UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

OFFICE OF THE
INSPECTOR GENERAL

June 19, 2013

MEMORANDUM TO: R. William Borchardt
                   Executive Director for Operations

FROM: Stephen D. Dingbaum **/RA/**
                   Assistant Inspector General for Audits

SUBJECT: STATUS OF RECOMMENDATIONS: AUDIT OF NRC'S
                   SAFEGUARDS INFORMATION LOCAL AREA NETWORK
                   AND ELECTRONIC SAFE (OIG-13-A-16)

REFERENCE: DEPUTY EXECUTIVE DIRECTOR FOR REACTOR AND
                   PREPAREDNESS PROGRAMS MEMORANDUM DATED
                   MAY 31, 2013

Attached is the Office of the Inspector General's (OIG) analysis and status of recommendations as discussed in the agency's response dated May 31, 2013. Based on this response, recommendations 1 through 7 are resolved. Please provide an updated status of the resolved recommendations by November 29, 2013.

If you have any questions or concerns, please call me at 415-5915 or Beth Serepca, Team Leader, at 415-5911.

Attachment: As stated

cc: R. Mitchell, OEDO
       K. Brock, OEDO
       J. Arildsen, OEDO
       C. Jaegers, OEDO

**AUDIT OF NRC'S SAFEGUARDS INFORMATION LOCAL
AREA NETWORK AND ELECTRONIC SAFE**

OIG-13-A-16

Status of Recommendations

<u>Recommendation 1:</u>	Designate an SLES business champion from senior management to integrate SLES into NRC business practices.
Agency Response Dated May 31, 2013:	The Office of Information Services (OIS) and the Office of Nuclear Security and Incident Response (NSIR) agree to designate an SLES business champion from senior management to integrate SLES into NRC business practices. An SLES business champion will be designated by October 31, 2013.
	The point of contact for this recommendation is Sandra Valencia, NSIR.
OIG Analysis:	The proposed action meets the intent of the recommendation. This recommendation will be closed when OIG is provided with documentation verifying that a senior manager has been designated as champion.
Status:	Resolved.

**AUDIT OF NRC'S SAFEGUARDS INFORMATION LOCAL
AREA NETWORK AND ELECTRONIC SAFE**

OIG-13-A-16

Status of Recommendations

Recommendation 2:   Establish a formal workflow process, similar to that used for the
                     Agencywide Documents Access and Management System, to
                     communicate the status of SLES (E-Safe) file uploads to SGI
                     owners.

Agency Response Dated
May 31, 2013:   OIS and NSIR agree to establish a formal workflow process,
                     similar to that used for ADAMS, to communicate the status of
                     SLES file uploads to SGI owners. However, any technology-
                     based process may require a significant information technology
                     acquisition, as the current E-Safe software does not provide
                     native support for this capability. The target completion date to
                     establish a formal workflow process is December 15, 2014.

                     The point of contact for this recommendation is James Peyton,
                     OIS.

OIG Analysis: The proposed action meets the intent of the recommendation.
                     This recommendation will be closed when OIG is provided with
                     documentation verifying that a formal workflow process has
                     been established.

Status: Resolved.

**AUDIT OF NRC'S SAFEGUARDS INFORMATION LOCAL
AREA NETWORK AND ELECTRONIC SAFE**

OIG-13-A-16

Status of Recommendations

Recommendation 3:

Evaluate and update the current folder structure to meet user needs.

Agency Response Dated
May 31, 2013:

OIS and NSIR agree to evaluate and update the current folder structure to meet user needs. Successful completion of this task will depend upon the Change Control Board and a communication plan implementation as described in Recommendations 5 and 6 below. The Change Control Board and communication plan will outreach to all SLES users in gathering folder structure requirements. The target date to evaluate and update the current folder structure to meet user needs is June 30, 2014.

The point of contact for this recommendation is James Peyton, OIS.

OIG Analysis:

The proposed action meets the intent of the recommendation. This recommendation will be closed when OIG is provided with documentation verifying that the current folder structure has been evaluated and updated to meet user needs.

Status:

Resolved.

AUDIT OF NRC'S SAFEGUARDS INFORMATION LOCAL
AREA NETWORK AND ELECTRONIC SAFE

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Status of Recommendations

<u>Recommendation 4:</u>	Publish a folder guide to help users identify where SGI is stored within SLES.
Agency Response Dated May 31, 2013:	OIS and NSIR agree to publish a folder guide to help users identify where SGI is stored within SLES. The completion of this recommendation depends upon the folder structure evaluation and update as stated in Recommendation 3. The target date for completion is August 31, 2014. The point of contact for this recommendation is James Peyton, OIS.
OIG Analysis:	The proposed action meets the intent of the recommendation. This recommendation will be closed when OIG is provided with documentation verifying that a folder guide has been published.
Status:	Resolved.

Recommendation 5:	Develop and implement a retrievable communication plan to communicate SLES updates, changes, etc., and to invite user feedback.
Agency Response Dated May 31, 2013:	OIS and NSIR agree to develop and implement a retrievable communication plan to communicate SLES updates and changes and to invite user feedback needs. The communication plan is being developed with the primary purposes of communicating information on system changes and providing an avenue for users to provide feedback and introduce new requirements. Work on this plan is underway with a target completion date and implementation by August 30, 2013.
	The point of contact for this recommendation is James Peyton, OIS.
OIG Analysis:	The proposed action meets the intent of the recommendation. This recommendation will be closed when OIG is provided with evidence that a retrievable communication plan has been developed and implemented.
Status:	Resolved.

Status of Recommendations

Recommendation 6:   Develop and implement a change control process to routinely evaluate and implement any changes to SLES. Include members from the technical (OIS) and policy (NSIR) sides of SLES, as well as a representative from a Regional office, and gather user concerns from the SLES community.

Agency Response Dated
May 31, 2013:   OIS and NSIR agree to develop and implement a change control process to routinely evaluate and implement any changes to SLES. A configuration management plan is currently being developed, which will charter a Change Control Board with membership spanning OIS, NSIR, Computer Security Office, and at least one Regional representative. The Change Control Board will be another mechanism to gather user concerns and will help determine the best uses of limited funding to satisfy user needs. The target date for completion and implementation is October 31, 2013.

The point of contact for this recommendation is James Peyton, OIS.

OIG Analysis: The proposed action meets the intent of the recommendation. This recommendation will be closed when OIG receives a copy of the change control process to routinely evaluate and implement any changes to SLES.

Status: Resolved.

Status of Recommendations

Recommendation 7:   Develop a structured access process that is consistent with the SGI need-to-know requirement and least privilege principle. This should include:
- Establishing folder owners within SLES and providing the owners the authority to approve the need-to-know authorization (as opposed to branch chiefs).
- Conducting periodic reviews of user access to folders.
- Developing a standard process to grant user access.

Agency Response Dated
May 31, 2013:   OIS and NSIR agree to develop a structured access process that is consistent with the SGI need-to-know requirement and least privilege principle. The completion of this task depends upon the implementation of the folder re-structure as described in Recommendation 3. The target date for completion is December 15, 2014.

The point of contact for this recommendation is James Peyton, OIS.

OIG Analysis: The proposed action meets the intent of the recommendation. This recommendation will be closed when OIG evaluates the structured process and determines that it contains the three items in the recommendation.

Status: Resolved.