

APPENDIX 1

PROCEDURES FOR OBTAINING NOMINATIONS FOR NRC'S ADVISORY COMMITTEES

The NRC has one statutory advisory committee (the Advisory Committee on Reactor Safeguards - ACRS) established by Section 29 of the Atomic Energy Act of 1954, as amended that reports directly to the Commission. Additional discretionary committees reporting to the Commission or other senior NRC management are established as needed.

At the current time the Commission has two advisory committees in addition to the ACRS. The Advisory Committee on the Medical Uses of Isotopes (ACMUI) reports to the Director of FSME and the Licensing Support Network Advisory Review Panel (LSNARP) reports to the Chief Judge ASLBP.

For committees reporting to the Commission, the following procedures have been established. (SRM-COMSECY-00-0032, SRM-COMSECY-94-0018, SRM-COMIS-94-0003, SRM-SECY-06-0028)

1. The Designated Federal Official for the committee with the vacancy should prepare a draft Federal Register Notice and a Press Release for Commission approval and a list of the professional societies/technical organizations to which it would be sent for the solicitation of nominations. These documents will indicate what specific expertise/skills are being sought for the opening. The specific expertise/skills will be chosen in consultation with the advisory committee which has the opening.
2. At the time of publication of the Federal Register Notice and Press Release, notification of the search for nominations will be given to appropriate professional societies/technical organizations. The advisory committee with the opening should be specifically invited to suggest candidates.
3. All nominations and resumes should be sent directly to the Office of Human Resources (OHR).
4. OHR should convene the appropriate screening panel for review of nominations and provide it with the necessary administrative support. The panel will be composed of:
 - a. a representative of the Commission will chair the panel (optional);
 - b. the appointed NRC Advisory Committee Management Officer; and

- c. full-time Federal employee identified by the Commission from inside or outside the agency.

The Executive Director of ACRS should serve as the Secretary of the panel and continue to staff all pertinent functions and activities.

5. Each screening panel will:

- a. Review and rate the nominations for the selecting official using as benchmarks the specific expertise/skills being sought for the opening, as well as the individual's breadth of knowledge and ability/experience in applying his/her skills to problems outside of their specific field of expertise. The panel's report should list all of the qualified candidates, and it should rank at least the best qualified candidates. A brief narrative should be provided identifying the criteria and rationale for the best qualified rankings.
- b. In carrying out the provisions of (a) above, the panel may seek the advice of other individuals whose views may be useful to the screening panel.
- c. Submit a copy of the panel's report to the appropriate committee for its independent recommendation on the nominees, as well as submit a copy to the Commission (or to the designated selecting official for the particular advisory committee).

6. The advisory committee should submit its selection recommendations to the screening panel, and/or the Commission (or the designated selecting official) as they see fit.

At the current time the Commission has delegated the responsibility of appointing members of the ACMUI to the Director, FSME after consultation with the Commission (SRM-SECY-06-0028). Consultation will take the form of an informational memorandum from the Director of FSME to the Commission prior to appointing a member of the ACMUI. Members of the LSNARP are representatives of the parties and potential parties to the High Level Waste proceeding and members of the ACNE are appointed by the Commission based upon recommendations from the Strategic Education Panel (SRM-COMSECY-08-0011).