

May 7, 2004

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

**OPPORTUNITY TO COMMENT ON DRAFT REVISION TO STP PROCEDURE SA-118,  
“ORIENTATION MEETINGS FOR NEW AGREEMENT STATES” (STP- 04- 035)**

Enclosed for your review and comment\* is the draft revision to Office of State and Tribal Programs (STP) Procedure SA-118, “Orientation Meetings for New Agreement States.” This procedure provides the guidelines for conducting orientation meetings with new Agreement States prior to scheduling the first Integrated Materials Performance Evaluation Program (IMPEP) review. Changes are in redline/strikeout format. We would appreciate receiving your comments within 30 days from the date of this letter.

Thank you for your attention to this matter. If you have any questions regarding this correspondence, please contact me on 301-415-2325 or the individual named below.

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*/RA by Kathleen N. Schneider for/  
Paul H. Lohaus, Director  
Office of State and Tribal Programs*

Enclosures:  
As stated

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\*This information request has been approved by OMB 3150-0029, expiration 06/30/04. The estimated burden per response to comply with this voluntary collection is approximately 6 hours. Forward any comments regarding the burden estimate to the Information and Records Branch (T-6F33), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, and to the Paperwork Reduction Project (3150-0029), Office of Management and Budget, Washington, DC 20503. If a document does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information.

STP-04-035

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