

## Pilot Projects Implementation Plan: Milestones and Schedule

1. Finalize Basic Charters - January 15, 2003 (critical date) (Pilot Project Chairs)  
Status: Completed    Pilot Project 1: 1/29/03  
                                 Pilot Project 2: 1/29/03; revised 3/28/03  
                                 Pilot Project 3: 2/05/03  
                                 Pilot Project 4: 1/29/03  
                                 Pilot Project 5: 1/29/03
2. Send out letter asking NRC Offices, and OAS and CRCPD Chairs for membership on pilot project working groups - January 17, 2003 (NRC/STP)  
Status: Completed 1/29/03
3. Finalize Implementation Plan, using agreement on this schedule and final Charters, including an introduction with Purpose and Background related to all pilot projects - January 23, 2003 (NRC/STP)  
Status: Completed 1/29/03
4. Develop Commission Notation Vote Paper to request extension, in accordance with Implementation Plan, and distribute to Pilot Project Chairs, NRC/OGC, NRC/NMSS, OAS and CRCPD Chairs for concurrence - January 27, 2003 (NRC/STP)  
Status: Completed 2/5/03
5. Concurrences on the Commission Notation Vote Paper due - February 7, 2003 (Pilot Project Chairs, NRC/OGC, NRC/NMSS, OAS and CRCPD Chairs)  
Status: Completed 4/3/03
6. Incorporate any comments on Commission Notation Vote Paper and submit it to Executive Director for Operations (EDO) - February 14, 2003 (NRC/STP)  
Status: Completed 4/4/03
7. Submit Commission Notation Vote Paper to Commission - February 28, 2003 (NRC/EDO)<sup>1</sup>  
Status: Completed 4/25/03
8. Submit nominations for membership on pilot project working groups to NRC/STP - February 28, 2003 (NRC Offices, OAS and CRCPD Chairs)

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<sup>1</sup>The Notation Vote Paper was replaced by a Memorandum to the Commission.

Status: Pilots 1, 2, 3 and 5 were established with partial or full membership by February 28, 2003, although additional membership changes occurred between March and July. The membership for Pilot 4 was established on January 30, 2004. Note that all Pilots Chairs were selected by spring 2003; the Pilot 4 Chair was replaced in December 2003 due to change of position of the original Chair in the State organization.

9. Hold Monthly progress meetings by conference call

Status: Conference calls have been held on a monthly basis since March 2003.

10. Develop Work Product Plan for Each Charter and submit them with the Basic Charters to NRC/STP, OAS and CRCPD Chairs for concurrence (by April 15, 2003) - March 28, 2003 (Pilot Project Chairs)

Status: Completed    Pilot Project 1: 6/19/03            Pilot Project 2: 4/21/03  
                                 Pilot Project 3: 7/09/03            Pilot Project 4: See item 29  
                                 Pilot Project 5: 6/20/03

11. Publish Federal Register Notice - March 31, 2003 (NRC/STP)

Status: Notice announcing the formation of the pilot project working group was published on 4/23/03.

12. Complete initial update NRC NMP Web site, adding Staff relevant Requirement Memoranda and other documents, and use for obtaining stakeholder feedback, with later updates as appropriate - April 2003 (NRC/STP)

Status: Initial update completed on 4/30/03. The web site is being updated on an on-going basis.

13. Concurrences on Work Product Plans and Revised Charter due - April 15, 2003 (NRC/STP, NRC/NMSS, OAS and CRCPD Chairs)

Status: Pilot Project 1: requested concurrence (Charter and Work Product Plan [WPP]) by 6/19/03; STP: comments received 7/14/03; concurrence received 8/8/03; NMSS: 7/3/03; OAS: 6/23/03; CRCPD: 6/20/03.

Pilot Project 2: requested concurrence (Charter and WPP) by 3/28/03; STP: 8/14/03; NMSS: 4/25/03; OAS: 6/25/03; CRCPD: 3/27/03 (Charter), 4/22/03 (WPP).

Pilot Project 3: requested concurrence (Charter and WPP) by 7/9/03; STP: 7/14/03; NMSS: 7/25/03; OAS: 7/14/03; CRCPD: 7/21/03.

Pilot Project 4: See item 33.

Pilot Project 5: requested concurrence by 6/20/03 (Charter) and by 7/9/03 (WPP); STP: 7/14/03 (Charter & WPP); NMSS: 7/3/03 (Charter), 8/19/03 (WPP); OAS: 6/25/03 (Charter), 7/10/03 (WPP); CRCPD: 6/26/03 (Charter), 7/9/03 (WPP)

14. Brief at CRCPD meeting - May 4-7, 2003 (NRC/STP and Pilot Project Chairs)  
 Status: Completed 5/7/03.
15. Revise Implementation Plan, using agreement on the revised schedule and final Charters - August 25, 2003  
 Status: Completed 8/20/03.
16. Brief at OAS meeting - October 14-17, 2003 (NRC/STP and Pilot Project Chairs)  
 Status: Completed 10/17/03.
17. Progress Report due to STP from Pilot Project Chairs - January 14, 2004  
 Status: Completed    Pilot Project 1: 1/14/04  
                               Pilot Project 2: 1/14/04  
                               Pilot Project 3: 1/20/04  
                               Pilot Project 4: 1/14/04  
                               Pilot Project 5: 1/14/04
18. Draft Progress Report distributed to Pilot Project Chairs for concurrence - January 23, 2004  
 Status: Completed 1/23/04.
19. Comments due from Pilot Project Chairs on draft Progress Report - January 29, 2004  
 Status: Completed 1/29/04.
20. Complete draft pilot project reports and products, including an analysis against the success measures as set forth in SECY-02-0074 and provide to NRC/STP, NRC/NMSS, OAS and CRCPD Chairs for review - February 2, 2004 (critical date) (Pilot Project Chairs)  
 Status: Pilot Project 1: received on 2/2/04; extended to 9/8/04 due to additional work (see item 40)  
               Pilot Project 2: 2/2/2004  
               Pilot Project 3: see item 30  
               Pilot Project 4: extended to 9/8/04 (see item 40)  
               Pilot Project 5: see item 40
21. Distribute Progress Report to NRC: STP, NMSS and OGC; OAS, CRCPD for concurrence - February 18, 2004 (NRC/STP)  
 Status: Completed 2/26/04.
22. Complete review of draft pilot project reports/products prepared by Pilot Project Chairs - March 15, 2004 (NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD)

Status: Pilot Project 1: see item 42  
Pilot Project 2: requested concurrence by 5/16/04; STP: 6/30/04;  
NMSS: ; OGC: 5/13/04; OAS: 6/3/04; CRCPD: 6/3/04.  
Pilot Project 3: see item 31  
Pilot Project 4: see item 42  
Pilot Project 5: see item 42

23. Concurrence on Progress Report due to NRC/STP - March 5, 2004 (NRC: STP, NMSS and OGC; OAS and CRCPD Chairs)

Status: Completed 3/11/04.

24. Submit Progress Report to NRC/EDO - March 17, 2004 (critical date) (NRC/STP)

Status: Completed 3/19/04.

25. Submit Progress Report to the Commission - March 31, 2004 (NRC/EDO)

Status: An extension to April 14, 2004 was approved to provide additional time needed to address and reflect staff comments in the progress report. The report was submitted to the Commission on 4/9/2004.

26. NMP Stakeholders' Meeting - March 31, 2004 (NRC/STP and Pilot Project Chairs)

Status: Completed 3/31/04.

27. Complete final pilot project reports/products and submit copies to the Director, NRC/STP, and OAS and CRCPD Chairs - no later than April 15, 2004 (critical date) (Pilot Project Chairs)

Status: Pilot Project 1: see item 47  
Pilot Project 2: see item 47  
Pilot Project 3: see item 35  
Pilot Project 4: see item 47  
Pilot Project 5: see item 47

28. Brief at CRCPD meeting - May 23-26, 2004 (NRC/STP and Pilot Project Chairs)

Status: An NMP poster was presented at the meeting.

29. Develop Pilot Project 4 Work Product Plan and submit it with the Basic Charter to NRC/STP, NRC/NMSS, OAS and CRCPD for concurrence - May 28, 2004 (Pilot Project 4 Chair)

Status: Completed 5/28/04.

30. Complete draft pilot project 3 reports/products, including an analysis against the success measures as set forth in SECY-02-0074 and provide to NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD Chairs for review - August 9, 2004 (Pilot Project 3 Chair)  
Status: Completed 9/13/04.
31. Complete review of draft pilot project 3 reports/products - August 20, 2004 (NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD)  
Status: Completed STP: 10/12/04; NMSS: 10/6/04.
32. Complete draft report to the Commission and distribute for review by Pilot Project Chairs - June 15, 2004 (NRC/STP)  
Status: Completed 6/21/04.
33. Concurrences on Pilot Project 4 Work Product Plans and Revised Charter due - June 18, 2004 (NRC/STP, NRC/NMSS, OAS and CRCPD)  
Status: STP: 6/18/04; NMSS: 6/17/04; OAS: 6/21/04; CRCPD: 6/29/04.
34. Conference call on draft report - June 23, 2004 (NRC/STP and Pilot Project Chairs)  
Status: Completed 6/23/04.
35. Complete final pilot project 3 reports/products and submit copies to the Director, NRC/STP, OAS and CRCPD Chairs - September 3, 2004 (Pilot Project 3 Chair)  
Status: Completed 10/29/04.
36. Complete first revised draft report to the Commission and distribute for review by Pilot Project Chairs - July 12, 2004 (NRC/STP)  
Status: Completed 7/19/04.
37. Conference call on first revised draft report - July 21, 2004 (NRC/STP, Pilot Project Chairs)  
Status: Completed 7/21/04.
38. Complete second revised draft report to the Commission and distribute for review by Pilot Project Chairs, NRC/STP, NRC/NMSS, NRC/OGC, OAS, and CRCPD - August 16, 2004 (NRC/STP)  
Status: Completed 8/20/04.
39. Conference call on second revised draft report - August 24, 2004 (Pilot Project Chairs, NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD)

Status: Completed 8/24/04.

40. Complete draft pilot projects 1, 4 and 5 reports/products, including an analysis against the success measures as set forth in SECY-02-0074 and provide to NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD for review - September 8, 2004 (Pilot Project 1, 4 and 5 Chairs)

Status: Completed Pilot Project 1: 9/8/04  
Pilot Project 4: 9/10/04  
Pilot Project 5: 9/9/04

41. Complete third revised draft report to the Commission and distribute for review by Pilot Project Chairs, NRC/STP, NRC/NMSS, NRC/OGC, OAS, and CRCPD - September 13, 2004 (NRC/STP)

Status: Completed 9/23/04.

42. Brief at OAS meeting - September 21-24, 2004 (NRC/STP)

Status: Completed 9/24/04.

43. Complete review of draft pilot projects 1, 4 and 5 reports/products - September 22, 2004 (NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD)

Status: Completed OAS: 9/26/04 (pilot 4 draft report only); NMSS: 10/6/04;  
STP: 10/12/04.

44. Conference call on third revised draft report - September 27, 2004 (Pilot Project Chairs, NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD)

Status: Completed 9/27/04.

45. Complete final report to the Commission and distribute for review by Pilot Project Chairs, NRC/OGC, NRC/NMSS, OAS, and CRCPD - October 8, 2004 (NRC/STP)

Status: Completed: Final draft sent for review and comment on 10/8/04. Package sent out for concurrence on 10/29/04.

46. Conference call on final report - October 18, 2004 (NRC/STP, Pilot Project Chairs)

Status: Completed 10/18/04.

47. Complete final pilot projects 1, 4 and 5 reports/products and submit copies to the Director, NRC/STP, OAS and CRCPD Chairs - October 29, 2004 (Pilot Projects 1, 4 and 5 Chairs)

Status: Pilot Project 1: 10/29/04  
Pilot Project 4: 11/2/04

Pilot Project 5: 10/21/04

48. Obtain concurrences of Pilot Project Chairs, NRC/STP, NRC/NMSS, NRC/OGC, OAS and CRCPD on final report to the Commission, to NRC/STP Director - October 29, 2004

Status: Completed STP: 10/29/04; OGC: 11/4/04; OAS: 11/4/04; CRCPD: 11/5/04.

49. Submit final report to the Commission - November 12 , 2004 (critical date) (NRC/EDO)