

NRC INSPECTION MANUAL

IRIB

CHANGE NOTICE 23-001

DELETED:

	<u>Number</u>	<u>Date</u>
1.	IMC 0040	07/23/20
2.		

TRANSMITTED:

	<u>Number</u>	<u>Date</u>
	IMC 0040	01/17/23
	IMC 0040 App A	01/17/23

TRAINING: The following training is required for documents in this Change Notice:

- Ongoing knowledge management has been and will be completed for format changes detailed in IMC 0040, Appendix A.
- No special training is required for IMC 0040.

REMARKS: "IMC 0040, "Preparation, Revision, Issuance, and Ongoing Oversight of NRC Inspection Manual Documents."

- All references to MS Word formatting moved to a standalone Appendix A. Revised IMC 0040 MS Word formatting to IMC 0040 App A guidelines. Updated to current NRC Style Guide.
- Clarified expectations for readability and to incorporate pandemic-led technology and internal procedure changes.
- Expectation Nos. 1, 3-7, 10, and 14 of the NRC Memorandum titled, "Staff Expectations for Inspection Procedure and Inspection Manual Leads of Reactor Oversight Process Governance Documents," (ML19219A225) August 8, 2019, are included in this revision.
- Revision of Sample Requirements table to further differentiate AP1000 requirements in IPs. Further defined significant/minor changes to IM documents using Categories.
- Incorporated OVRST-102 in its entirety. Consolidated multiple instances of instruction. Added/modified references to sections which contain further information.
- Added standalone 5-year Review instructions and template. Completed 5-year review."

IMC 0040, Appendix A, "Word Processing Format Directions and Guidance for Inspection Manual Documents." Initial issue of this standalone appendix. Formatting parameters were moved from IMC 0040 to IMC 0040, Appendix A. Includes changes to MS Word formatting to: (1) comply with Chicago Manual of Style and the recent revision to NUREG-1379, (2) enable more consistent formatting, (3) automatically generate TOC and bookmarks in pdf for ease of access, and (4) to provide solutions to common word processing problems.

EDITORIAL REVISIONS FROM PREVIOUS CHANGE NOTICES (As Required):

DISTRIBUTION:

☒ Standard

☐ Official Use Only (OUO)-Security Related Information.

Please contact: _____ Phone: _____

END