

ADAMS PROGRAM INITIATIVES PROGRESS REPORT # 5

ADAMS Quality Measures	Recent Accomplishments	Current Initiatives
ADAMS System Information Technology (IT) Components		
Availability	<p><u>ADAMS 4.3.2.a Upgrade</u> Upgraded the ADAMS server software to incorporate Configuration Control Board approved changes. [Q2/FY06]</p> <p><u>ADAMS 4.3.2.a.1 Upgrade</u> Upgraded the ADAMS Document Processing Center desktop software to incorporate a Configuration Control Board approved change. [Q3/FY06]</p> <p><u>Server Improvements</u> Installed new hardware and software to improve system availability. [Q3/FY06]</p> <p>The Office of Information Services (OIS) implemented a Security Tiger Team that developed a schedule to address certification and accreditation for priority agency systems in which ADAMS was not identified as a priority system. OIS granted ADAMS the Interim Approval To Operate (IATO) until May 31, 2008. In accordance with the current Tiger Team schedule, we expect to have ADAMS re-accreditation completed before the IATO expires.</p>	
Performance	<p><u>Server Improvements</u> Installed new hardware and software to improve system performance. [Q3/FY06]</p>	<p><u>ADAMS 5.0</u> Continue the Capital Planning and Investment Control (CPIC) process for the ADAMS 5.0 project. ADAMS 5.0 will have a Web-based interface, intuitive and powerful search tools, and better integration with office automation tools.</p>

ADAMS Quality Measures	Recent Accomplishments	Current Initiatives
ADAMS System Information Technology (IT) Components (Continued)		
Functionality	<p><u>ADAMS 4.3.2.a Upgrade</u> Upgraded the ADAMS server software to incorporate Configuration Control Board approved changes. [Q4/FY05]</p> <p><u>ADAMS 4.3.2.a.1 Upgrade</u> Upgraded the ADAMS Document Processing Center desktop software to incorporate a Configuration Control Board approved change. [Q1/FY06]</p>	<p><u>ADAMS 5.0</u> Continue the CPIC process for the ADAMS 5.0 project. ADAMS 5.0 will have a Web-based interface, intuitive and powerful search tools, and better integration with office automation tools.</p> <p><u>ADAMS 4.4 Upgrade</u> Continue working towards a successful deployment of the next major maintenance release of ADAMS.</p>
Ease of Use		<p><u>ADAMS 5.0</u> Continue the CPIC process for the ADAMS 5.0 project. ADAMS 5.0 will have a Web-based interface, intuitive and powerful search tools, and better integration with office automation tools.</p>
ADAMS Support Services		
Policy and Procedures		
Training and Documentation	<p><u>DPC Forms 665</u> The DPC document submittal forms 665S and 665P were modified in accordance with the new SUNSI requirements. [Q2 FY06]</p>	
Support Services	<p><u>ADAMS Support Center Assistance</u> Provided support to offices with problems using ADAMS. [Ongoing]</p>	<p><u>ADAMS Support Center Staff Assistance</u> Continue to support program offices. [Q4 FY06 – Q1 FY07]</p>

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ADAMS Support Services (Continued)		
User Input		<p><u>Staff and Public User Satisfaction Survey-Under Preparation</u> to be conducted in FY06. [Q4/FY06]</p> <p><u>PDR to Develop LISTSERV</u> As a result of the July 20, 2005 ADAMS Public User Group Meeting, a listserv will be created to communicate ADAMS — related issues with the public in lieu of formal meetings. [Ongoing]</p>
ADAMS Document Capture and Distribution Services		
Timeliness of Document Processing	<p><u>ADAMS 4.3.2.a and 4.3.2.a.1 Upgrade</u> Upgrade included DPC processing improvements. See Enclosure 4. [Q2/FY06]</p>	

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ADAMS Document Capture and Distribution Services (Continued)		
Timeliness of Incoming Document Delivery to the Staff		
Timeliness of Public Release		<p>OIS is compiling statistical data to show the percentage of documents of each office that were released to the public in accordance with NRC's published policy. OIS will be sharing the data with each office and helping them understand the policy. [Q2/FY06]</p>
ADAMS Collections and Profile Data		
Completeness of Document Collections	<p><u>ADAMS Quality Control</u> Developed a more systematic approach for ensuring completeness and accuracy of the ADAMS record collections. [Ongoing]</p>	<p><u>ADAMS Quality Control</u> Develop a more systematic approach for ensuring completeness and accuracy of the ADAMS record collections. [Ongoing]</p>
Quality of Profile Data	<p><u>Unscheduled Profile Data Review</u> In late March 2006, the NRC learned that a document containing an individual's Social Security Number (SSN) was publicly available in PARS. This incident raised concerns that other documents containing personal privacy information may also be in PARS. OIS conducted searches over a period of six weeks and initially identified and removed 2,607 documents in PARS that contained a pattern similar to a SSN. The documents were all reviewed and 80 were found to actually contain SSNs. The 80 documents containing SSNs were removed from PARS and the remaining 2,524 documents were restored to PARS.</p> <p><u>Profile Data Review</u> Reviewed uncontrolled fields in ADAMS for accuracy and addressed problems with associated Quality Assurance efforts. [Ongoing]</p>	<p><u>Profile Data Review</u> Review uncontrolled fields in ADAMS for accuracy and address any problems with associated Quality Assurance efforts. [Ongoing]</p> <p><u>OIS Reminder</u> OIS will be reminding staff that it is their responsibility to review documents for sensitive information and that personal privacy information is not to be made publicly available. Additionally, OIS is evaluating the feasibility of custom code that will search documents ready to be made public for specific patterns which may indicate that a document contains personal privacy information before they are released to the public. [Ongoing]</p>