



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

July 28, 2005

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**DRAFT REVISION OF STP PROCEDURES TO INCORPORATE LETTERS OF SUPPORT GUIDANCE (STP-05-061)**

In Commission paper (SECY-05-0056), "Agreement State Letters of Support," dated April 1, 2005, the U.S. Nuclear Regulatory Commission's (NRC), Office of State and Tribal Programs (STP) discussed the benefits of a "letter of support" to assist Agreement State programs in addressing staffing and resource issues and in improving program performance. The April 27, 2005, Staff Requirements Memorandum approving the SECY-05-0056, directed STP to revise the following procedures: SA-106, *The Management Review Board*; SA-117, *Agreement State Project Officers (ASPO)*; SA-116, *Periodic Meetings with Agreement States Between IMPEP and Reviews*; and SA-122, *Heightened Oversight and Monitoring*.

The procedures are revised and provided for your review and comment. STP Procedure SA-117 was previously revised, sent for review and comment in 2003. This draft revision includes comments (All Agreement States Letter STP-03-075) received in 2003 from the Agreement States, the Office of Nuclear Materials Safety and Safeguards and the Office of General Counsel. Also, we have included the Summary of Comments from the 2003 revision. Changes to the procedures are in redline/strikeout format. We are requesting your comments within 45\* days from the date of this letter.

If you have any questions regarding this communication, please contact me at 301-415-3340 or the individuals named below.

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Office of State and Tribal Programs

Enclosures:  
As stated

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\* This information request has been approved by OMB 3150-0029, expiration 06/30/07. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

STP-05-061

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