2. The Initial Inspection is now being scheduled when the new license is mailed out. This is accomplished through the RAD database with a "Need Inspection" activation button or code. The new license is then included in the inspections due list that is reviewed on a monthly basis by the radioactive materials field supervisor in charge of scheduling.

**(Section 3.2.1)**

3. As pointed out, the procedures for properly documenting violations are included in our inspection procedure manual. In-services, in addition to supervisory review, are being stepped up to ensure that inspectors are fully aware of these procedures. A radioactive materials inspection log has been developed as an addition to the inspection forms that includes NOV # and date of hearing and results of the hearing.
4. The In-services mentioned above will include emphasis on performance-based rather than compliance-based inspections. The Bureau has obtained the "Inspecting for Performance Materials" student manual from NRC which will be used as a classroom resource for the In-services. The Bureau is also pursuing the feasibility of incorporating projected training fund requirements for professional staff in upcoming fee schedule revisions.

**(Section 3.3.1)**

5. The Bureau has had documentation of overall policy and minimum training requirements for its professional staff since the inception of the scientist titles. (See enclosure)
6. The Bureau maintains an on-going Training Log for each Assistant Scientist, Scientist and Senior Scientist. This log includes all NRC courses, DOT courses, FEMA courses, seminars and in-house training these individuals participated in.

Please note that there is an error on page 16 of the draft team report in section 3.3.1, first paragraph. The compliance section supervisor is the senior scientist and the field supervisor is a scientist.

**(Section 3.5.1)**

7. The Bureau is unaware of any instance when a significant event occurring within New York City was not reported to NRC within 24 hours. Follow up documentation has been provided to Region 1 and/or Headquarters as appropriate. The NMED software has been installed in the Bureau's stand-alone PC connected to the Internet.

**(Section 4.1.1.2)**

8. Bureau management and NYCDOH Office of General Counsel have been meeting to discuss upcoming rule-making requirements so that the three year time limits for adoption can be met.

We appreciate the effort that went into issuing this complicated draft team report in such a timely manner. If you or the review team members have any questions, please contact Mr. Kenneth Daniel, Deputy Director, at 212/676-1558.

Sincerely,



Neal L. Cohen, M.D.  
Commissioner

enc. "Assistant Scientist (Radiation Control) Notice of Examination 11/24/82"

cc: B. Mojica, M.D,  
A. Goldberg  
G. Miskin  
R. Borri

ASSISTANT SCIENTIST (RADIATION CONTROL)

EXAM. NO. 2046

NOTICE OF EXAMINATION  
AMENDED NOTICE (11/24/82)

The Notice of Examination has been amended to delete the qualifying written multiple-choice test.

THE GENERAL PROVISIONS OF THE NOTICE OF EXAMINATION AND THE GENERAL EXAMINATION REGULATIONS OF THE DEPARTMENT OF PERSONNEL, APPLY TO THIS EXAMINATION AND ARE PART OF THIS NOTICE OF EXAMINATION. THE GENERAL PROVISIONS AND THE GENERAL EXAMINATION REGULATIONS ARE POSTED AND COPIES ARE AVAILABLE IN THE APPLICATION SECTION OF THE DEPARTMENT OF PERSONNEL AT 49 THOMAS STREET, NEW YORK, N.Y.

The City of New York is an Equal Opportunity Employer.

**FILING DATES:** From October 6, 1982 through October 26, 1982. Application Forms may be filed in person or by mail. Either way, properly completed Application Forms **MUST BE RECEIVED BY THE LAST DATE FOR FILING.** Date of receipt, rather than date of postmark, will be controlling.

Experience Paper Form A must be filled out completely and in detail and filed with your Application.

**TEST:** There will be no competitive test other than an evaluation of your education and/or experience.

**SALARY AND VACANCIES:** The appointment rate for this position is \$20,903 per annum. There are vacancies in the Department of Health.

**PROMOTION OPPORTUNITIES:** Employees in the title of Assistant Scientist (Radiation Control) are accorded promotion opportunities, when eligible, to the title of Scientist (Radiation Control).

**FILING FEE:** \$15.00; payable when you submit your application. Checks or money orders should be made payable to the New York City Department of Personnel.

REQUIREMENTS

**MINIMUM REQUIREMENTS:** (a) A baccalaureate degree from an accredited college including or supplemented by 24 credits in physics, chemistry, biology, engineering or a related field plus one year of full-time paid professional experience in the field of health physics, radiological health, radiation physics or radiation hygiene; or (b) a master's degree in radiological health; or (c) education and/or experience which is equivalent to (a) and/or (b).

To verify course credits you will later be required to have your college send us an official transcript.

The minimum requirements must be met by the last date for filing of applications.

Candidates who were educated in countries other than the United States must file form DP-404 for evaluation of foreign education. Foreign education will be evaluated by the Department of Personnel to determine comparability to education received in domestic accredited educational institutions.

If, at the time of appointment interview, in the judgment of the appointing officer the candidate has not demonstrated sufficient ability to understand and be understood in English, the candidate, prior to appointment, must pass a qualifying English oral test conducted by the Department of Personnel. A candidate who fails the English oral test conducted by the Department of Personnel shall not be qualified for appointment.

JOB DESCRIPTION

**DUTIES AND RESPONSIBILITIES:** Under supervision, performs scientific work of moderate professional responsibility with respect to measurements associated with radiation hygiene and safety; performs related work.